**Pre-employment Questionnaire**

Congratulations on your job offer. As part of Camden’s pre-employment checks, we need you to complete the following questionnaire regarding Health and Criminal Declaration:

Health

If you answer yes to either question, we will refer you to our occupational health provider Medigold, and you will be requested to complete an online medical questionnaire which will be treated in the strictest confidence.

Criminal Declaration

Camden recognise the contribution that ex-offenders can make as employees and volunteers and welcome applications from them. A person’s criminal record will not, in itself, debar that person from being appointed to this post. Suitable applicants will not be refused posts because of offences which are not relevant to, and do not place them at or make them a risk in, the role for which they are applying. The criminal history declaration must be completed in full, failure to complete this declaration will result in your application being withdrawn.

**Health questionnaire:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes | No | Information Already Provide |
| Do you have a health condition or any other condition, that you feel may impact on your ability to undertake the proposed role? |[ ] [ ] [x]
| If answered yes, please provide full details: |  |
| Do you consider yourself to be disabled? |[ ] [ ] [x]
| If answered yes, please provide full details: |  |

**Criminal conviction questionnaire:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes | No | Information Already Provide |
| Do you have any unspent or spent criminal convictions, cautions, reprimands and final warnings or outstanding criminal charges against you?If you have already provided this information at application stage, then check the last option ‘*Information Already Provided’*. |[ ] [ ] [ ]
| If answered yes, please provide full details: |  |
| Do you appear on a barred list prohibiting you from working with children or vulnerable adults? If you have already provided this information at application stage, then check the last option ‘*Information Already Provided’*. |[ ] [ ] [ ]
| If answered yes, please provide full details: |  |

**Other information required:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes | No | Information Already Provide |
| Have you ever been known by any other names? (You will also be asked to give full details of any previous names you have held when you complete a DBS check) |[ ] [ ] [ ]
| If answered yes, please provide full details: |  |
| If appointed do you have any business and/or financial interests which may conflict with the duties of the post? |[ ] [ ] [ ]
| If answered yes, please provide full details: |  |
| Do you owe money to us or any other council? This includes money you are repaying by instalments under an agreement or court order? |[ ] [ ] [ ]
| If answered yes, please provide full details: |  |
| Do you have any other jobs, including unpaid service to voluntary or other organisations, which you plan to continue if we offer you the job? |[ ] [ ] [ ]
| If yes, please provide full details:  |  |

Please can you start the pre-employment checks step and if applicable the Medigold process.

Regards
Camden Resourcing Team

Name:

Date signed: