

## Job Profile

**Job Title: Construction Management Plan (CMP) Coordinator**

**Job Grade: Level 4, Zone 1**

**Salary Range: £38,297 - £44,424**

### About Camden

Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. We're not just home to UK's fast-growing economy but we're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

### About the role

The purpose of this post is to organize and lead on work to manage and minimize the impacts of construction on development sites on Camden's residents and communities whilst allowing development to continue through coordinating the effective implementation and discharge of Construction Management Plans (CMPs).

The post holder will secure and coordinate appropriate information from developers and their agents through CMP's and consider the views of members of the public, community groups, and relevant Council Services and manage Camden's response to problem construction sites in line with the requirements set out in S106 Legal Agreements. You will be expected to coordinate the work of the CMP enforcement officer and site inspector, officers from environmental health, highways, transport and legal officers to address breaches of planning control related to construction including through the membership of a Construction Management Forum (CMF).

Whilst the post is focused on construction management the post holder may be required to work on the coordination of other types of management plans secured through section 106 agreements or on the spending of section 106 funds on infrastructure projects.

## **About you**

You will be an enthusiastic individual with the drive and ability to contribute to delivering successful and effective outcomes.

## **You will have**

- Experience of working in a Local Authority background, or of successfully working within town planning, preferably in infrastructure planning/ Section 106 agreements or alternatively in Development Management or Planning policy.
- An understanding of Construction Management Plans and their scope and contents, an ability to monitor development commencements and secure sufficient information is provided from developers.
- Excellent project management skills.
- Ability to take responsibility for a defined project or output and to deliver it to a high quality and in an effective manner
- A working awareness of relevant planning legislation (including Section 106 agreements) at local, London regional and national levels.
- Excellent communication and negotiation skills and ability to influence the behaviour of others
- An understanding of the role of local government in supporting residents through high quality services

## **People Management Responsibilities:**

The postholder will support and peer review the work of other members of the team and service and may supervise Planning Officers / Technicians on specific tasks/projects

## **Relationships:**

Reports to Section 106 and Community Infrastructure Levy Manager.

Partnership working with other regulatory services within the Council and elsewhere, e.g. pollution control, transport planners, private sector housing, street environment services, major land owners, and developers.

The post would also involve liaison with local councillors.

**Work Environment:**

This is an agile working post with a main office base in Camden's offices at 5 Pancras Square, and with working from home supported subject to service requirements. The work will involve attending some external meetings and site visits. A willingness to work outside of normal office hours on occasion is essential.

**Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

**Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

**Diversity & Inclusion**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and other ethnic groups, those who identify as LGBT+, neurodiverse and disabled people. Click [Diversity and Inclusion](#) for more information on our commitment.