

## Job Profile

**Job Title: Transport Occupational Therapist (CATS)**

**Job Grade: Level 4 Zone 1**

**Salary Range: £40,652 - £46,779**

### **About Camden**

Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

### **About CATS**

Camden Accessible Travel Solutions (CATS) is the Council's in-house transport service. It is based within York Way Depot, in King's Cross, London and sits within the Environment and Sustainability Directorate under Supporting Communities.

The service is responsible for a wide range of transport related services including the provision of accessible buses for children and adults, taxi bookings, fleet maintenance, an MOT service, driver training, fuel provision and manages a range of concessionary travel schemes.

### **About the Logistics Team**

The Occupational Therapist is based within the Logistics Team, which is responsible for managing and booking transportation, predominantly for Special Educational Needs (SEN) and Adult Social Care (ASC) clients travelling in buses and taxis.

The post holder will report directly to the Logistics Manager to undertake service user risk assessments for Special Educational Needs and Disabilities (SEND) and Adult Social Care (ASC) clients. The post holder will also support the Concessionary Passes and Badges Team with mobility assessments as part of the application processes for Concessionary Travel such as the Blue Badge Scheme.

### **About the role**

The postholder will deliver a front-line occupational therapy service on behalf of CATS to ensure that all service users that travel on our vehicles have had a risk assessment carried out, ensuring both our staff and service users are safe. They will also carry out face-to-face mobility assessments where it is deemed necessary.

This role will also involve annual travel reviews and assessments to help identify clients who would benefit from alternative travel assistance options rather than relying on taxis or buses.

### Example outcomes or objectives that this role will deliver:

- To manage a caseload of referrals, carrying out mobility assessments in person or virtually and completing professional assessment reports in line with Camden's transport policy and procedures and national legislation.
- To undertake assessments for both passenger transport and statutory concessionary travel schemes.
- Ensuring all assessment decisions and outcomes are documented on case files and clients records systems (e.g. Tranzacct, Netcall, etc.)

- To provide expert clinical advice and support to the Concessionary Travel Case officers where appropriate as part of client applications for concessionary travel schemes.
- To liaise or correspond with medical professionals where necessary in order to clarify an applicant's medical condition and mobility difficulties.
- To re-assess clients and compile reports in line with the appeals procedures and re-evaluate assessments conducted previously.
- To undertake home visits where applicable to assess clients' suitability to join certain schemes such as ScootAbility, ensuring any reasonable adjustments can be made for the storage and charging of Personal Mobility Vehicles (PMV).
- To assist the Service Manager in developing and implementing strategies that continually improve the service offered to clients, promotes their independence and provides value for money.
- To act as the service lead in terms of latest developments and innovations within Occupational Therapy and accessible transport issues by relevant advisory or statutory bodies.

## **About you**

### *Qualifications*

- Degree level qualification in Occupational Therapy
- Professional registration with the Health and Care Professions Council (HCPC)

### *Technical Knowledge*

- An understanding of relevant accessible transport legislation and policies.
- Good knowledge of resources required to deliver effective equipment, adaptations and care to clients and their carers
- Clear knowledge and understanding of risk assessment, moving and handling issues and safeguarding for children and adults.
- Competent in the use of Microsoft Programmes such as Word, Excel, Teams, Outlook and IT Equipment and Applications.
- Strict adherence to Data Protection and GDPR legislation
- Knowledge of the transport needs and issues faced by vulnerable and disabled children and adults.

### *Experience*

- Experience of working as an Occupational Therapist in a statutory setting, preferably within accessible transport.
- Experience of managing a case load of work within a demanding and sometimes challenging environment.
- Experience of carrying out mobility assessments and compiling clear, concise reports in accordance with legislation.
- Experience of undertaking risk assessments in relation to transport and using this to inform decision making.
- Experience of reviewing and interpreting new legislation and delivering staff training.
- Experience of working within a customer service environment.

## **Work Environment**

The post holder will be based within the transport depot at York Way, King's Cross. They will be expected to work across different Council sites where applicable to host regular mobility clinics with residents and to also undertake home visits to complete travel risk assessments.

They may be expected to attend meetings with key stakeholders within other premises or other council offices.

They will be expected to work flexibly, as per the Council's agile working policy and also be expected to carry out some lone working.

The Council's normal working hours are between 7am to 10pm Monday to Friday and 8am to 5pm Saturday and Sunday. From time-to-time you may be asked to work hours that are additional to or different from the hours you usually work.

### **People Management Responsibilities**

The post holder will provide professional expertise within the field of mobility assessments and travel risk assessments to CATS Management Team to support service delivery and decision-making processes.

The post holder will have no direct line management responsibilities but will be expected work closely with officers across the service.

### **Relationships**

The post holder will report directly to the Logistics Manager whilst working closely with managers and officers across the CATS service and key stakeholders from both within the Council and external partners.

Key contacts are likely to include:

- Customers, carers, members of the public
- Adult Services, Children's Services and Children and Young People Disability Services
- Representatives from Disability Groups and Voluntary Sector organisations
- Health and Care Professions Council (HCPC)
- North Central London Clinical Commissioning Group (NCL CCG)

### **Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

### **Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

### **Diversity & Inclusion**

We want Camden Council to be a great place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBT+, disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice remains at the heart of everything we do. Click [Diversity and Inclusion](#) for more information on our commitment.

## Agile working

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

## Asking for Adjustments

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG.

## Organisational Structure

