

29 June 2022

The Savills logo consists of the word "savills" in a lowercase, sans-serif font, colored red, set against a solid yellow square background.

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Dear Sir/Madam,

**TOWN AND COUNTRY PLANNING ACT 1990 (AS AMENDED)**  
**RADLETT HOUSE, RADLETT PLACE, LONDON, NW8 6BT**

On behalf of our client, Savills have been instructed to prepare and submit this application for planning permission for the following development at Radlett House, Radlett Place, London, NW8 6BT.

*Alterations to rear roof slope of dwelling (C3) including the modification of rear dormers and installation of overrun with chimney stack to facilitate the installation of internal passenger lift.*

Accordingly, please find enclosed the following information to support this application:

- Completed application forms;
- Completed CIL forms;
- Site and Location Plan;
- Existing and proposed floorplans, sections and elevations, prepared by BB Partnership Chartered Architects; and
- Planning, Design and Access Statement, prepared by Savills.

I trust this is sufficient to validate the application and I look forward to receiving your written acknowledgement in due course.

Yours sincerely,

A handwritten signature in dark ink, appearing to read "Joe Oakden", written in a cursive style.

Joe Oakden MPLAN MRTPI  
Savills (UK) Ltd

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