

Job Profile

Job Title: Business Partner – Service Support

Job Grade: Level 5, Zone 1

Salary Range: £47,575 - £55,188

About Camden

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

About the role

To support the relevant Head of Finance/Business in the delivery of sound financial advice on all matters within the directorate and those which cut across directorates. To provide a business partnering, relationship management, project/change support and financial advice service for nominated Director(s) and their Heads of Service to ensure that their finance support needs are met.

To lead and have overall responsibility for financial planning, management and coordination of financial arrangements for a division or given area across both revenue and capital finance as appropriate. To lead on cross-cutting areas such as corporate reporting as required by head of service.

To take a proactive responsibility for the development of financial competence within Camden. To support an integrated approach to the development of financial strategy across all council services.

Example outcomes or objectives that this role will deliver:

- Effective and valued business partnering relationship with relevant directors that assists divisions in achieving their outcomes whilst driving financial improvements
- Effective revenue and capital financial strategies which help meet key strategic objectives of the council/services, taking account of resource constraints
- Business partnering support to the design, production and implementation of projects to achieve MTFS efficiencies

- Pro-active financial advice and support for revenue and capital projects (including robust option appraisals) which contributes to the success of projects and is recognised by service managers and others involved in delivery of the projects
- Budgets which reflect the cost drivers in a directorate or given area are set within the required timeframe and within cash limit and pressures and risks highlighted and dealt with at appropriate levels within the organisation
- Financial information is accurate, timely and presented in an appropriate manner for the audience intended
- Committee reports are based on accurate financial information and robust financial analysis
- Managers are able to carry out their own day-to-day financial management responsibilities with minimal input from Corporate Finance
- Financial training and online offer to the organisation are effective
- Leadership and delivery of cross cutting corporate finance work programmes (such as council wide budget setting, budget holder financial development, council wide financial monitoring reports)
- Management and development role for direct reports
- Leadership role in driving and implementing cross-cutting areas as requested by head of finance, such as collaborate groups to set and enhance organisation's approach to budget setting, monitoring and closing

About you

- CCAB (or equivalent) qualified accountant
- Detailed understanding of local government finance and financial techniques such as budgeting, monitoring, closing and options appraisal
- Excellent influencing skills
- Ability to effectively communicate complex financial issues to differing levels within the organisation
- Ability to deal confidently with elected members

Work Environment:

Hybrid home/Office working

People Management Responsibilities:

Line management responsibility for up to 3 FTE

Leadership of cross cutting projects within the Finance Division

Mentoring and leadership role within Finance Division

Relationships:

The post holder will report to the Head of Finance or Lead Health and Care Advisor. Other key relationships for the post holder will be:

- The Director the post has a business partnering relationship with, and their Heads of Service

- The relevant Executive Director and other senior managers within the Council
- Relevant Cabinet Members/Scrutiny Committees
- Partners such as Camden Clinical Commissioning Group
- Other Local Authorities
- Relevant staff within Strategy and Organisational Development
- Business partners across the directorate finance services, and colleagues in technical and strategy areas of finance as appropriate

Over to you

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

Is this role Politically Restricted?

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

Diversity & Inclusion

We want Camden Council to be a great place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBT+, disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice remains at the heart of everything we do. Click [Diversity and Inclusion](#) for more information on our commitment.

Agile working

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

Asking for Adjustments

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG