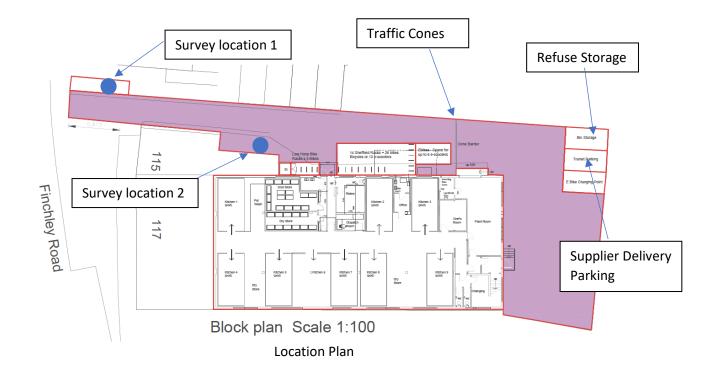
Appendix 2

FiRSTPLAN

Deliveroo Editions Swiss Cottage – Site Monitoring Proforma

Form 1: Monitoring the implementation of the Operational Management Plan (OMP) on-site

Date:		
Time:		
Names:		



Conditions:

Other:

	DELIVEROO RIDER DELIVERIES				
1.	Number of riders entering the site (tally)				
		Total:			
2.	Were all riders on e-scooters/bikes or bicycles?	Yes		No	
	If no, please state:				
	How many were not on an e-scooter/bike or bicycle:				
	What vehicle they were on:				
	what vehicle they were on.				
3.	Were there any incidents of conflicts, such as near	Yes		No	
э.	collisions, with pedestrians when riders	165		NO	
	entered/exited the site?				
	Please provide full details if so:				
	a)				
	Time of the incident:				
	Location of the incident:				
	Details of what hannoned				
	Details of what happened:				
	Details of any action taken on site:				
	Details of any action taken on site:				
	Any other comments:				
	Any other comments.				
	b)				
	Time of the incident:				
	Location of the incident:				
	Details of what happened:				
	Details of what happened.				
	Details of any action taken on site:				
	Details of any action taken on site.				
	Any other comments:				
	הוץ עוובו נטווווובוונז.				
	c)	l			

Time of the incident:	
Location of the incident:	
Details of what happened:	
Details of any action taken on site:	
Any other comments:	
d)	
Time of the incident:	
Location of the incident:	
Details of what happened:	
Details of any action taken on site:	
Any other comments:	
e) Time of the incident:	
Location of the incident:	
Details of what happened:	
Details of any action taken on site:	
Any other comments:	

4.	Was sufficient parking available for all riders	Yes	No	
	entering the site at all times?			
	If no, please provide details:	•		
	Time and duration that parking was not available:			
	The number of spaces short:			
	Whether any riders were prevented from entering			
	the site by a Marshal when parking was at full			
	capacity			
	Any other comments?			
-	More videre weiting inside the building to collect	N	 NI -	
5.	Were riders waiting inside the building to collect their order at all times?	Yes	No	
	If no, please provide details			
	Time and duration of incident:			
	Number of riders waiting outside:			
	Location of riders:			
	Any other comments:			
6.	Were traffic cones in place to ensure riders do not	Yes	No	
		165		
	pass the line indicated on the above plan?			
7.	pass the line indicated on the above plan? Did any riders park beyond the traffic cones when	Yes	No	
7.	pass the line indicated on the above plan? Did any riders park beyond the traffic cones when collecting an order?			
7.	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:			
7.	pass the line indicated on the above plan? Did any riders park beyond the traffic cones when collecting an order?			
7.	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:Time of the incident:			
7.	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:			
7.	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:Time of the incident:How many riders:			
7.	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:Time of the incident:			
7.	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:Time of the incident:How many riders:Location where riders parked:			
7.	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:Time of the incident:How many riders:			
7.	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:Time of the incident:How many riders:Location where riders parked:Any action taken by a Marshal:			
7.	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:Time of the incident:How many riders:Location where riders parked:			
7.	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:Time of the incident:How many riders:Location where riders parked:Any action taken by a Marshal:			
	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:Time of the incident:How many riders:Location where riders parked:Any action taken by a Marshal:Any other comments:			
8.	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:Time of the incident:How many riders:Location where riders parked:Any action taken by a Marshal:Any other comments:Did all riders turn left onto Finchley Road when			
	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:Time of the incident:How many riders:Location where riders parked:Any action taken by a Marshal:Any other comments:Did all riders turn left onto Finchley Road when exiting the site?	Yes	No	
	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:Time of the incident:How many riders:Location where riders parked:Any action taken by a Marshal:Any other comments:Did all riders turn left onto Finchley Road when exiting the site?If no, please provide details:	Yes	No	
	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:Time of the incident:How many riders:Location where riders parked:Any action taken by a Marshal:Any other comments:Did all riders turn left onto Finchley Road when exiting the site?If no, please provide details:a)	Yes	No	
	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:Time of the incident:How many riders:Location where riders parked:Any action taken by a Marshal:Any other comments:Did all riders turn left onto Finchley Road when exiting the site?If no, please provide details:	Yes	No	
	pass the line indicated on the above plan?Did any riders park beyond the traffic cones when collecting an order?If yes, please provide details:Time of the incident:How many riders:Location where riders parked:Any action taken by a Marshal:Any other comments:Did all riders turn left onto Finchley Road when exiting the site?If no, please provide details:a)	Yes	No	

	Any action taken by a Marshal:						
	Any other comments:						
	,						
	b)	I					
	Time of the incident:						
	How many riders:						
	Any action taken by a Marshal:						
	Any action taken by a Marshal.						
	Any other comments:						
	,						
	SUPPLIER DELIVERIES	I					
1.	Number of supplier vehicles entering the site (tally)						
			Tot	al:			
2.	Were any supplier deliveries made outside of the	Yes	Tot No	al:	N,	/A	
2.	hours of 8:00am to 4:00pm?	Yes			N,	/A	
2.	hours of 8:00am to 4:00pm? If no, please provide details:	Yes			N,	/A	
2.	hours of 8:00am to 4:00pm?	Yes			N,	/A	
2.	hours of 8:00am to 4:00pm? If no, please provide details: Time of incident:	Yes			N,	/A	
2.	hours of 8:00am to 4:00pm? If no, please provide details:	Yes			N	/A	
2.	hours of 8:00am to 4:00pm? If no, please provide details: Time of incident: Any action taken by a Marshal:	Yes			N,	/A	
2.	hours of 8:00am to 4:00pm? If no, please provide details: Time of incident:	Yes			N,	/A	
2.	hours of 8:00am to 4:00pm? If no, please provide details: Time of incident: Any action taken by a Marshal:	Yes			N,	/A	
2.	hours of 8:00am to 4:00pm? If no, please provide details: Time of incident: Any action taken by a Marshal:	Yes			N,	/A	
2.	hours of 8:00am to 4:00pm?If no, please provide details:Time of incident:Any action taken by a Marshal:Any other comments:Did all supplier vehicles access the site in forward	Yes	No			/A /A	
	hours of 8:00am to 4:00pm?If no, please provide details:Time of incident:Any action taken by a Marshal:Any other comments:Did all supplier vehicles access the site in forward gear?		No				
	hours of 8:00am to 4:00pm?If no, please provide details:Time of incident:Any action taken by a Marshal:Any other comments:Did all supplier vehicles access the site in forward gear?If no, please provide details:		No				
	hours of 8:00am to 4:00pm?If no, please provide details:Time of incident:Any action taken by a Marshal:Any other comments:Did all supplier vehicles access the site in forward gear?		No				
	hours of 8:00am to 4:00pm? If no, please provide details: Time of incident: Any action taken by a Marshal: Any other comments: Did all supplier vehicles access the site in forward gear? If no, please provide details: Time of incident:		No				
	hours of 8:00am to 4:00pm?If no, please provide details:Time of incident:Any action taken by a Marshal:Any other comments:Did all supplier vehicles access the site in forward gear?If no, please provide details:		No				
	hours of 8:00am to 4:00pm?If no, please provide details:Time of incident:Any action taken by a Marshal:Any other comments:Did all supplier vehicles access the site in forward gear?If no, please provide details:Time of incident:Any action taken by a Marshal:		No				
	hours of 8:00am to 4:00pm? If no, please provide details: Time of incident: Any action taken by a Marshal: Any other comments: Did all supplier vehicles access the site in forward gear? If no, please provide details: Time of incident:		No				
	hours of 8:00am to 4:00pm?If no, please provide details:Time of incident:Any action taken by a Marshal:Any other comments:Did all supplier vehicles access the site in forward gear?If no, please provide details:Time of incident:Any action taken by a Marshal:		No				
3.	hours of 8:00am to 4:00pm?If no, please provide details:Time of incident:Any action taken by a Marshal:Any other comments:Did all supplier vehicles access the site in forward gear?If no, please provide details:Time of incident:Any action taken by a Marshal:Any other comments:	Yes	No		N	/A	
	hours of 8:00am to 4:00pm?If no, please provide details:Time of incident:Any action taken by a Marshal:Any other comments:Did all supplier vehicles access the site in forward gear?If no, please provide details:Time of incident:Any action taken by a Marshal:	Yes	No		N		

	If no, please provide details:			
	Time of incident:			
	Location where vehicle parked:			
	Any action taken by a Marshal:			
	Any other comments:			
5.	If there were more than two suppliers on site at	Yes 🗆	No 🗌	N/A 🗆
	one time, was the second instructed to wait at the			
	rear of the building or in the dedicated loading area on the Finchley Road?			
	If no, please provide details:			
	Time of incident:			
	Any action taken by a Marshal:			
	Any other comments:			
6.	Did all supplier vehicles leave the site in forward	Yes 🗆		
0.	gear?	Yes 🗆	No 🗆	N/A 🗆
	If no, please provide details:			
	Time of incident:			
	Any action taken by a Marshal:			
	Any other comments:			
	MARSHALS			
1.	Were two marshals in place at all times?	Yes 🗆		No 🗆
	If no, please provide details			
	Time and duration of incident:			
	Any other comments:			
2.	Did the Marchalls have aligheards at all times?			
۷.	Did the Marshalls have clipboards at all times?	Yes 🗆		No 🗆
	If no, please provide details:	1		
	Time and duration of the incident:			
	Any other comments:			
3.	Is the Marshal positioned at the entrance to the site	carrying out the fol	lowing at all time	es:-

(a)	Refusing access to riders accessing the Site from	Yes 🗆	No 🗆	N/A 🗆
	the stairs to the right of the access slope on			
	Dobson Close and ensuring their order is re-			
	assigned If no, please provide details:			
	Time of incident:			
	Any other comments:			
(b)	Refusing access to riders who approach the Site in breach of the highway code and ensuring their order is re-assigned	Yes 🗆	No 🗆	N/A 🗆
	If no, please provide details:			
	Time of incident:			
	Any other comments:			
(c)	Ensuring that riders are directed to the parking area and not obstructing the pavement	Yes 🗆		No 🗆
	If no, please provide details:			
	Time of incident:			
	Any other comments:			
(d)	If applicable, ensuring that only those supplier	Yes 🗆	No 🗌	N/A 🗆
	vehicles that are no larger than 7.5t and 7.2m in			
	length were permitted access to the site			
	If no, please provide details: Time of incident:			
	Any other comments:			
(e)	Other comments			
4.	Is the marshal positioned at the parking area carryin	Ī	g at all times:-	
(a)	Assisting with rider parking	Yes 🗆		No 🗆
	If no, please provide details:	1		
	Time of incident:			
	Any other comments:	-		

(b)	Directing riders inside the building to wait to	Yes 🗆		No 🗆
	collect their order			
	If no, please provide details:	-		
	Time of incident:			
	Any other comments:			
(c)	If applicable, assisting supplier deliveries to	Yes 🗆	No 🗆	N/A 🗆
(0)	manoeuvre their vehicles			
	If no, please provide details:			
	Time of incident:			
	Any other comments:			
(.1)	If each to be achieved alternative state to me off		N 🗆	
(d)	If applicable, asking delivery drivers to turn off	Yes 🗆	No 🗌	N/A 🗆
	their audible reversing alarm If no, please provide details:			
	Time of incident:			
	Any other comments:			
	REFUSE STORAGE			
1.	Are the refuse bins stored in the car park space	Yes 🗆		No 🗆
	shown on the above plan?			
	NOISE MITIGATION			
1.	Are the signs in place at the entrance to the site	Yes 🗆		No 🗆
	reminding patrons to keep noise to a minimum?			
2.	Were there any incidents of raised voices from	Yes 🗆		No 🗆
	riders / kitchen staff? If yes, please provide details			
	Time and duration of the incident:			
	Description of the incident:			
	Any action taken:			
	Any other comments:			
3.	Were there any other noises of note?	Yes 🗆		No 🗆

If yes, please provide details	
Time and duration of the incident:	
Description of the incident:	
Any action taken:	
Any other comments:	