

## Job Profile

**Job Title:** Management Accountant

**Job Grade:** Level 4, Zone 1

**Salary Range:** £38,297 - £44,424

**This supplementary information for Management Accountant is for guidance and must be used in conjunction with the Job Capsule for Camden Way Category four.**

### About us

Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to the UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. **As a Management Accountant you will support Service Business Partners and Business Advisors in providing a robust and responsive financial business partnering service to a Directorate/Director/Head of Service/Budget Holder/Budget Manager.**

### Role Purpose:

To support Service Business Partners in providing a robust and responsive financial business partnering service to a Directorate/Director/Head of Service/Budget Holder/Budget Manager, that includes but is not limited to financial management, project support & advice, management accounting, reporting, budget holder enablement, statutory returns and stakeholder relationship management.

### Example outcomes or objectives that this role will deliver:

- Financial reports, including analysis for a directorate or any given area(s) are accurate, timely and presented in an appropriate manner for the audience intended
- Provision of management accounting advice & support that identifies opportunities, risks/issues and facilitates better decision making & identification of opportunities and business development
- Provide analysis & information for business partners as required
- Identifying and help to resolve financial problems/issues in any given area(s)
- To enable managers to carry out their own day-to-day financial management responsibilities with minimal input from Corporate Finance, including budget holder enablement, training and on-line support
- Represent finance in change programmes and relevant meetings
- Committee reports are based on accurate financial information and robust financial analysis
- Complete Statutory and other returns, where relevant

### About you

To be successful in this role, you will be AAT qualified, studying for a CCAB or equivalent professional qualification, or part CCAB or equivalent qualified.

You will demonstrate excellent communication, influencing and presentation skills, being able to interpret financial data and apply logic and judgement. The ability to

understand and interpret complex legislative and regulatory frameworks that apply to local government is key to the role.

You will have good knowledge and understanding of financial planning, management and financial frameworks in a large organisation (revenue and capital) – preferably local government.

#### **Technical Knowledge and Experience:**

- AAT qualified, studying for a CCAB or equivalent professional qualification, or part CCAB or equivalent qualified
- Ability to interpret financial data/information, apply logic and judgement
- Ability to understand and interpret complex legislative and regulatory frameworks that apply to local government
- Have knowledge and understanding of financial planning, management and financial frameworks in a large organisation (revenue and capital) – preferably local government
- Excellent communication, influencing and presentation skills and a pro-active approach to work, including identifying and resolving problems/issues

#### **Work Environment:**

- The post-holder will be required to work in an agile way in line with Camden's move to a flexible work environment.

#### **People Management Responsibilities:**

No direct line management

#### **Relationships:**

The post holder will report to the Service Business Partner or HRA & Capital Projects Team Leader. Other key relationships for the post holder will be:

- The Head of Finance for the appropriate directorate in terms of their role of having overall responsibility for financial business partnering
- Business Advisors
- Service Directors, SMT, Budget Holders and service managers for change projects and the operation of finances within their areas, and the information, tools, and skills development to enable them to manage finances
- Other support services, including HR and IT, to ensure that there is a consistent and common approach to the approach to ensuring managers have the tools to carry out their business
- Business partners across the directorate finance services, and colleagues in technical and strategy areas of finance as appropriate

#### **Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine our corporate services, and we'll redefine what a career can be.

#### **Diversity & Inclusion**

We want Camden Council to be a great place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBT+, disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice remains at the heart of everything we do. Click Diversity and Inclusion for more information on our commitment.

### **Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

### **Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG.