

## **Job Profile**

**Job Title: Project Manager (Circular Economy Market - Future Neighbourhoods)**

**Job Grade: Level 4, Zone 1**

**Salary Range: £38,297 - £44,424**

### **About Camden**

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

To support this vision, Camden Council has won £1.45 million from the GLA's Future Neighbourhoods programme to transform Somers Town in Kings Cross into a climate ready community. You will oversee the delivery of the Circular Economy Market Project that forms one part of Camden's successful 10 project bid with the community.

### **About the role**

The ideal candidate will lead and coordinate the project stakeholder team to deliver the Chalton Street Circular Economy Market programme for one year ending in 2023 testing zero waste themes and driving up circularity. The delivery will include a final report and presentation with case studies to showcase the project. The Somers Town Neighbourhood Forum and Somers Town Community Association are the community leads and you will work with them to deliver the circular economy project which contributes to their overall vision for their neighbourhood through their Future Neighbourhood Strategy.

To deliver the Chalton Street Circular Economy Market programme you will support and coordinate the stakeholder group of five key bid partners and other circular economy strategic partners. The five bid partners are LifeAfterHummus, Think&Do Camden, Somers Town Community Association, TipTapp and Central St Martins University of Arts. Other partners include Camden's Environment Services team and their contractor Veolia, Camden Markets Team and Refill Station Camden, Greater London Authority Partner and Future Neighbourhoods strategy group.

With the bid partners you will deliver workshops and projects that deliver creative making, upcycling, reuse and waste reduction, creating upskilling experiences to driving better waste management and street cleanliness in Somers Town community spaces (Phoenix Centre, Maker space, local housing estates and the Living Centre). You will deliver themed trading experiences in Charlton Street Market, local events and engagement activities to gather insights and data. You will work with one of the bid partners to deliver a sustainable redistribution transport infrastructure.

You will project manage and coordinate the projects key milestones and bid partner deliverables, and report back as required to the project board and Greater London Authority. The post will manage the project budget, communications, administer the funding bid governance and other data and reporting requirements. You will support wider recruitment, partnerships and volunteer activities providing green job new opportunities to local people.

**About you**

- Experience in project management
- Experience of circular economy principles within community led projects
- Knowledge of policy and projects to reduce and redistribute waste
- Experience of working with community groups and delivering on Equalities
- Experience in communicating information clearly to a range of audiences
- Experience managing stakeholder relationships
- Knowledge of approaches to making environmental improvements in an inner London context
- Experience of budget management
- Attention to detail in reviewing and producing numerical information and written material
- Ability to manage conflicting priorities, handle a busy workload and meet frequently changing deadlines

**Work Environment:**

Ward and Camden based working with potential for remote working in the context of Covid-19.

**People Management Responsibilities:**

No line management responsibilities

**Relationships:**

The post-holder will be required to build support and maintain relationships with a range of people and organisations as outlined below. To sustain these relationships, build support and ensure effective continuation and delivery of projects, the post holder must be able to communicate with a wide range of audiences that will inevitably have varying degrees of knowledge and understanding of construction, air quality and public health related matters.

- The key bid project partners
- Council staff and managers
- Members of the Council
- Members of the public including residents and community groups in Somers Town
- Suppliers, service providers and contractors
- Third party and external stakeholders including consultants, developers and contractors
- Government departments and other Local Authorities, including the GLA
- Environmental organisations

**Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

**Is this role Politically Restricted?**

No

**Diversity & Inclusion**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and those of other non-white ethnicities, those who identify as LGBT+, neurodiverse and disabled people.

**Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

**Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG,

**Note:**

This document is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee's contract of employment.