

Job Profile - Quantity Surveyor

Job Title: Quantity Surveyor

Job Grade: Level 5 Zone 2

Salary Range: £50,655 - £61,911

About Camden

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

Role Purpose:

To manage the financial issues and apply cost control procedures related to the procurement and delivery of the Council's extensive Capital investment programme to its property portfolio including Residential, Commercial, Corporate and Educational Buildings. The investment includes the building fabric as well as M&E schemes, with a total value circa £150M per annum. Provide professional advice on appropriate procurement routes to obtain best value. The post attracts significant financial responsibility with a requirement to report on the day to day financial aspects of capital projects as directed; ensure proper financial monitoring of contractors' cost/price structures as they relate to capital and revenue provisions. Audit of financial outcomes of schemes and monitoring against contemporaneous industry norms.

Example outcomes or objectives that this role will deliver:

- Lead and advise on pre-start costs on all schemes. Schemes may be procured using Traditional General Contracting, Construction Management, Management Contracting and Design and Build routes. They are delivered under both bespoke and standard forms of contract employing in the main, JCT and NEC forms
- Manage the day to day cost control of projects through developing an understanding of the designated contract, specification and pricing
- Lead on supply chain management in context of cost control and in ensuring that the appropriate resources are in place for project delivery
- Take the lead in providing advice on contractual issues and in taking contractual /legal action as required in circumstances of contractor or consultant default

- Provide financial analysis as required including the production of cost/valuation reports for designated projects
- Audit cost outturn information and contrast with final account to ensure that recharge to leaseholders is accurate and proper in respect of service charge recovery
- Perform role of PQS to ensure that the financial aspects of the construction activities are professionally delivered
- Collect, collate, analyse and contrast all cost information produced through the various construction accounting processes and to develop the information into meaningful and robust target costs on all component elements of the cost structure

People Management Responsibilities:

Management and development of two Cost Controllers (trainee Quantity Surveyor)

Relationships:

Internal

- Staff within Camden Council
- Specialist support teams/contractors
- Consultants

External

- Councillors of Camden Council
- Government Departments and agencies
- Private and voluntary sector providers of relevant services
- Other public sector providers and organisations
- Members of the public
- MPs

Work Environment:

Based at offices in Camden Town, Kentish Town and Kings Cross. Attendance at evening meetings as required. The role may require working on sites, at height and in dirty/dusty environments.

Technical Knowledge and Experience:

- Preferably educated to degree level/post graduate qualification (or ability to demonstrate suitable experience in quantity surveying)

- Understanding of all commercial and financial issues related to construction management.
- Knowledge of Standard Methods of Measurement as they relate to both fabric works and Mechanical & Electrical installations
- Experience of a range of methods of cost control.
- Experience in standard forms of construction contract and associated legal issues
- Strong communication skills, with the ability to represent the council in public & interact with a wide range of audiences, managing conflict in highly charged public meetings.
- Knowledge and understanding of community consultation processes.
- Knowledge and understanding of building pathology
- Knowledge of current housing and social policy issues and legislation.
- Experience of working in a political environment.
- Evidence of continuing professional development.

Over to you

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

Is this role Politically Restricted?

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

Diversity & Inclusion

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and other ethnic groups, those who identify as LGBT+, neurodiverse and disabled people. Click [Diversity and Inclusion](#) for more information on our commitment.

Agile working

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by

Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

Asking for Adjustments

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG,

Structure Chart

