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Development Management  
Camden Town Hall Extension  
Argyle Street  
London WC1H 8EQ

Application for listed building consent for alterations, extension or demolition of a listed building.

## Planning (Listed Buildings and Conservation Areas) Act 1990

### Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### 1. Site Address

Number	<input type="text"/>
Suffix	<input type="text"/>
Property name	<input type="text" value="Congress House"/>
Address line 1	<input type="text" value="23-28 Great Russell Street"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="London"/>
Postcode	<input type="text" value="WC1B 3LS"/>
Description of site location must be completed if postcode is not known:	
Easting (x)	<input type="text" value="529954"/>
Northing (y)	<input type="text" value="181477"/>
Description	<input type="text"/>

### 2. Applicant Details

Title	<input type="text"/>
First name	<input type="text" value="Andrew"/>
Surname	<input type="text" value="Bartlett"/>
Company name	<input type="text" value="Trades Union Congress"/>
Address line 1	<input type="text" value="26 Bedster Gardens"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	<input type="text" value="West Molesey"/>

2. Applicant Details

Country

United Kingdom

Postcode

KT8 1SZ

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

Title

Mr

First name

Andrew

Surname

Bartlett

Company name

Bartlett Hughes Consulting Ltd.

Address line 1

33-34 Dolben Street

Address line 2

Address line 3

Town/city

London

Country

Postcode

SE1 OUQ

Primary number

Secondary number

Fax number

Email

4. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

Purpose of Works

The TUC wishes to improve the functionality, appearance and usefulness of the existing Meeting Room – designated Syndicate Room 4 - on the 2nd Floor of the East (Dyott Street) Wing of Congress House. This is in order to facilitate it's greater usage and create better internal awareness of its balcony which is one of a vertical series on the upper floors, forming a key external feature of the building

Extent of Works

- Removal of existing non-structural partition (and non-original door)

- Installation of new non-structural partition and door (re-using existing original door and side panel from client storage) on amended line to suit new layout.

- Careful removal of existing floorcoverings; Existing revealed timber flooring (within room to be retained, cleaned and polished to match that in adjacent lift lobby (which is to be similarly cleaned and re-finished as required)

- Existing ceilings are to be rationalised and upgraded with new suspended plasterboard system and new LED lighting; (Existing plasterboard ceilings to be extended where applicable to suit new layout)

- Re-decorations throughout

- Upgraded power and data installations within existing containment

Has the development or work already been started without consent? ☐ Yes ☒ No

## 5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know
- ☐ Grade I
- ☒ Grade II\*
- ☐ Grade II

Is it an ecclesiastical building?

☐ Don't know ☐ Yes ☒ No

## 6. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

☐ Yes ☒ No

## 7. Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

☒ Yes ☐ No

If Yes, please describe and include the planning application reference number(s), if known:

Previous Recent Applications:

Planning and Listed Building Consent Application - Ref: P0002905346 submitted on 13/06/2016 by Hugh Broughton Associates on behalf on the TUC and its associated previous pre-application submission (Ref. 2014/1385/PRE).  
Outcome: PLANNING and LBC GRANTED

Listed Building Consent Application - Ref: Not known, submitted on 18/07/2016 by Harmsen Tilney Shane Limited on behalf on the TUC in relation to similar (but more extensive work) to that in this application, but in the equivalent area of the building on the 3rd and 4th Floors.  
Outcome: LBC GRANTED

Listed Building Consent Application - Ref: PP-07993035 (validated) submitted on 09/07/2019 by Bartlett Hughes Consulting on behalf on the TUC in relation to WC modifications,  
Outcome: LBC GRANTED (04.09.2021)

## 8. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

☐ Yes ☒ No

## 9. Listed Building Alterations

Do the proposed works include alterations to a listed building?

☒ Yes ☐ No

If Yes, do the proposed works include

a) works to the interior of the building?

☒ Yes ☐ No

b) works to the exterior of the building?

☐ Yes ☒ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

☒ Yes ☐ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

☒ Yes ☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Plan Drawings:

- 5905.P006.GA001 – 2nd Floor – AS EXISTING (Scale 1.200 @ A3)
- 5905.P006.GA002 – 2nd Floor – AS PROPOSED (Scale 1.200 @ A3)
- 5905.P006.GA003 – Syndicate Room 4 – AS EXISTING (Scale 1.50 @ A3)
- 5905.P006.GA004 – Syndicate Room 4 – AS PROPOSED (Scale 1.50 @ A3)

Description of the Works (inc. photographs):

- BHC Design and Accessibility Statement - 5905.P006.DAS dated: 27 April 2021

## 10. Materials

Does the proposed development require any materials to be used?

☒ Yes ☐ No

## 10. Materials

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Please add materials by using the dropdown list to select the type, clicking 'Add' and entering all the details in the popup box

Type	Existing materials and finishes	Proposed materials and finishes
Internal Walls	Plastered brick with plant on skirting;	Plasterboard stud partitioning with plant on skirting
Internal Doors	Non original glazed double door and frame	Joinery door and frame (incorporating glazed side panel) – Original item from Client store of previously removed stock from elsewhere in building (as part of prior authorised works) OR to match - designed in accordance with the "Trades Union Congress – Congress House Management Guidelines – April 2004" (Prepared by Ove Arup & Partners and Hugh Broughton Architects) In conjunction with the London Borough of Camden, English Heritage and the Twentieth Century Society and circulated to the Bloomsbury Conservation Area Advisory Committee
Ceilings	Exposed Painted Ceiling Soffit (To Syndicate Room 4) M/F suspended plasterboard ceiling soffit (to Lift Lobby)	M/F suspended plasterboard ceiling soffit (to Lift Lobby and extended into adjacent Syndicate Room 4 area)
Lighting	Predominantly surface mounted fluorescent batten luminaires to Syndicate Room 4 Circular feature downlighters and track mounted spotlights to adjacent Lift Lobby	Recessed LED luminaires with circular feature downlighters
Floors	Carpet tiles to Syndicate Room 4. Original exposed timber flooring to adjacent Lift Lobby	Revealed original exposed timber flooring to Syndicate Room 4. Original exposed timber flooring to adjacent Lift Lobby.

Are you submitting additional information on submitted plans, drawings or a design and access statement?

☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

Plan Drawings:

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## 11. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☐ Yes ☒ No

## 12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent  
☐ The applicant  
☐ Other person

## 13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

#### 14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

#### 15. Certificates

**CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990**

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person role

- ☒ The applicant  
☐ The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

☒ Declaration made

#### 16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)