

## Job Profile

**Job Title:** Access and Support Officer

**Job Grade:** Level 3 Zone 1

**Salary Range:** £33,789 - £38,465

### About Camden

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all

### About the role

We are looking for someone to provide a flexible resource in Support and Safeguarding to ensure all requests for advice and assistance that come into the team can be dealt with promptly and efficiently; to provide extra assistance to social workers in those cases that require it.

To assist vulnerable adults to be protected and safeguarded and are effectively managing their own risks and capacity. You will respond to customer's needs without delay, identifying and working to tackle obstacles as they arise and undertake interviews, Mental Capacity Act assessments, observations and gather information from adults, informal networks and other agencies to analyse summarise and evaluate the information to provide a holistic assessment of needs, balancing risk and protective factors

### About you

You must have a thorough understanding of current legislation and how it applies to the work of the profession including understanding the prevailing needs, whilst to always promote the best interests of service users and carers. You must be able to assess a situation, determine its nature and severity and take the requisite action based on knowledge and experience.

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### Work Environment:

You will be based within a modern office building located in Kings Cross. There are also other sites within Camden, which you can use to work from depending on convenience when visiting in the community.

### People Management Responsibilities:

None

### Relationships:

You will be required to liaise with various teams and services both internally and externally, negotiating and influencing outcomes. When developing and reviewing care/protection plans this will include engaging and involving users and carers in these reviews and liaising with other workers and agencies as appropriate.

**Over to you**

We are ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we would love to talk

**Is this role politically restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

**Diversity & Inclusion**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and those of other non-white ethnicities, those who identify as LGBT+, neurodiverse and disabled people.

**Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships; we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

**Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG.