**Job Profile**

**Job Title: Northgate Trainer**

**Job Grade: Level 3, Zone 2**

**About Camden**

‘Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we’re not just home to UK’s fast-growing economy. We’re home to the most important conversations happening today. And we’re making radical social change a reality, so that nobody gets left behind. Here’s where you can help decide a better future for us all.

* As an experienced Northgate Trainer this will be a hands on role and will involve leading on the training element of the Northgate Upgrade Project.
* Delivery of training and training materials for changes made/new functionality that is introduced owing to the removal of bespoke code from the NPS database and the upgrade from 6.11 to 6.21 of Northgate Housing or the latest version.

**About the role**

* This role sits in the Applications function within Digital & Data services, which is part of Camden’s Corporate Centre. This role is required to design/develop/deliver the training work stream for the Northgate upgrade project.
* It will involve working with Housing service colleagues across the organisation. The role will flex as required by the organisation, but will include the following:
* Lead/oversee the training work stream as per the Northgate upgrade, to support the organisation to deliver the project effectively.
* Provide Training advice, support and guidance to those in the business who need it, trouble-shooting issues as they arise.
* Housing Management services can utilise a system that is supported with enhancements to provide services to Camden Residents.

**About you**

The post holder would be expected to have substantial experience of the following areas:

* Qualification in Northgate training or equivalent industry experience
* Expert in understanding the use of the Northgate system across Local Government.
* Proficient in methods and techniques for creating and delivering effective learning and development, including specifying strategies using modern online resources such as virtual learning environments.
* Proficient in understanding the business environment that the training is to support.

**Work Environment:**

Working from home

**People Management Responsibilities:**

N/a

**Relationships:**

* The post holder will be largely self-managing with personal management and development carried out within the Service and with support from the post’s line manager.
* The post holder will be expected to develop and maintain relationships at all levels across the organisation, including with senior staff and elected members as appropriate.

**Over to you**

We’re ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we’re supporting people, and we’ll redefine what a career can be. If that sounds good to you, we’d love to talk

**Is this role Politically Restricted?**

N/a

**Diversity & Inclusion**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and those of other non-white ethnicities, those who identify as LGBT+, neurodiverse and disabled people.

**Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn’t.

At Camden we are proud to be one of Hire Me My Way’s inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

**Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG,