

# Pavement Licence Application Form

This form can be used to apply for a 1 Year Pavement Licence as introduced by the Business & Planning Act 2020. Once completed please send to The Licensing Team, Community Protection (Regulation), 8<sup>th</sup> Floor, 2 Bristol Avenue, Colindale, London, NW9 4EW, or to [licensingadmin@barnet.gov.uk](mailto:licensingadmin@barnet.gov.uk)

<b>Applicants Details</b>			
Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input checked="" type="checkbox"/>	Ms <input type="checkbox"/>
Other Title (for example, Rev)			
Surname	MALCOLM		First names
SIMONE			
I am 18 years old or over <input checked="" type="checkbox"/> Please tick yes			
Current postal address	7A STATION PARADE, NOEL ROAD, WEST ACTON LONDON W3 0QS		
Post Town	LONDON	Postcode	W3 0QS
Daytime contact telephone number			
Mobile Number	07500 229 431		
E-mail address	SIMONE.MALCOLM@ATARIYAFOODS.CO.UK		

<b>Premises Details</b>			
Name of Business	ATARIYA FOODS SWIN COTTAGE		
Address of Business	75 FAIRFAX ROAD, LONDON, NW6 4EE		
Post Town	LONDON	Postcode	NW6 4EE
Premises Telephone Number	0207 328 5338		

<b>When do you want the premises licence to start?</b> (Leave this date blank should you wish for it to take effect as soon as possible)	Day Month Year <div>12032021</div>
<b>If you wish the licence to be valid only for a limited period, when do you want it to end?</b> (Leave blank if you wish the maximum licence period permitted)	Day Month Year <div></div>

Please specify the purpose for which the furniture will be used:	Please tick
To sell or serve food or drink (Display of goods or counter Service)	
For the consumption of food or drink bought from the premises (tables and chairs)	✓
Display of goods (not food or drink products)	

Please describe the type of furniture used (please tick)				
TABLES	CHAIRS	STALL	COUNTER	OTHER : (please specify)
✓	✓			

Select the days of the week you wish to trade (please tick)						
MON	TUES	WED	THURS	FRI	SAT	SUN
	✓	✓	✓	✓	✓	✓

**The below information/documentation needs to be sent to the Licencing Team with your completed application form and fee.**

Please note that if you have not provided the necessary documents then your application will not be granted.


• Evidence of <b>PUBLIC LIABILITY INSURANCE</b> in respect of anything to be done pursuant to the licence as the authority may require	✓
• A plan clearly showing the proposed area covered by the licence in relation to the highway, if not to scale, with measurements clearly shown	✓
• Evidence of the right to occupy the premises e.g. the lease	✓
• Photos or brochures showing the proposed type of furniture and information on potential siting of it within the area applied	✓
• evidence that you have displayed the notice of application on the premises (for example photograph)	✓
• Appropriate Application Fee of £100	✓

### Declaration

I, the undersigned, understand and agree that:

- (1) No street trading will take place until such time as a Pavement Licence has been granted for my premises
- (2) Any damage to the public highway resulting from your trading activities that requires repairs to be carried out by the council, will be charged to, and paid for in full by the permission holder.
- (3) Public liability insurance covering a minimum of £2million shall be in place for the premises. This **Public Liability** Insurance must cover for the period in which I occupy the public highway as required in the conditions.

I (the applicant) confirm that the above details are correct, and acknowledge that the above must be conducted in accordance with the requirements of the legislative acts and the associated legislation and codes of practice, together with any other conditions imposed by the London Borough of Barnet. I also acknowledge the need for me to pay the prescribed fees that are imposed by the London Borough of Barnet.

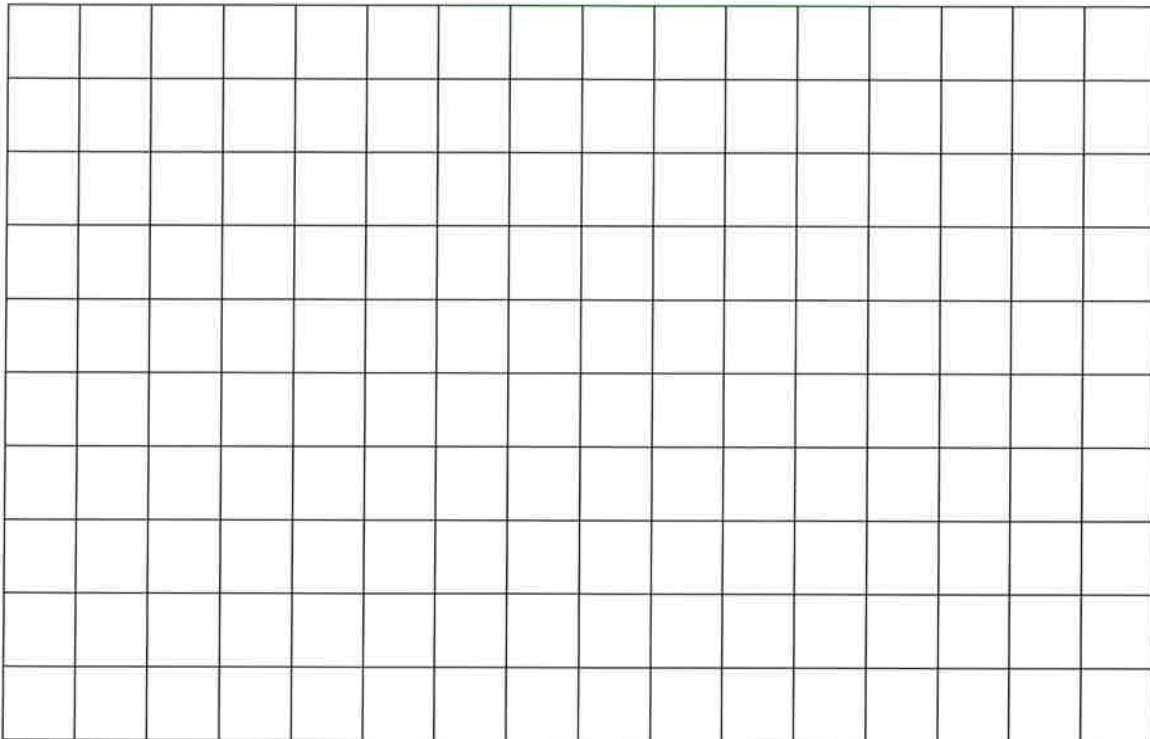
Signed		Print Name	SIMONE MALCOLM
		Date	30.03.21

### Pavement Licence Furniture Location Sketch

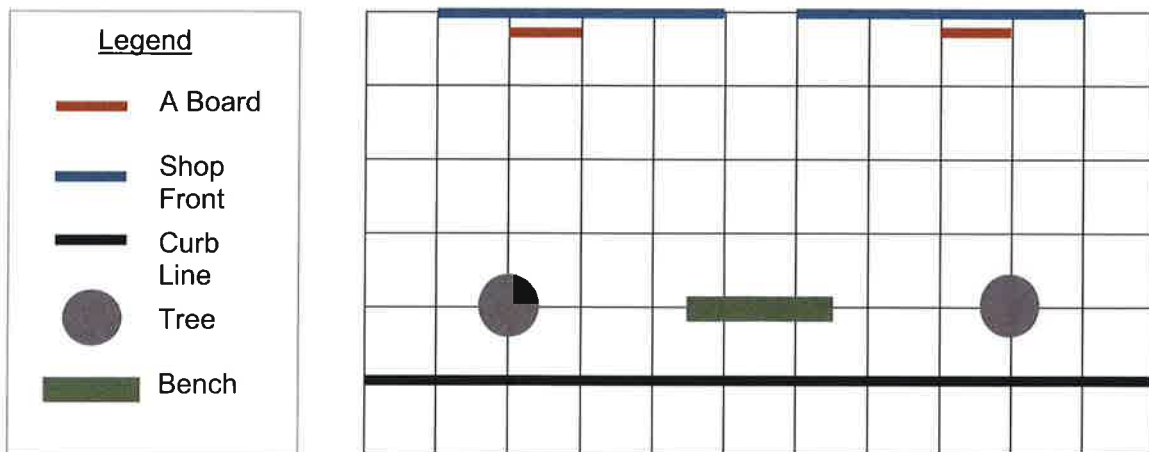
Please sketch on the grid below the location that you propose to place furniture (tables, chairs, stalls, umbrellas etc). Please note that your sketch should be provided in scale 1:100 (1cm box represents 100cm (1m)) If you are unable to provide the plan to scale you will need to show the appropriate measurements in centimetres (cm) and meters (m)

In providing this sketch you are reminded to show the following information:

- The front of the shop showing the entrance door onto the highway
- The location of the curb
- Any fixed street furniture or obstructions between your premises and the curb (i.e. trees, telephone boxes, bins, bus stops, benches etc.)
- The proposed location of your A Board
- A legend to identify the different items shown on the sketch



**Example:**



# NOTICE OF APPLICATION FOR A PAVEMENT LICENCE

Notice is hereby given that (a) ATARIYA FOODS SWISS COTTAGE

Has/have applied to the Licensing Authority of London Borough of Barnet for a Pavement Licence to permit the following street trading activities (b):

To sell or serve food or drink	
For the consumption of food or drink bought from the premises (tables and chairs)	✓
Display of goods (not food or drink products)	

Outside of the premises (c) .....  
Situating at (d) 75 FAIRFAX ROAD, LONDON, NW6 4KE

A register of licensing applications can be seen on the London Borough of Barnet's Licensing web pages.

Any person wishing to submit relevant representations concerning this application must give notice via email to [licensingadmin@barnet.gov.uk](mailto:licensingadmin@barnet.gov.uk) or in writing to London Borough of Barnet, Licensing Team, 8<sup>th</sup> Floor Bristol Avenue, Colindale, London, NW9 4EW stating in detail the grounds of the representation no later than:

(e)..... / ..... / 2020

The Council will not entertain representations where the writer requests that his/her identity remains anonymous. Copies of all representations will be included in any papers presented to the Licensing Authorities Sub Committee and will therefore pass into the public domain.

Dates this 30 day of MARCH 2020

Signed [Signature]

Notes: This notice must be displayed on the front of the premises where it is visible to passers by at all times for a continuous period of 7 days starting with the day after a valid application was received by the Licensing Authority.

(a) full name of applicant; (b) select the activities you are applying for; (c) name of the premises; (d) full postal address of the premises; (e) the last date that valid representations can be made to the Licensing team. This date is calculated as being 5 working days (i.e. not including weekends or bank holidays) after the date that the valid application was received (starting with the day after the application was deemed valid) .