

Job Profile: Evolve Case Manager

Job Grade: Level 3, Zone 2

Salary Range: £34,033 - £39,480

This supplementary information for Evolve Case Manager is for guidance for Job Level 3 Zone 2

Camden Way Category 3

It is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee's contract of employment.

Role Purpose:

To work within the Reducing Violence and Exploitation Team to engage and provide targeted interventions to young people aged 16-24 who are entrenched in or are at risk of becoming involved in gangs and youth violence.

To undertake, or contribute to, accurate assessments using a range of assessment tools with regards to ensuring that appropriate planning and adequate support, assistance and provisions are put in place for each young person/adult.

To work in a range of settings and maintain a clear focus on the prevention of young people/adults' participation in gang activity, violence and other group offending.

Provide information and advice to professionals and key stakeholders about the resources and services available to young people and young adults in Camden in relation to youth violence, gang disruption and prevention and associated issues such as substance misuse, mental health and contextual safeguarding risks.

Example outcomes or objectives that this role will deliver:

1. Working within a multi-disciplinary team, holding a caseload of young people/adults and be responsible for providing each young person/adult with support and assistance in engaging with support services, positive activities and education, employment and training.
2. The post holder will ensure that their work gives due regard and commitment to safeguarding and promoting the welfare of young people engaged with the service. The Post holder will undertake regular safeguarding training at a level commensurate with the role.

3. Establish key contacts and deliver services with all relevant stakeholders (Police, Children's Services, Youth Offending Service, Youth Support Service, National Probation Service and Community Rehabilitation Company, Voluntary Community Sector (VCS) etc
4. To use these Management Information Systems to deliver effective outcomes by clear, accurate, timely and consistent inputting of data and compliance with information sharing protocols and principles and to capture young people's progression, achievements, needs and the effectiveness of interventions
5. To plan and deliver pro-active and targeted interventions and group work to address risk factors that relate to young people's (aged 16 – 24) participation in gangs and violent and group offending in line with local and national strategies.
6. To engage with identified young people in YOI's and prisons who are coming to the end of their sentences, to plan and offer support prior to return to the community in liaison with other colleagues and services.
7. To support partners in the early identification of young people and other family members at risk, and in making appropriate referrals to targeted /specialist services.
8. To attend and contribute to multi-agency gang related, Bronze, Daily Risk Briefing (DRB) and other related meetings and ensure actions agreed are acted upon and reviewed for effectiveness.
9. To produce monitoring reports and progress updates on individuals for the Bronze Multi Agency Gang Prevention Group and other meetings as relevant, and support intelligence gathering on individuals and groups of young people and young adults at risk of / or on the periphery of gang involvement.
10. To ensure that duties are undertaken with due regard and compliance with the Data Protection Act and other legislation.

People Management Responsibilities:

None

Relationships;

This role sits within Reducing Violence and Exploitation Team and requires the post holder to work closely with a number of key partnership agencies both internal and externally. These include but are not limited to; Youth Offending Services, Police, Social Services, Education Providers, Pathways Accommodation, CAMHS, DWP, CRC, NPS, Voluntary Sector Organisations.

- Proven ability to communicate effectively with difference audiences, verbally and in writing and an ability to write clear and concise reports to fixed timescales.

- Excellent negotiation and influencing skills with an ability to develop successful partnerships with agencies, developing and delivering joint work to a high quality standard.
- Ability to take responsibility for planning own work, consistently achieving and delivering to time and quality, despite tight timescales and conflicting priorities.
- Ability to contribute to an integrated team approach and demonstrating strong personal initiative
- To respect and value diversity with due regards to Camden's equal opportunities and valuing diversity policy.
- Proficiency in IT skills including MS Office.

EXPERIENCE

Essential:

- Experience of direct work with young people/ adults, their families in a formal and informal network i.e. one to one, group work and outreach
- Proven ability to form and maintain appropriate positive relationships and of maintaining professional boundaries with young people, parents, staff and volunteers.
- Experience of undertaking needs assessment and developing holistic packages of support based on identified needs.
- Experience of delivering gang and offender management interventions from a range of statutory and community settings that reduce risk and offending
- Substantial experience of working with high-risk young people /adults
- Experience of assessment, planning and delivering intervention/programmes for young people effectively/successfully
- Experience of case recording using a formal IT system.
- Experience of working closely with a wide range of network including Health, Police, Education, Crime Reduction, Youth Justice and children's safeguarding colleagues.
- Experience of working with children, adolescents and their families within a diverse community.
- Experience of delivering group interventions with young people/adults
- Experience of both preventative and specialised interventions
- Proven experience of case management and working with offenders and their families.

Structure Chart

Head of IYSS



Service Manager



Team Manager



Evolve Case Manager