

## METHOD STATEMENT

### To be submitted prior commencement of Work

<i>Project Name:</i>	11 Chester Terrace	<i>Project No:</i>	T 070272
<i>Company:</i>	Fullers Builders Ltd.	<i>Works Package:</i>	Vault Areas - Repairs
<i>Title/Task:</i>	Conservation and Repairs to Vault Areas/Increased Head Height		001
<i>Date of Issue:</i>	23 <sup>rd</sup> March 2021	<i>Document No:</i>	
		<i>Reference:</i>	BPA Drawings & Specification of works

### Section 1 INTRODUCTION

Proposed Start Date:	Autumn 2021 - Programme specific dates TBA
Expected Duration:	The works are programmed to commence in the autumn of 2021, for a duration of 12 working weeks
Site Description	11 Chester Terrace is located in LB Camden
Document Prepared by:	William Fuller
Scope / Sequence of works:	Please refer to BPA specifications, drawings & schedule of works.

### Section 2 PROJECT DESCRIPTION

<p><u>Preamble</u></p> <p>This document has been prepared to define the approach and strategy of the proposed alterations to the vault areas to the west elevation of the house.</p>
<p><u>Approach</u></p> <p>The works involve the careful repair and consolidation of the existing vault walls, with the intention of maintaining all historic fabric. The existing vaulted ceiling will be supported as required and the substructure supporting the existing lower brick walls will be protected and maintained to ensure that all historic fabric survives. Upon completion of the structural improvements, the brickwork will be repaired using matching materials, using traditional techniques to provide a sympathetic appearance. Throughout these works, our team will ensure that the retained historic finishes are protected and preserved with any repairs being carried out in accordance with good working practice and traditional repair techniques.</p> <p>The works will be supervised on a daily basis by our Site Manager, the project will be visited every 14-21 days by a company Director to ensure that the works re progressed with the utmost care.</p> <p>It is our intention to carry out the works to the entire satisfaction of the Design Team and the Crown Estates</p>
<p><u>Precautionary &amp; Protective Measures</u></p> <p>Due to the nature of the works, all existing finishes will be provided with suitable protections to avoid damage. These protections will involve:</p>

Impact resistant boarding to the floor  
Sheeting to the walls

### Repair Techniques

The technique of modification to the structure will follow established Conservation & repair methods, using traditional materials. All of the repair works will be undertaken by skilled operatives who are familiar with working in sensitive environments, all repair techniques will be supervised by our Site Management.

### Specific Precaution

- a. The immediate area is to be protected using rigid, impact resistant linings
- b. This part of the building will then be accessed through the existing openings
- c. Historic finishes will be protected in accordance with the specification of works and any requirement for additional protections will be reviewed prior to works commencing.
- d. An assembly point has been established for emergency situations, see main H&S management plan

## Section 3 PERSONNEL

No. of Personnel	3+  The works will be undertaken by our team of directly employed tradespersons, most of which have completed city & Guilds qualification to 'Advanced Craft' or have achieved an NVQ.  All operatives will be required to attend a site induction where the significance and importance of the building will be explained.
Supervisor (with contact No.)	TBA

## Section 4 TOOLS, EQUIPMENT AND WASTE MATERIALS

Plant / Equipment / Tools	Propping equipment
	Hand tools
	Step ladder
	110v tools & equipment
	Mixers and percussion drills
	<b>All plant will be stored in secure tool vaults</b>
Storage and Deliveries:	All goods will be stored within the site confines
	All goods will be imported into the site using the external staircase ( NOT through the house ) between 08.30 and 16.30
	Goods will be stored in a lockable area
	If additional storage areas are required, that cannot be installed in the lightwell area, barriers will be provided to protect visitors



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<b>Waste removal &amp; Demolitions:</b> How will waste be removed from site? How will demolitions be controlled?	All waste products that cannot be reused on site will be loaded onto small commercial vehicles ( see H&SMP ), or skips and transferred by a registered waste disposal company. The waste will be removed using the external staircase to the public footway
	The waste will be bagged by our site operatives and stored in a designated area in the main site area until a full load is ready for removal. The spoil will then be removed, on a wait and load basis
	Using this method, we aim to avoid excessive disruption to the residents and visitors to Chester Terrace
	The proposed demolitions on site are limited. These works are to be controlled by our Site Manager
<b>General House Keeping on Site:</b> How will materials be stored on site	Materials will generally be delivered to the site using the stairs to the lightwell, delivered using a light commercial van. To ease deliveries, it is our intention to provide the following facilities: <ul style="list-style-type: none"> <li>All deliveries will be marshalled to avoid excessive disruption to other road users</li> </ul>
	In the main site confines, in a lockable area

**Section 5. ACCESS EGRESS ARRANGEMENTS**

Access/Egress (to be included in Induction)	Personnel Operatives/Visitors	Routes As indicated on the contract drawings.
	Traffic disruption locally will be managed by our Site Management team using trained Banksmen/marshals and temporary barriers to minimise risks during the process. Fullers to manage these deliveries at 11 Chester Terrace  Certain isolated tasks may necessitate the use of a heavy goods vehicle.  <u>Removal of spoil.</u> Bagged and cleared regularly in a small vehicle  No parking facilities will be offered to site visitors or site staff, the nearest public parking is clearly indicated	

**Section 6. PERMITS AND SPECIAL TRAINING REQUIREMENTS**

Permits required: (use main contractor forms)	Please list permits: N/A
<b>Special Training:</b> Outline clearly activities requiring training that are going to take place on site. If a certain standard of training is required, then ensure it is detailed here. Operatives must be trained and competent in the use of abrasive wheels and cartridge operated tools etc. (all training requirements must be fulfilled prior to operatives being set work) certificates will be required.	A full scope of additional protections to the existing hardstandings will be agreed following consultation with the design team All works will be undertaken by skilled staff under the direction of our Site Manager.
	All operatives to be advised that all brickwork is to be retained.  <b>If the site conditions differ from the design drawings, STOP WORK IMMEDIATELY</b>

**Section 7. PERSONAL PROTECTIVE EQUIPMENT**

Mandatory site PPE (list as required)	Hard Hat, Boots, Hi Visibility Vest, Gloves, ear defenders
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Task Specific PPE (identify as per risk assessment)	Dust Masks and Goggles when mixing/transporting mortar
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**Section 8. FIRST AID**

First Aid (qualified person):	Site Manager
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**Section 9. PEDESTRIAN ROUTES AND LIGHTING**

Pedestrian / traffic re-routing arrangements:	
Will your work interfere with current pedestrian / traffic arrangement	No
Responsibility for task lighting: Consideration should be given to site hours; this may immediately highlight the need for artificial lighting if work starts before first light or continues after dusk. Additionally the requirement for general site lighting and specific task lighting would be inserted here.	All task lighting is to be low voltage.

**Section 10. COMMUNICATION**

To whom the information / will be communicated and how?	From Site Manager using tool box talks & site inductions
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**Section 11. AUTHORISATION**

Review Date / Schedule:	Monthly
Amendments Authorised by:	
Amendments Communicated to:	

**Section 12. EMERGENCY ARRANGEMENTS**

24 Hour Contact:	07802 252 726 William Fuller, Site Manager - TBA
Main Office	020 8520 2275
Emergency Services:	999