

## **Job Profile**

**Job Title: Senior Tree Officer**  
**Job Grade: Level 4 Zone 1**  
**Salary Range: £38,297 to £44,424**

### **About Camden**

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

Camden is one of the top twenty places in the UK with the highest canopy cover and the Council contributes to this through the management of 28,000 trees with a further 10-15,000 in nature reserves. Trees are recognised by the climate and ecological action plan as essential to combatting the effects of climate change and consequently they are essential for making the urban environment liveable now and in the future. The Senior Tree Officer will assist the Tree Manager in keeping the Urban Forest healthy and safe for the residents of Camden through application of our tree policy, tree risk management procedure and planting strategy.

### **About the role**

The Senior Tree Officer will assist the Tree Manager in the management and maintenance of 28,000 Council maintained trees, in line the tree policy, and by doing so allow the Council to discharge it's 'duty of care' and create a sustainable urban forest to the benefit of all Camden residents. This will be done through the day-to-day supervision of Tree Officers, setting out the annual inspection programme and ensuring this is completed on schedule. As well attending to ad hoc enquiries from Council members and the public, through inspections or site meetings.

The role will provide contract monitoring to make sure our contractor is operating in a safe manner, completing work on time and issuing rectification and defect notices. Where specialised arboricultural operations are needed tending and procurement of small contracts in line with Council policy and procedures will be required.

The role will lead on digital improvements and maintenance of Confirm Aboriculture to provide accurate reporting of tree data and finances, and to identify information that could improve the delivery of the service for residents and client departments. This includes analysis and presentation of data for Freedom of Information requests and reports, independently or with the Tree Manager. As well as up-keep of our open data products to keep them relevant to service needs.

The Senior Tree Officer will be expected to be lead officer in the Tree Managers absence and participate in the 24hr emergency call out rota and any evening meetings as required.

### **About you**

- You will hold a level 4 qualification in arboriculture or above with a minimum of 5 years' post qualification experience in the arboricultural industry.
- You will be calm under pressure, able to identify tree risk levels and prioritise work programme accordingly and communicate that to tree officers, contractors, the public, councillors, and emergency services
- Ability to undertake visual tree assessments to identify defects and assess their impact on tree safety and make appropriate recommendations for tree work.
- You will have experience monitoring tree pests & diseases, creating annual management plans and procurement of contracts, specifically, but not limited to oak processionary moth and massaria.
- You will have experience in day-to-day contract supervision, monitoring of works, health & safety, payments, and chairing contract meetings.
- Ability to assist with the councils 24 emergency hour call out system and attendance at evening meetings, as required
- Prepare reports and keep records in relation to tree stock, insurance claims, safety reports and client departments.
- Ability to monitor client department budgets.
- A working knowledge of Confirm Arboriculture and the ability to identify and analyse data to improve service delivery and communicate this to a range of audiences.

### **Work Environment:**

You will be based at 5 Pancras Square, but you will be spending time working outdoors across the borough as duties dictate.

### **People Management Responsibilities:**

Leading and prioritising tasks completed by 4 Tree Officers  
Line managing any future apprentices or graduate volunteers.

### **Relationships:**

- This role reports to the Tree Manager.

- You will have day-to-day contact with tree officers and the term tree contractor.
- You will work closely with client departments: Housing, Highways, Education, Corporate property, Valuers and the Insurance team.
- Suppliers of equipment and trees.
- Outside agencies and Statutory Bodies.
- Members of the public and local groups.
- Police and other emergency services.
- Council Members

### **Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine our corporate services, and we'll redefine what a career can be.

### **Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

### **Diversity & Inclusion**

We want Camden Council to be a great place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBT+, disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice remains at the heart of everything we do. Click [Diversity and Inclusion](#) for more information on our commitment.

### **Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

**Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG,