

## Job Profile

**Job Title: Young Persons Substance Misuse Case Manager**

**Job Grade: Level 3 Zone 2**

**Salary Range: £36,984 - £42,526**

### About Camden

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

FWD is a specialist young person's substance misuse service within the Integrated Youth Support Service (IYSS). Youth Early Help offers tailor-made support packages for vulnerable and at risk young people so they can stay safe and healthy, succeed in education, training and employment, and play a positive role in their communities. Work in this part of the IYSS has a focus on preventing the escalation of young people's issues and behaviours around substance misuse.

### About the role

- To be responsible for all aspects of case management and acting as a lead professional, deliver high quality substance misuse service provision to young people (These include but are not limited to; Looked After young people and young people affected by gang related issues with high vulnerability needs) in line with Camden's Early Help and Resilience Families strategies and the National Drug Treatment Service requirement.
- To carry out assessment and to deliver specialist tier 2 and 3 substance misuse interventions to young people aged up to 25 within the Borough of Camden. In addition, offer training for a range of professionals and deliver workshops for groups of young people in schools and in the community.

### Example outcomes or objectives that this role will deliver:

- Taking a whole family approach, undertake assessments, design and implement substance misuse plan in partnership with the young person and their family
- To provide treatment and advice for young people residing or involved with education within Camden currently struggling with substance misuse, or at risk of abusing substances.
- To use a variety of creative and innovative approaches to effectively engage young people and their parent/carers
- To use Camden's Resilient Families Framework to support young people and their families as well as incorporate specialist methods such as motivational interviewing, harm minimisation, solution focused and relapse prevention in client work.
- To provide information and advice to professionals, parents and carers in relation to substance misuse

- To involve young people and their parent/carer every stages of the case management process including in the assessment, planning, implementation, and evaluation of the service provision.
- To provide training and advice to partnership agencies on substance misuse
- To maintain clear, precise and appropriate case management records on IT client information systems, in accordance with local and national standards.
- To maintain confidentiality and observe data protection guidelines.
- To work closely with partnership agencies and referring on as necessary to ensure positive outcomes for young people.
- Utilise effective planning, monitoring and evaluation techniques to assess the quality of the work being delivered, against quality assurance and local and national inspection frameworks, taking action when required to address work that falls below a satisfactory standard.

### **About you**

- Professional Qualification in relevant field eg:
  - Substance Misuse
  - Health and Social Care
  - Psychology/Counselling
- A minimum of two years' experience working with young people. This must include direct work with young people in the field of substance misuse.
- Experience of delivering short term and long term focussed substance misuse interventions with young people. This should include a sound knowledge of incorporating motivational interviewing techniques.
- Experience of writing case notes and reports
- Experience of working with children, adolescents and their families in a multi-cultural setting.
- Experience of prioritising work and managing time effectively.
- Experience of successfully meeting administrative and procedural expectations.
- Experience of delivering group interventions and training with young people, families and professionals
- Knowledge of effective interventions for working with substance misuse such as CBT, MI and the recovery agenda.
- Knowledge of safeguarding, child protection and substance misuse principles.
- Knowledge of the safeguarding legislative and guidance framework relating to children and young people.
- A working knowledge of relevant substance misuse legislation and guidance governing the principles underpinning work with young people who misuse substances

**Work Environment:**

- The post holder would be based in one of the 3 youth hubs and across other Camden department. FWD staff would be expected to work from a number of locations including Camden Offices, Education Providers, Pathway's Accommodation, Youth Clubs and Community Clinics. For those based the youth hubs, the post holder would be expected to build strong relationships with local partners based in the hub localities.
- The post holder will manage a case load of young people who have varying levels of substance misuse problems as well as working with young people who have concurrent mental health, social and criminal justice concerns.
- Home visiting is a requirement of working with young people and their families. The public contact element of this role involves regularly coming into contact with people, some of whom may at times be distressed, agitated and, from time to time challenging.
- There is a requirement to be able to work flexibly and outside normal office hours when required and be flexible and adaptable to ensure consistent provision of service.

**People Management Responsibilities:**

N/A

**Relationships:**

This role sits within Youth Early Help and requires the post holder to work closely with a number of key partnership agencies both internal and externally. These include but are not limited to; Youth Offending Services, Social Services, Education Providers, Young Peoples Pathway Accommodation, CAMHS, Adult Substance Misuse Services, Youth Groups and mentoring organisations.

**Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

**Is this role Politically Restricted?**

Yes

**Diversity & Inclusion**

We want Camden Council to be a great place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBT+, disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice remains at the heart of everything we do. Click [Diversity and Inclusion](#) for more information on our commitment.

**Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

**Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG