

Date: 31 January 2022

Reference: FSM-14177

Enquiries to: Free School Meals Admin Team

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Benefits Service

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Redhill

RH1 9JA

Ms sasi sasi
The Crowndale Centre
218-220 Eversholt Street
London
NW1 1BD

Dear Parent or Guardian

We have checked the records held by the Department for Education and these show the following results for your children:

Name	School	Eligibility
Steffey Simmons	Carlton	Eligible
test tets	Christ Church NW3 (Hampstead)	Eligible
Debbie Smith	CCfL KS4 (formerly Agincourt)	Eligible

We will write to the school(s) and let them know that your child/children can have free meals. If any of the details in this letter are incorrect please contact us as soon as possible.

What if my circumstances change?

Any child eligible for free school meals on 1 April 2018 will keep their free school meals eligibility until 31 March 2023.

Any child who become eligible for free school meals during 1 April 2018 to 31 March 2023 will keep their eligibility until 31 March 2023.

Children will keep their eligibility even if your circumstances change between 1 April 2018 and 31 March 2023.

If your child isn't eligible for free school meals and your circumstances change contact the free school meals team again and we will check their eligibility.

(Please Turn Over)

Renewing your claim

You do not need to renew your claim

Notifying changes

So that we can keep our records up to date and notify you and the school of any changes to entitlement you should also tell us

- If you change address
- If your child or children change school

Qualifying Benefits

- Income Support
- Income-based Job Seeker's Allowance
- Income-based Employment and Support Allowance
- Universal Credit- if you apply on or after 1 April 2018 your household income (after tax and not including any benefit you get) must be less than £7,400 a year
- Child Tax Credit, provided you have an income (as assessed by HM Revenue and Customs) that is £16,190 or less and you do not receive Working Tax Credit
- The Guarantee element of Pension Credit
- Support from the National Asylum Support Service (NASS)

Working Tax Credit (WTC) special circumstances

- If you are still getting WTC because you have stopped work in the last four weeks
- or

- If you are still getting WTC for four weeks after your working hours reduced to less than 16 (for single parents) or 24 (for two parent households).

You might still be entitled to free school meals

If we have said you are not eligible for Free School Meals and you are receiving any of the qualifying benefits please contact us so that we can recheck your claim.

Yours faithfully

Free School Meals Administrators

Benefits Service