

## Job Profile

**Job Title: Security Supervisor**

**Job Grade: L3 Z2**

**Salary Range: £34,629 - £40,171**

### **About Camden**

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

This role supervises the corporate security teams across all Camden buildings on a day-to-day basis. The supervisor organises security teams both in business as usual and live security incidents, ensuring the right resources are in place and leading from the front by always setting a positive example. The security department is committed to keeping visitors and staff in Camden buildings safe to work and lead their lives. This role is essential to that by delivering an excellent customer service with a focus on continuous improvement of the corporate security service.

### **About the role**

This role supervises all day-to-day security matters and responds to security incidents by working a combination of day and late shifts over a rolling seven-day period. You will be expected to be flexible and work between different corporate buildings in Camden wherever the business need is – reporting to the Security Operations Manager. There is the supervision of approximately 14 security officers, administration of leave requests, sickness, uniform etc, to manage and you will be the first point of contact for all security officers, both in house and contracted. You will be fully focussed on a high level of service delivery.

You will be responsible for making sure all officers are fully trained, qualified and licensed to carry out a variety of security functions and the correct amount of resources are deployed to ensure a safe and effective building - whilst being aware of risk and cost effectiveness.

You may be asked to attend meetings with internal or external partners or deputise for the Operational Security Manager or CCTV Operations Manager. This role is a business-critical frontline role, does not suit working from home arrangements and may include working bank holidays.

### **About you**

#### **Person Specification**

The Security Supervisor needs to be a team player with an enthusiastic attitude, a flexible approach to work and able to prioritise and respond to suit the changing operational business needs. Excellent communication skills are required both written and verbal. It is a requirement of this role that you have an in-date SIA DS License with current physical Intervention certificate and continue to qualify for a DS SIA licence and Physical Intervention certificate. This role may involve the need for physical intervention and you must be physically able to carry this out.

**Work Environment:**

This role is a corporate building based, business critical operational position. It does not have the opportunity for working from home.

**People Management Responsibilities:**

This position supervises approximately 14 Security Officers over a number of sites in a 365 day a year operation.

**Relationships:**

On a day-to-day basis the role will interact with a broad range of external and internal partners including residents, visitors, staff, Police, councillors and others.

**Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

**Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

**Diversity & Inclusion**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and those of other non-white ethnicities, those who identify as LGBT+, neurodiverse and disabled people.

**Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

### **Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG,

### **Note:**

This document is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee's contract of employment.