**Job Profile**

**Job Title: Applications Analyst**

**Job Grade:** **Level 3 Zone 2**

**Salary Range: £34,033 - £39,480**

**About Camden**

‘Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we’re not just home to UK’s fast-growing economy. We’re home to the most important conversations happening today. And we’re making radical social change a reality, so that nobody gets left behind. Here’s where you can help decide a better future for us all. As an Applications Analyst you will join our Digital & Data Services to

provide systems administration support to colleagues by undertaking business analysis, business requirements gathering and assist with upgrades and installations of applications.

**About the role**

The post holder will also get involved in organising & managing small improvements, develop reports and produce/update relevant documentation to a clear design specification, using standard approaches and techniques to ensure compliance across the Council. The Applications Analyst will provide user support and technical assistance, investigating and resolving problems raised by users of HR and Financial applications through improvements to systems & business processes. This is a fantastic opportunity for an individual who is seeking the next step in their IT career as you will have the opportunity to learn new skills and thrive in a fast-paced environment.

**About you**

To be successful in this role, you’ll have to meet the following criteria:

* 3 years of Oracle HCM/ERP Finance support experience (ideally Oracle Cloud but EBS also will be considered)
* Demonstrable Agile or Waterfall environment skills or equivalent industry experience
* Good working knowledge of application management and support
* Experience of undertaking analysis of business and technical processes and solutions
* Experience of facilitating meetings and workshops to share ideas and findings
* Experience of application management in a large organisation including systems administration, upgrades, fault resolution, environment management, scheduling etc.
* Competency in using Microsoft applications including MS Teams, Visio and Projects
* Experience of change management
* Able to manage customer expectations and ensure effective communications with colleagues and customers
* Good working knowledge of HR and associated systems (ideally Oracle Cloud)

**Work Environment:**

Working flexibly on a part-remote based: most of the work will be performed from home however some travelling to the office will be required (subject to government guideline)

**People Management Responsibilities:**

None

**Relationships:**

Internal

* Operational stakeholders – typically users or Service Managers in Business Units (HR, Payroll, Procurement, Finance)
* Wider Technical teams in Digital and Data Services and communities

External

* Software Suppliers and Support providers

**Over to you**

We’re ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we’re supporting people, and we’ll redefine what a career can be. If that sounds good to you, we’d love to talk

**Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](http://camdocs.camden.gov.uk/HPRMWebDrawer/Record/8081811/file/document?inline).

**Diversity & Inclusion**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and other ethnic groups, those who identify as LGBT+, neurodiverse and disabled people. Click [Diversity and Inclusion](https://camdengov.referrals.selectminds.com/togetherwearecamden/info/page2) for more information on our commitment.

**Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn’t.

At Camden we are proud to be one of Hire Me My Way’s inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

**Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG,