

Job Profile

Job Title: Senior Support Coordinator, Disabilities Accommodation Services
Job Grade: Level 3 Zone 1
Salary Range: £31,434 – £36,110
Contract type: Permanent

About Camden

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

About the role

- To support people with Disabilities to take control of their lives and, making use of the local community, to meet planned goals and outcomes.
- To plan and provide high quality support to adults with Disabilities, to include physical and emotional support and personal care.
- To supervise and support staff to carry out their duties in relation to the above
- To be an active member of the Management Team leading service to meet objectives including regulatory compliance.
- Support a multi-disciplinary team approach to planned outcomes for all customers
- Promote equality of opportunity, choice, privacy, dignity, rights and independence
- Support customers and staff and to develop and maintain relationships and be attuned to customers' wellbeing needs
- Coordinate deployment of support staff in planning and supporting clients, which may focus on activities of daily living, educational, leisure or therapeutic themes, and to participate with them, as required.
- Ensure the safeguarding of vulnerable adults
- Monitor and manage the performance of staff, including supervision and appraisal
- Participate in a rota to provide remote out-of-hours on call senior support to staff at the service

About you

Essential:

- NVQ Level 3 – Care
- LDAF Induction (for Learning Disabilities Services)

Desirable:

- NVQ 4 or above
- Proact SCIP®

- Demonstrable knowledge of Valuing People Now (LD), Care Act 2014
- Principles of Personalisation and Person-Centred Approaches
- Understanding of the economic position in social care and the drive for efficiency

Work Environment:

- Part of the management team of a busy and vibrant service, which requires all Coordinators to be flexible to adapt to changing needs and demands of customers
- Working with people who may need hands-on support in all areas of daily living, including people moving, personal care and administration of medication
- Some customers may display behaviours which challenge the service
- Universal precautions required to inhibit spread of infection.
- The service operates across seven days and will require the post holder to be available to work at any time within this; including evenings, weekends and bank holidays and sleep-in cover.

People Management Responsibilities:

The post requires supervising and appraising of staff and offering support and advice out-of-hours, on a rota basis

Relationships:

The post requires working effectively with a range of internal and external stakeholders, including customers and their carers, other professionals, colleagues and members of the community, and the ability to communicate with each at a level that is meaningful to them is essential.

Over to you

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

Is this role Politically Restricted?

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

Diversity & Inclusion

We want Camden Council to be a great place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBT+, disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice remains at the heart of everything we do. Click [Diversity and Inclusion](#) for more information on our commitment.

Agile working

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

Asking for Adjustments

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG,