

## Job Profile

**Job Title:** Community Partner  
**Job Grade:** Level 4, Zone 2  
**Salary Range:** £45,042 - £51,870

### About Camden

Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all. We have an opportunity for a Community Partner to join our service and help transform our relationship with Camden's voluntary and community sector.

This is a role created as part of the Community Partnership Team, who work to ensure the conditions are in place for working with the voluntary and community sector that deliver outcomes for our residents.

### About the role

This is a role is part of the Community Partnership Team, who work to ensure the conditions are in place for working with the voluntary and community sector (VCS) in Camden to deliver positive outcomes for our residents.

This is a dynamic team that drives innovative approaches to working with the VCS. The role will work to one of the Senior Community Partners in the team. In this role you will build strong partnerships with Camden's VCS, help the VCS respond the changing needs in the community, build a strong a resilient VCS sector and identify areas for greater collaboration with the VCS, council and other key partners in Camden. This could include areas such as community cohesion, community development, early intervention and prevention, volunteering, VCS leadership and governance, and capacity building for the VCS. In this role you will drive initiatives that deliver objectives outlined in our [We Make Camden](#) vision and [The Way We Work](#)

You will support the development of partnerships and network approaches to working with and between the VCS and will encourage innovation and partnership working between the community and with the Council. You will manage Camden's relationship with a portfolio of VCS

organisations. You will support the communications with the sector – including regular newsletter and the VCS leaders' forum, as well as support the Council and the sector to step up to emerging need.

You will support Senior Community Partners and the Head of Service to foster strong working relationships and innovative approaches with other parts of the Council working with the sector, supporting the development and delivery of corporate priorities. You will help find solutions which include reaching communities facing structural inequalities, supporting VCS organisations to help build resilient communities and to tackle inequalities.

In addition to these core skills, we welcome post holders with skills in organisational development and capacity building; external funding; project management; financial management; understanding the VCS infrastructure and helping it to thrive; social value in commissioning and procurement; grant management; critical thinking and project analysis and logical framework planning and outcome management.

### **About you**

You will:

- Have a strong understanding and track record of working with or in the voluntary sector, community development and / or developing community cohesion and resilience.
- Possess strong relationship and stakeholder management skills, able to forge strong partnerships, manage a case load of organisations.
- Have experience of project management with the ability to juggle multiple tasks and manage a project from planning through to delivery.
- Have the ability to support the provision of advice and recommendations to board level, senior officers and elected members.
- Have experience of finance and monitoring processes and understanding VCS grant funding and financing

### **Work Environment**

The post holder may be required to work in a variety of teams and workplaces. Including travel within Camden to visit VCS organisations.

### **People Management Responsibilities**

The role will not have direct line management responsibility; however, you will work within a matrix and so may pull resource from the team or elsewhere in the Council to contribute to the delivery of projects they are leading on. The role may therefore, within the scope of a project,

define priorities, set objectives, and allocate work strands for time-limited projects and manage the workload. The post holder will agree the allocation of resources with one of the Senior Community Partners, and then oversee the work of staff drawn from across the team, working with other parts of the Council and partners as necessary.

The role will be expected to embrace the ethos of a self-managed team, where resources are used flexibly to deliver agreed priority areas of work. The role will contribute towards sharing and developing knowledge within the team within a learning culture with a growth mind set.

## **Relationships**

The post holder will be largely self-managing with personal management and development carried out within the service. Day to day they will be managed by a Senior Community Partner.

The post holder will be expected to develop and maintain relationships across the organisation, with elected members as appropriate, partner organisations, government departments and customers as dictated by the projects, roles and tasks they will be carrying out. The post holder will be responsible for supporting the development of an effective and coherent Community Partnership team.

## **Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

## **Is this role Politically Restricted?**

No

## **Diversity & Inclusion**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and other ethnic groups, those who identify as LGBT+, neurodiverse and disabled people. Click [Diversity and Inclusion](#) for more information on our commitment.

## **Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

## **Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG,