

## Job Profile

**Job Title:** Shared Lives Link Worker  
**Job Grade:** Level 3 Zone 1  
**Salary Range:** £33,789 - £38,465

### About Camden

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

### About the role

To be the main point of contact for Shared Lives Carers and citizens using the Shared Lives service. The post holder will be responsible for promoting the service, attracting carers and matching them with service users as well as providing ongoing support. Shared Lives supports households sharing their lives, families, home, interests, experience and skills with other people who need some help and support to live their lives to the full. The scheme is a Care Quality Commission registered service and all staff and Shared Lives Carers work within the CQC standards.

Example outcomes or objectives that this role will deliver:

- Assess and support potential new Shared Lives Carers and present to panel for approval for scheme membership.
- Support and monitor a number of Shared Lives Carers within an allocated caseload; you will be introducing and matching people who need a service to approved Shared Lives Carers; giving consideration to their knowledge, skills, interests and lifestyle.
- Set up arrangements with people requiring support, you will ensure the person being placed is making choices and decisions about their own lives.
- Identify and set meetings with community groups to promote shared lives and raise interest from prospective carers.
- Confidently challenge poor practice and look for innovative ways to resolve issues.
- Monitor annual health and safety checks along with regular support, monitoring and supporting Shared Lives Carers, people who receive a service and important people in their lives.
- Identify carer training and development needs and initiate training programmes.
- Ensure carers are compliant with medication and health related procedures.
- Complex risk assessments and reviews of risk.
- Detailed report/assessment writing.
- Coordinate and chair both emergency and annual reviews for people we support.
- To assist vulnerable adults to: overcome barriers to their independence; receive personalised support that enables them to meet their assessed needs; are protected and safeguarded and are effectively managing their own risks and capacity.

### About you

- An NVQ 3 qualification or above in Health and Social Care is desirable or 3 year minimum working with complex needs.

- Demonstrable experience of supporting people with varying and complex support needs.
- Excellent communication skills both written and verbal.
- Confident to hold difficult conversations and challenge poor practice.
- A good understanding of safeguarding.
- A good understanding of risk assessing and reviewing risk.
- A good level of case management or provider service experience.
- Approachable and friendly manner.
- Excellent problem solving skills.
- A can-do attitude.

#### **Work Environment:**

The administration side of the role will predominantly be based at 5 Pancras Square however; there will be an expectation to work from other sites both in and out of the borough. This will include lone working in carers own homes while completing assessments and reviews.

#### **People Management Responsibilities:**

No direct reports. The post holder is required to assist with the training and induction of new colleagues, especially in relation to local procedures, ensuring they are able to work to required standards.

#### **Relationships:**

- To be the primary point of contact for shared lives carers and citizens using the service.
- To work alongside both internal and external stakeholders to ensure service directives are being met and improved.
- To support frontline staff and management in their everyday role.
- To work in partnership with community professionals I.E GP, consultants, mental health teams etc.
- To support social workers and care managers with the delivery of a shared lives service.
- To deliver presentations and promote the service to community groups using interpreters where required.

#### **Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine our corporate services, and we'll redefine what a career can be.

#### **Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

#### **Diversity & Inclusion**

We want Camden Council to be a great place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBT+, disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice remains at the heart of everything we do. Click [Diversity and Inclusion](#) for more information on our commitment.

**Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

**Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG,