**Job Profile**

**Job Title: Streetworks Authorisations and Compliance Team Manager**

**Job Grade: Level 5, Zone 2**

**About Camden**

‘Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we’re not just home to UK’s fast-growing economy. We’re home to the most important conversations happening today. And we’re making radical social change a reality, so that nobody gets left behind. Here’s where you can help decide a better future for us all. ***This role leads the Streetworks Authorisations and Compliance Team***

**About the role**

Delivers a technical support service, and in manages a team of assigned professional, technical and support staff, dedicated to ensuring that the Council effectively applies its statutory and legislative obligations in coordinating, authorising, monitoring and enforcing the works of Statutory Undertakes, contractors and anyone wanting to carry out temporary works or activities on the public highway, with particular emphasis on:

New Roads and Street Works Act (NRSWA) 1991

Traffic Management Act 2004

London Permit scheme 2010

Road Traffic Act 1984

Highways Act 1980

Code of Practice (CoP) for Inspection 2002

Specification for the reinstatement of opening in the highway (SROH)

Code of Practice for the Coordination of works

Ensures that informed decisions regarding the suitability of sites for works, temporary structures and activities are made, minimising disruption to all road users, ensuring safety.

Ensures that appropriate and effective inspection regimes are in place and have effect in order to manage and monitor activity on the public highway and ensures enforcement action is taken where necessary to drive improvement.

Manages and reports on an allocated budget associated with the role and leads on the collection of any outstanding debts associated with the allocated budget.

Identifies and drives innovative changes in Service processes, procedures and working practice in line with legislative changes and Council Policy.

Advises senior management and the Council on the effects of relevant new or draft legislation, Codes of Practice and disseminates that information to the appropriate internal and external bodies

**About you**

* Has a sound knowledge of the following legislation and codes of practice:

New Roads and Street Works Act (NRSWA) 1991

Traffic Management Act 2004

London Permit scheme 2010

Road Traffic Act 1984

Highways Act 1980

Code of Practice (CoP) for Inspection 2002

Specification for the reinstatement of opening in the highway (SROH)

Code of Practice for the Coordination of works

* Communicates effectively (both written and orally) to explain and present information, legislation, Council policies and procedures and advice clearly and concisely.
* Plans, prioritises and delivers own workload in a methodical way to effectively meet tight schedules
* Identifies service user needs and is actively involved in seeking innovative ways to continually improve the way these are met
* Assesses and monitors processes and procedures, bound by legislation, to embrace change in order to facilitate continuous improvement.
* Implements and maintains those management and administrative systems, including IT systems and performance review systems, necessary for the delivery of cost effective, high quality services.
* Has managed a team of staff in one or more of the technical functional areas of work within the Service.
* Manages change, is a proactive leader and a team player, is a good communicator, is responsive and is a motivator

**People Management Responsibilities:**

8 direct reports with full management accountabilities; learning, performance and development. This role has expertise and accountability to get the best out of their staff team to deliver a high quality service in a pressured environment. There is a further tier of 4 full time staff.

**Relationships;**

This role will develop and maintain strong relationships with the following stakeholders; London Wide Borough colleagues, representatives of Utility Companies, building contractors, members of the public and other statutory bodies. Also with Camden’s legal Services to ensure any enforcement action is appropriate and effective and with Camden’s finance teams to manage income and debts to ensure effective budget management

The nature of these relationships and partnerships are likely to be developmentally focused on strategy and policy, as well as statutory functions.

**Work Environment:**

The role is primarily office based but external meetings and site meetings may be necessary. The team are based at 5 Pancras Square. You will report directly to the Chief Engineer, supporting Communities.

The post holder will be expected to:

* Manage an extensive workload with conflicting demands and priorities in terms of deadlines and customer expectations
* Be resilient and confident in making decisions in delivering the responsibilities of the team and in the application and use of appropriate legislation
* Participate in providing emergency services during and out of normal office hours in the event of an emergency or as necessary
* Be innovative and reactive in the role in order to identify and resolve any forthcoming and existing problems that would have a detrimental impact on the use of the public highway
* Represent Camden at industry led working groups, feeding back as appropriate.

**Over to you**

We’re ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we’re supporting people, and we’ll redefine what a career can be. If that sounds good to you, we’d love to talk

**Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](http://camdocs.camden.gov.uk/HPRMWebDrawer/Record/8081811/file/document?inline).

**Diversity & Inclusion**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and Ethnic Marginalised groups, those who identify as LGBT+, neurodiverse and disabled people. For further information on our commitment to Diversity and Inclusion please go to [click here](https://camdengov.referrals.selectminds.com/togetherwearecamden/info/page2)

**Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn’t.

At Camden we are proud to be one of Hire Me My Way’s inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

**Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG.