

# THE JTS PARTNERSHIP

Chartered Surveyors • Chartered Town Planners

Leeds Office: Third Floor West, 4 Park Place, Leeds LS1 2RU Tel: (0113) 244 4288  
Kent Office: 44 St Peter's Street, Canterbury, Kent CT1 2BG Tel: (01227) 456633

Number One, The Drive  
Great Warley, Brentwood  
Essex CM13 3DJ

Tel: (01277) 224664

Fax: (01277) 215487

Website: <http://www.jtspartnership.co.uk>

e-mail: [alicia.lai@jtspartnership.co.uk](mailto:alicia.lai@jtspartnership.co.uk)

Our Ref: ND/AL/IOLM

14<sup>th</sup> February 2022

London Borough of Camden Council  
Development Control  
Camden Town Hall  
Argyle Street Entrance  
Euston Road  
London, WC1H 8ND

Dear Sir or Madam

**Planning Portal reference: PP-10532803**

**Full Planning and Listed Building Applications for the replacement of eight side hung timber framed windows on the third floor (top floor – front and rear) with Rehau PVC-U Heritage Sash Windows  
54-55 Birkenhead Street, Kings Cross, London, WC1H 8BB**

On behalf of our client, The Institute of Our Lady of Mercy, we have been instructed to submit applications which seeks planning permission and listed building consent, to replace eight side hung timber framed windows on the third floor (top floor – front and rear) with Rehau PVC-U Heritage Sash Windows of 54-55 Birkenhead Street, Kings Cross, London.

The application comprises the following documentation:

- This Covering Letter, dated 14<sup>th</sup> February 2022.
- Completed Application Form and Ownership Certificate.
- Design & Access, Heritage and Planning Statement.
- Drawing No. 100 Site Location Plan.
- Drawing No. 200 Existing Elevations.
- Drawing No. 201 Proposed Elevations.
- Drawing No. 202 Detail of Windows.

We have calculated the statutory fee for this application to be £206.00, plus £28.00 service charge. Payment has been made via the Planning Portal.

We trust that the application, as submitted, is in order. Should you have any queries or require further information regarding this application, please contact Miss Alicia Lai at our Brentwood office, details above.

We look forward to your acknowledgment of receipt in due course.

Yours faithfully

**Alicia Lai**  
**For THE JTS PARTNERSHIP LLP**

Regulated by RICS

Trading as a Limited Liability Partnership. Registered Office: Number One, The Drive, Great Warley, Brentwood, Essex CM13 3DJ  
Registered in England & Wales. Registration No. OC307263

**Partners:** N J Davey MRICS J W Green MRICS

**Associates:** P N d'Arcy MRICS J P Govier MRICS Rachael Dickson MRTPI Lonely Mulenga MRICS M J Driscoll MRTPI

**Consultants:** G D Frall DipBldgCons FRICS N J Pryor MRICS **Finance Manager:** Lynda Sherwin MInstLM