

## EDT Manager Job Profile

**Job Title:** EDT Manager

**Job Grade:** Level 5 Zone 1

**Salary Range:** £46,756 – £54,238

### About Camden

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

### About the role

The Emergency Duty Team Manager manages the out of hours Social work service for Camden to ensure that the Local Authorities obligations to Children in Need, Looked after children, Vulnerable Adults and those with Mental Health Problems are met

The EDT manager will be responsible for the fulfilment of all of Camden's statutory obligations in a timely manner, and ensure the recording of all events before for the next working day. The aim is to provide an essential service to Camden residents and those temporarily within the borough and offer help and support to colleagues in other agencies

As such, the EDT manager have overall responsibility for the management of Child Protection referrals, and for ensuring (along with Police and Health Agencies) that children and Young people are kept safe until work can be picked up the next working day. Additionally, the EDT Manager will act as the corporate parent on behalf of the local authority to ensure well-being of looked after children. Support and advice will also be given to families in cases of urgency

Similarly the EDT manager will have overall responsibility for ensuring the welfare of children in Police stations, and where possible aiming for children and young people to spend as little time as possible in custody.

They will offer advice and ensure care for vulnerable adults as far as possible, utilising team's budgets to purchase care where appropriate, and where available

The EDT manager will ensure Mental Health Act assessments in police stations and hospitals will be completed wherever possible, balanced against resources and needs of the service

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**About you**

All applicants must be qualified Social workers (Dip Social Work or equivalent) with significant levels of broad experience, to be able to offer constructive and legally accurate advice over all Social Work disciplines. They must be Approved Mental Health Practitioners, with sound knowledge of Mental Health Acts , but also sufficient knowledge of other significant legislation relevant to out of hours Social Work Practice, particularly the various Children Acts, the Care Act, the Mental Capacity Act, Deprivation of Liberty safeguards, the Human Rights Act, Police and Criminal Evidence Act and any other relevant legislation.

They should be registered as a Social Worker with Social Work England

The EDT Manager must be able to communicate effectively at all levels, make concise but appropriate assessments, and be adept at working with IT. They should be car drivers or be able to demonstrate how they would get to assessments and visits in another manner.

The EDT manager must have experience of supervising Social Work practitioners and demonstrate ability to set and achieve goals. They must also be aware of budgetary pressures, and use resources carefully in line with legal requirements and departmental priorities

The EDT manager should have previous management experience, which ideally will have included working out of hours, when many of the supports available during office hours are no longer available

The EDT manager will need to be very flexible regarding hours, such that they can offer immediate advice and guidance overnight and at weekends. They will be able to make good decisions under pressure out of hours about use of resources, progression of cases, and to recognise when something is so significant that a Camden Director needs to be contacted.

The EDT manager will need to be able to write robust but equitable rotas for the EDT staff members such that all out of hours' shifts are covered

**Work Environment:**

The EDT manager will work partly in the Office, and partly at home, in line with the needs of the service at any particular time. Hours will be flexible, such that the minority of hours will be during normal office hours. Much of the time will be spent planning EDT responses generally and responding to specific requests and questions from the EDT practitioners about work they are undertaking.

**People Management Responsibilities:**

Outside of the EDT Manager, EDT consists of 5 FTEs, one person working at any one time. At times there may be an additional AMHP working who may also request advice

**Relationships:**

The EDT Manager will liaise with senior Staff from other agencies when required, particularly in the event of a serious incident requiring immediate decisions or responses. In exceptional circumstances out of normal office hours, the EDT manager will discuss crisis situations with Social Service Directors,

and will need to be able to judge when this is necessary, including the timing of such discussions. The EDT Manager will communicate regularly with Health Service Staff, Police, and Private and Voluntary Agencies around planning of services out of hours, and any immediate crisis. The EDT manager will regularly liaise with daytime Camden Managers from all parts of Camden social services including Children in Need, Looked after Children, Resources, Youth Offending, Children with Disabilities, Vulnerable Adults and Mental Health, and contribute to the development of policies required to provide an appropriate service

The EDT Manager will be supervised by the Head of Children's services

#### **Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

#### **Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

#### **Diversity & Inclusion**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and those of other non-white ethnicities, those who identify as LGBT+, neurodiverse and disabled people.

#### **Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

#### **Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG,