

## Job Profile

**Job Title: Senior Application Analyst – Applications HR and Finance**

**Job Grade: Level 4 Zone 2**

**Salary Range: £42,687 to £49,515**

### **About Camden**

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

Camden Council are looking to invest in a talented Senior Applications Analyst who can demonstrate a balanced mix of technical and business skills with a passion to drive service improvement and enhance application and data integration.

Working in Digital and Data Services means you will join a diverse and ambitious team helping to make the borough a better place for all. This role will be key in supporting services across the council including HR, Payroll and Finance as part of their Oracle Cloud HCM Solution.

### **About the role**

The role of the Senior Applications Analyst is to provide techno-functional support and documentation for HR and Financial applications and its modules; support the configuration; scripting implementation and maintenance of a defined set of business applications using quality support methods and standards. This role also requires undertaking project work as and when required.

A Senior Applications Analyst will provide 2<sup>nd</sup> and 3<sup>rd</sup> line support and resolution of any operational issues.

### **Example outcomes or objectives that this role will deliver:**

- To lead 3<sup>rd</sup> line support for resolving application issues that the 2<sup>nd</sup> line support has been unable to resolve.
- To provide on-going support of business applications in order to maintain their reliability and business benefits.
- To analyse, define, configure, and implement interfaces between business applications to provide integrated solutions of Council Systems.
- To specify, implement, install and configure new 3<sup>rd</sup> party line of business applications to ensure that the solutions meet the needs of the service area, liaising with project managers, software suppliers and internal/external business partners where necessary.
- Install, configure and test software upgrades.

This is a fantastic opportunity for an individual who is seeking the next step in their IT career as you will have the opportunity to learn new skills and thrive in a fast-paced environment.

### **About you**

- At least 2 years' experience providing techno-functional support for HR, Payroll and Financial Systems. (Ideally Oracle Cloud but other similar application experience also will be considered)
- Sound knowledge with developing reports, preferably via BI Publisher and OTBI reporting solutions and security surrounding within is an advantage but not essential.
- Experience of interface development, integrations and use of Middleware.
- Experience of leading development, application management, environment management support, change management and its practical application in a large organisation.
- Experience in a system administrator role including support to professional users, and self-service managers and employees.
- Knowledge of HR and Financial Systems and integration with other Council/3rd party systems and government portal.
- An understanding of good IT practice and procedures in relation to the support of cloud solutions, networks, operating systems and upgrade.
- Experience of providing 2nd and 3rd line technical support to demanding users.
- The ability to manage customer expectations and ensure effective communications with colleagues and customers.
- Knowledge of legislation relating to financial controls and associated systems and ability to interpret and implement legislation in a controlled environment.
- Familiar with system security standards and all relevant legislation that affects security within the defined scope of authority.
- Good working knowledge of financial controls and associated systems and change management.
- Competency in using Microsoft applications including MS Teams, Jira Software and Visio.
- The ability to work under pressure and out of hours to meet tight deadlines.

### **Work Environment:**

Office based (Remote Working During COVID-19)

### **People Management Responsibilities:**

The Senior Application Analyst has responsibility of managing up to 4 staff

### **Relationships:**

To be responsible for providing application support to a number of teams in Corporate Services, other departments and end users. Also, liaise with 3<sup>rd</sup> party suppliers of applications and business partners.

This post will report into Applications Support Manager

### **Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

### **Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

### **Diversity & Inclusion**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and other ethnic groups, those who identify as LGBT+, neurodiverse and disabled people. Click [Diversity and Inclusion](#) for more information on our commitment.

### **Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

### **Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG.