

Job Profile: Strategy and Policy Officer

Job Title: Strategy and Policy Officer

Job Grade: Level 4 Zone 1

About North London Waste Authority (NLWA)

Employed by London Borough of Camden, this role is based in North London Waste Authority (NLWA), serving Camden and six other north London boroughs. North London Waste Authority serves 2 million residents in the boroughs of Barnet, Camden, Enfield, Hackney, Haringey, Islington and Waltham Forest. We help residents reduce their waste and increase recycling. We make sure that their waste is disposed of in an environmentally responsible way. We are delivering infrastructure through the North London Heat and Power Project to provide long term assets for the sustainable management of north London's waste.

These activities contribute to our mission of preserving resources and the environment for future generations by exemplary planning, innovation and communication in managing north London's waste.

The Authority's website is www.nlwa.gov.uk, and we have a specific website www.northlondonheatandpower.london to provide information on the £1 billion project we are managing to provide new infrastructure.

About the role

The post holder will have responsibility for developing key strategy and policy work in a range of areas at NLWA. The delivery of strategy and policy is essential to ensure the authority delivers for north London's residents and will contribute to our mission of preserving resources and the environment for future generations. The postholder will develop effective strategies and policies that contribute to delivering better environmental outcomes for residents, our seven constituent boroughs and the authority. In this respect, the successful candidate will have the opportunity to influence change to improve the lives and experiences of others.

The post holder will lead on the development, drafting and obtaining elected Authority member sign off of responses to significant government consultations and explore the environmental benefits of pending legislative change in the waste sector. The role will include designing new policies that ensure NLWA maximises the environmental benefits of pending legislative change: particularly in the areas of Consistency of Collections (CC), Extended Producer Responsibility (EPR), the introduction of a Deposit Return Scheme (DRS), proposed waste and recycling targets in the Government's Environmental Target consultation, proposed changes for Household Waste and Recycling Centres (HWRCs) and Carbon Capture and Utilisation Schemes (CCUS). There will also be an opportunity to review services and design strategy to improve NLWA's service offer. The post holder will need to be highly technical and have expertise in waste, climate change and environmental issues.

The post holder will support the Senior Strategy and Policy Manager with the development of the new North London Joint Waste Strategy, and the finalisation and adoption of this. The postholder will manage workstreams for the strategy as part of the process, and there will be an opportunity to use new and imaginative solutions to design and oversee these. The individual will deputise for the Senior Strategy and Policy Manager in their absence.

They will need to build strong relationships with NLWA's external stakeholders, which will be key to understanding input for strategy and policy. This will include close liaison with our seven constituent boroughs and partner organisations to ensure strategy is coherent and joined up where required. The responsibility comes with some potential reputational impacts and the individual will need to understand the importance of building constructive and effective relationships in a political environment.

Other key duties will include supporting the drafting of papers and briefings for authority meetings and effectively scanning the horizon to produce material on policy development in the waste sector (locally, regionally and nationally). The postholder will link with all parts of the organisation to brief colleagues on policy development and ensure that the policy and strategies developed contribute to the delivery of NLWA's overarching aims and aspirations. They will work with the wider strategy team to develop contacts with the waste and environmental sector (private and public) to promote the NLWA position on matters of environmental and waste management policy and strategy. There may be other duties required from time to time.

Example outcomes or objectives that this role will deliver include pulling together detailed, coherently-argued and effective responses to key Department for Environmental, Food and Rural Affairs (Defra) consultations which impact the waste sector, producing an informative weekly or bi-weekly bulletin with an overview of policy developments in the waste sector, and working with the Senior Strategy and Policy Manager to organise and facilitate the workshop which will assist the design and planning process for the Joint Waste Strategy.

About you

- An interest in policy and bringing about positive change
- Highly technical, with expertise in waste and environmental issues
- Experience and understanding of local government
- Strong communication and report writing skills
- The ability to analyse and understand a range of information and data
- The ability to manage conflicting priorities and deadlines
- Experience of building effective partnerships with key stakeholders
- The ability to think proactively, with consideration for the bigger picture
- An understanding of project management would be beneficial
- A proven work ethic

Work Environment:

The NLWA offices are in Tottenham Hale; 2 minutes from the Tube station with great service and amenity links close by. There is also substantial opportunity for home working and alternative flexible working options are available/open to discussion.

People Management Responsibilities:

The post has no line management responsibility.

Resource Responsibilities

There will be no budget responsibilities with the role.

Relationships:

The post holder will report to the Senior Strategy and Policy Manager and be part of the wider Strategy and Services team within the Authority.

The post holder is expected to develop and maintain relationships across the organisation, partner organisations, government departments and customers as dictated by the projects, roles and tasks that they will be carrying out. The post holder will also actively seek to make effective relationships with colleagues across the Strategy and Services team and the wider NLWA family.

Over to you

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

Is this role Politically Restricted?

Some posts are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

Diversity & Inclusion

we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and those of other non-white ethnicities, those who identify as LGBT+, neurodiverse and disabled people.

Agile working

we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

Asking for Adjustments

We are committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG,