**Job Profile Information: Construction Management Plan Site Inspector**

**Job Grade – Level 3 Zone 1**

**Job Salary - £30,893 - £35,488**

**It is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee’s contract of employment.**

**About Camden:**

‘Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we’re not just home to UK’s fast-growing economy. We’re home to the most important conversations happening today. And we’re making radical social change a reality, so that nobody gets left behind. Here’s where you can help decide a better future for us all.

**Role Purpose:**

To ensure the provision of a responsive, high performing and high quality Development Management Service with a direct focus within the Planning Enforcement Team to monitor compliance with construction management plans and work alongside other departments to proactively address problem construction sites.

**Example outcomes or objectives that this role will deliver:**

* The post-holder will take responsibility for managing the process of inspecting construction sites to monitor compliance with Construction Management Plan (CMP) secured via S106 Legal Agreement. This will require a thorough understanding of Construction Management Plans.
* Ability to project manage site inspections to construction sites across the borough
* Working with the CMP enforcement officer and closely with officers from planning obligations, environmental health, highways, transport and legal to address breaches of planning control. Including membership of Construction Management Forum (CMF) and attending group meetings each week.
* Flexible approach to working including site visits, including weekend work, to gather evidence/check compliance and attendance at Construction Working Group meetings where required
* Ability to communicate effectively with development sites/team managers and other members of the CMF.
* To ensure that all site visits, reports, correspondence, written and telephone enquiries are dealt with within target response times, reports of breaches passed efficiently to the CMP enforcement Officer and that quality and content meet required standards

**People Management Responsibilities:**

None

**Relationships;**

Reports to Appeals and Enforcement Team manager, Deputy Team Manager and Head of Development Management Service. Partnership working with other regulatory services within the council and elsewhere e.g. pollution control, transport planners, private sector housing, street environment services, major land owners, and developers.

**Work Environment:**

Predominantly site based with some office based work. Willingness to work outside normal office hours including weekends is essential.

**Technical Knowledge and Experience:**

* Understanding of the role of local government in supporting residents through high quality services
* Experience of working in a Local Authority Background, ideally working in a similar site based compliance role and understanding of Construction Management.
* Ability to take responsibility for a defined service area or outcome and to deliver it in a high quality effective manner.

**Over to you**

We’re ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we’re supporting people, and we’ll redefine what a career can be. If that sounds good to you, we’d love to talk

**Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](http://camdocs.camden.gov.uk/HPRMWebDrawer/Record/8081811/file/document?inline).

**Diversity & Inclusion**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and those of other non-white ethnicities, those who identify as LGBT+, neurodiverse and disabled people.

**Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn’t.

At Camden we are proud to be one of Hire Me My Way’s inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

**Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG.