

## HOT WORKS PERMIT

<b>Contract Name:</b>		<b>Contract No:</b>	
<b>Document Ref. No.:</b>			
<b>Task or work operation:</b>		<b>Duration of permit:</b>	
<b>This Permit to work is issued for the following work. No work other than that detailed must be carried out:</b>			
<b>Is work to be carried out when plant, equipment or systems are in operation?</b>			
<b>Location of work:</b>			
<b>Description of work:</b>			
<b>Method of isolation/making safe:</b>			
<b>Precautions</b> <ul style="list-style-type: none"> <li>Ensure hot work equipment is suitable for use and in good order</li> <li>Check location and means of raising alarm</li> <li>Ensure location extinguishers/hose reels</li> <li>Inspect nearby areas</li> <li>Remove any combustible material from work area</li> <li>Remove any flammable liquid containers from work area (whether full or empty)</li> <li>Provide suitable and adequate protections against sparks and hot particles</li> <li>Follow-up inspection (1 hours ***Minutes*** mins later)</li> </ul>			
<b>Extra precautions to be taken if plant, machinery or systems are in operation:</b> <ul style="list-style-type: none"> <li>Work to cease 1 hour before vacation of site</li> <li>A Fire extinguisher to be carried by each operative</li> <li>Liaison with tenants required re-removal of combustible materials.(i.e. net curtains)</li> <li>All appropriate PPE must be worn at all times</li> </ul>			
<b>Authorisation</b>			
<b>Name of person issuing Permit:</b>			
<b>Position of person issuing Permit:</b>			

Form	DOCUMENT:	Issue:	Date:
F07	Hot Works Permit	1.0	MARCH 2018

Project: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_

<u>Section 1</u>	<u>Commencement</u>	To be completed by <b>Supervisor</b> directly responsible for the works to be undertaken
------------------	---------------------	--

- Detailed description of the works:
  
- Has current drawings showing location, type and status (ie, live or dead) of all known services in the area of the dig been reviewed?      Yes ☐      No ☐
- Has a visual inspection of the dig area been carried out & Is a cable locating device (*CAT*) on site to sweep the area and establish the service location?      Yes ☐      No ☐
- Has a method statement for the proposed works been submitted to the Principal Contractor for comment / approval?      Yes ☐      No ☐
- Are suitable and adequate trench support materials available on site & in good order or needed for this excavation operation (i.e. stepped or battered sides)      Yes ☐      No ☐
- Is the Supervisor experienced and fully conversant with the principles of safe digging, avoidance of underground services and the site ground conditions.      Yes ☐      No ☐
- Are operatives conversant with safe digging / heading practices? (ie. Explanation of method statement etc)      Yes ☐      No ☐
- *Excavators*: Is the plant to be used in good order with current inspection register completed & thorough examination certificates available for inspection.      Yes ☐      No ☐
- *Sewers, shafts & headings only* - Is all necessary: *PPE / Rescue equipment / Gas detection / Forced Ventilation* available for use (*delete as applicable*)      Yes ☐      No ☐
- Other precautions (if any)

I hereby declare that the above precautions will be put into effect prior to the work commencing.

Name: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

<u>Section 2</u>	<u>Control</u>	Works can only commence following safe system check by <b>Site Management</b>
------------------	----------------	---

I am satisfied that the precautions identified above are satisfactory for the works to be undertaken.

Digging may proceed ☐      Further action required: (specify)

Digging may not proceed ☐

Name: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

<u>Section 3</u>	<u>Completion</u>	All permits must be signed upon completion by <b>Works Supervisor</b> for cancellation
------------------	-------------------	--

I am satisfied that the work area has been left in a safe condition and therefore this permit is hereby cancelled.

Name: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

<u>Section 4</u>	<u>Close out or Cancellation</u>	All permits must be closed out and finally cancelled by <b>Site Management</b>
------------------	----------------------------------	--

I hereby confirm that the work to which this permit relates is now complete. All men and materials are now clear. The site of the dig has been left in a safe condition, i.e., physical/visible edge protection, warning notices, securely fixed marked covers etc.

Name: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**F15 - Permit to Dig**  
Version: V1  
Date: 01/03/18

## PERMIT TO STRIKE TEMPORARY WORKS

<b>Contract No:</b>		<b>Contract Name:</b>	
---------------------	--	-----------------------	--

<b>Temporary Works Item:</b>

<b>Specified minimum concrete strength:</b>	
---	--

The permanent works supported by the above item of temporary works has gained sufficient strength to support the applied loads. Permission is hereby given to strip the temporary works in accordance with the design specification where applicable.

Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
**Temporary Works Co-ordinator**

Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
**Principal Contractor**

### Verifying Documents:

Cube reference Numbers	Compressive Strength Achieved

Form	DOCUMENT:	Issue:	Date:
F14	Permit to Strike	1.0	01/03/18

## PERMISSION TO LOAD

<b>Contract No:</b>		<b>Contract Name:</b>	
---------------------	--	-----------------------	--

<b>Falseworks Item:</b>          
---

The falsework relating to the above item has been installed as per the specified design. Permission is hereby given to load the falsework in accordance with the design specification where applicable.

Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
**Temporary Works Co-ordinator**

Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
**Principal Contractor**

### Documents/Drawings/Method Statements/Risk Assessments:

Name	Reference: