

Job Profile Information: Management Accountant

This supplementary information for Management Accountant is for guidance and must be used in conjunction with the Job Capsule for Job Zone Level 4 Zone 1 Camden Way Category four

Role Purpose:

To support Service Business Partners in providing a robust and responsive financial business partnering service to a Directorate/Director/Head of Service/Budget Holder/Budget Manager, that includes but is not limited to financial management, project support & advice, management accounting, reporting, budget holder enablement, statutory returns and stakeholder relationship management.

Example outcomes or objectives that this role will deliver:

- Financial reports, including analysis for a directorate or any given area(s) are accurate, timely and presented in an appropriate manner for the audience intended
- Provision of management accounting advice & support that identifies opportunities, risks/issues and facilitates better decision making & identification of opportunities and business development
- Provide analysis & information for business partners as required
- Identifying and help to resolve financial problems/issues in any given area(s)
- To enable managers to carry out their own day-to-day financial management responsibilities with minimal input from Corporate Finance, including budget holder enablement, training and on-line support
- Represent finance in change programmes and relevant meetings
- Committee reports are based on accurate financial information and robust financial analysis
- Complete Statutory and other returns, where relevant

People Management Responsibilities:

No direct line management

Relationships;

The post holder will report to the Service Business Partner or HRA & Capital Projects Team Leader. Other key relationships for the post holder will be:

- The Head of Finance for the appropriate directorate in terms of their role of having overall responsibility for financial business partnering
- Business Advisors
- Service Directors, SMT, Budget Holders and service managers for change projects and the operation of finances within their areas, and the information, tools, and skills development to enable them to manage finances
- Other support services, including HR and IT, to ensure that there is a consistent and common approach to the approach to ensuring managers have the tools to carry out their business
- Business partners across the directorate finance services, and colleagues in technical and strategy areas of finance as appropriate

Work Environment:

The post-holder will be required to work in an agile way in line with Camden's move to a flexible work environment.

Technical Knowledge and Experience:

- AAT qualified, studying for a CCAB or equivalent professional qualification, or part CCAB or equivalent qualified
- Ability to interpret financial data/information, apply logic and judgement
- Ability to understand and interpret complex legislative and regulatory frameworks that apply to local government
- Have knowledge and understanding of financial planning, management and financial frameworks in a large organisation (revenue and capital) – preferably local government
- Excellent communication, influencing and presentation skills and a pro-active approach to work, including identifying and resolving problems/issues

Camden Way Five Ways of Working

In order to continue delivering for the people of Camden in the face of ever increasing financial pressure, we need to transform the way we do things. We call this the Camden Way. The Camden Way is a key part of our transformation strategy often referred to as the transformation triangle which links the Camden Plan, the Camden Way and the Financial Strategy together.

The Camden Way illustrates the approach that should underpin everything we do through five ways of working:

- Deliver for the people of Camden
- Work as one team
- Take pride in getting it right
- Find better ways
- Take personal responsibility

For further information on the Camden Way please visit:

<http://www.togetherwearecamden.com/pages/discover-jobs-and-careers-in-camden/working-for-camden/>