

## **Job Profile Strategic Commissioner**

**Job Title: Strategic Commissioner**

**Job Grade: Level 5 Zone 2**

**Salary Range: £50,655- £61,911**

### **About Camden**

Camden is building somewhere everyone can thrive by making our borough the best place to live, work, study and visit. We're not just home to UK's fast-growing economy, we're home to the most important conversations happening today. And we're making radical social change a reality so that nobody gets left behind. Here's where you can help decide a better future for us all.

### **About the role**

The strategic commissioner is a key role in the adults' commissioning service. The Adults' Commissioning team is responsible for a wide portfolio of services for adults including domiciliary care, care homes, reablement, integrated neighbourhood development, community equipment and the Better Care Fund. In this role you will work as a strategic commissioner and manage the adults' domiciliary care commissioning portfolio and any additional agreed commissioning portfolios on behalf of the directorate as required, including those that are jointly commissioned with partners.

You will work effectively with internal and external partners to implement all aspects of the health and social care agenda to improve outcomes for residents. You will support the development of the neighbourhood working approach across the health, social care and voluntary sector system.

Working in this role you will support the Head of Service in developing the commissioning frameworks, systems and processes for the directorate and the wider adults' partnerships. You will contribute to the overall leadership of the service which will include representing the department at strategic meetings.

In this role you will be required to support and lead change programmes and service redesign. This will include working with residents and stakeholders to co-produce services and plans, analysing and interpreting complex data and facts, and researching best practice. You will use this knowledge creatively to develop commissioning options that support decision making.

In this role you will collaborate with teams across the Council to ensure that commissioned services are delivered effectively, are value for money and support the Council's objectives and the requirements of relevant legislation including the Care Act and, procurement legislation.

You will be required to lead contract negotiation with providers, manage contract implementation and performance, financial agreements and ongoing service development. You will also work with providers and partners to ensure services maintain continuous improvement.

## **About you**

The ideal candidate will be educated to degree level or have an equivalent level of experience of working at a senior level. You will need knowledge of commissioning and/or care provision gained through practical experience.

For this role you will be required to manage staff including support, supervision, performance management and professional development.

The ideal candidate will have experience of service development, coproducing services and developing outcome measures with key stakeholders including local residents. You will work collaboratively and in partnerships with a range of agencies to deliver improved outcomes for residents.

In this role you will be required to have experience of writing reports and presenting reports to a range of stakeholders including senior managers and elected members. You will also contribute to the development of Council policy and strategies.

You will have experience of project management which includes delivery of agreed outcomes within specified timescales. You will have the ability to manage portfolio budgets and ensure the effective use of resources and delivery of savings targets where applicable.

You will have the ability to analyse and interpret complex data and facts and use this knowledge creatively to consider commissioning options and support decision making.

You will have good negotiation and communication skills and an ability to communicate and present complex information to a wide range of internal and external stakeholders.

## **Work Environment:**

- Daily use of keyboard and screen and/or laptop in an office with flexible seating options.
- Periods of focussed activity (i.e. report writing and analysis)
- Occasional exposure to distressing or highly emotional circumstances such as advising on contractor's poor performance and non-attainment of key targets, details on safeguarding cases etc.
- Requirement to travel to meetings within Camden, and occasionally throughout the UK using public transport systems

## **People Management Responsibilities:**

2 commissioning managers and project officers as required

## **Relationships:**

- You will work daily with the Adults' Commissioning team members, particularly with the commissioning managers for whom there is management responsibility
- You will regularly work with colleagues from Adults Social Care, Camden and Islington Foundation Trust, health, the voluntary sector and other council departments
- You will develop good partnership working arrangements with relevant colleagues from commissioned services to ensure a collaborative approach to contract management and performance
- You will work regularly with senior managers within the directorate, the wider Council and with the elected council members
- You will regularly, communicate and present complex information to a wide range of internal and external stakeholders in a way that builds understanding and support across the system and supports collaborative working across all relevant partners and providers
- You will nurture key relationships and maintain networks internally and externally, including national networks and may chair and/or attend various
- You will represent the service on internal and external working groups as appropriate.

### **Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

### **Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

### **Diversity & Inclusion**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and those of other non-white ethnicities, those who identify as LGBT+, neurodiverse and disabled people.

### **Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

### **Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG,