**Job Profile - Treasury Accountant**

**Job Title: Treasury Accountant**

**Job Grade: Level 4 Zone 2**

**About Camden**

‘Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we’re not just home to UK’s fast-growing economy. We’re home to the most important conversations happening today. And we’re making radical social change a reality, so that nobody gets left behind. Here’s where you can help decide a better future for us all.

The Treasury Accountant is an important element in how we ensure there is strong financial management at Camden. Dealing with huge amounts of cash investments on a daily basis with the ability to translate complex financial procedures and strategy into daily dealing with the London money markets and consultants. You will also have the ability and experience to be able to explain treasury activity to non-technical staff and be a competent accountant who ensures that all transactions have been accounted for correctly.

**About the role**

You will be responsible for managing and forecasting the Council’s cash flow across all activity, report to several committees and Members quarterly, monitor bank activity and be the main contact for banking operations in the Council and support the Head of Treasury and Financial Services. You will also understand the financial environment and its impact on treasury activities and understand the Council’s debt activity and loans. You will have frequent access to the Director of Finance and Executive Director Corporate Services and be responsible for the treasury function’s control environment. You will also advise on leasing issues. Performing well in these duties will enable the Council to navigate its policy objectives secure in the knowledge that we are meeting professional and strong financial management expectations.

**About you**

You will be a competent accountant and have demonstrated this in your career to date. You will be able to explain complex ideas including treasury management in an accessible and understandable way. You will have a keen eye for detail, dealing with millions of pounds daily, and can demonstrate you have worked with complex and detailed professional guidance successfully. You should have strong written and communication skills as you will be writing reports to members and senior officers regularly. Ideally you should be a qualified CCAB accountant or be well on the way to becoming a qualified accountant. Finally, you should be well organised and be able to remain calm under pressure and can trouble shoot when required.

**Work Environment:**

This is an office-based role but can accommodate working from home as all files and systems are on-line.

**People Management Responsibilities:**

There are no formal line management responsibilities but from time to time you will be expected to manage an apprentice, work experience or trainee accountant on placements with the team.

**Relationships:**

The post holder will report to the Head of Treasury and Financial Services. Other key relationships for the post holder will be the Director of Finance and Executive Director Corporate Services, the Council’s bankers and the Pension Fund Accountant, other finance colleagues, Heads of Service responsible for key income streams such as Council Tax, Business Rates, Rents as well as Systems Support, the Council’s Treasury consultants and Money Market professionals including brokers, banks and money market funds.

**Over to you**

We’re ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we’re supporting people, and we’ll redefine what a career can be. If that sounds good to you, we’d love to talk

**Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](http://camdocs.camden.gov.uk/HPRMWebDrawer/Record/8081811/file/document?inline).

**Diversity & Inclusion**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and those of other non-white ethnicities, those who identify as LGBT+, neurodiverse and disabled people.

**Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn’t.

At Camden we are proud to be one of Hire Me My Way’s inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

**Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG,