

Your Reference:
Our Reference: 34154197
Our email: harj.loyal@voa.gsi.gov.uk

Date: 21/04/2020

FAO The Occupier

SHassanali@phf.org.uk

via email only

Dear Sir/Madam

Non-domestic rates (Business Rates) - Increase to Rateable Value

Address of the property: 5-13 Leeke Street, London, WC1X 9HS

The Valuation Office Agency (VOA) is responsible for valuing properties for business rates purposes and has a statutory duty to maintain those valuation where we are informed that changes have occurred.

We have reviewed the rateable value for your property and as a result, we need to increase it. This is due to 13 Leeke Street no longer being used as domestic and now converted into offices. This has been merged with 5-11 Leeke Street because there is an internal door on the ground floor linking the two properties and both are occupied by Paul Hamlyn Foundation.

Your rateable value is increasing to £275,000, effective from 01/12/2019.

Please note, the rateable value is not the amount you will pay. It is used to calculate your rates bill. You can find out more about how your business rates are calculated at www.gov.uk/introduction-to-business-rates/how-your-rates-are-calculated.

This change to your rateable value will be sent to you in a formal notice, in three weeks' time. At this time we will also inform your local council as this will be the formal amendment to the Rating List.

We understand this is a very challenging time for businesses. The government has announced a number of measures to support businesses affected by COVID-19, including reliefs, loans and grants.

For more information on the support available, who is eligible, when the schemes open and how to apply please visit www.gov.uk/government/collections/financial-support-for-businesses-during-coronavirus-covid-19.

Your local council is responsible for amending your rates bill. If you would like to know more about the effect that change will have on your bill and any grants or reliefs, please contact your local council after you have received the notice and ask for the Business Rates Team.

The notice will explain what to do if you disagree with our decision.

If you need to contact the VOA please use the email address provided in this letter. We are currently unable to offer telephone support or accept hardcopy post and it may take us longer than usual to respond. We thank you for your patience and apologise for any inconvenience this could cause.

For the latest information on our services please visit www.gov.uk/government/news/coronavirus-covid-19-update-on-voa-services.

Yours faithfully

Valuation officer
National Valuation Unit