

From: Sakina Hassanali [mailto:SHassanali@phf.org.uk]
Sent: 15 April 2020 11:53
To: Loyal, Harj
Cc: Lucy Palfreyman
Subject: RE: Business Rate Council Tax Application - Paul Hamlyn Foundation

Dear Harj

Thank you for your email.

Please see attached letter as requested.

I confirm that the area of 5-11 & 13 Leeke Street is occupied by PHF.

Best wishes

Sakina.

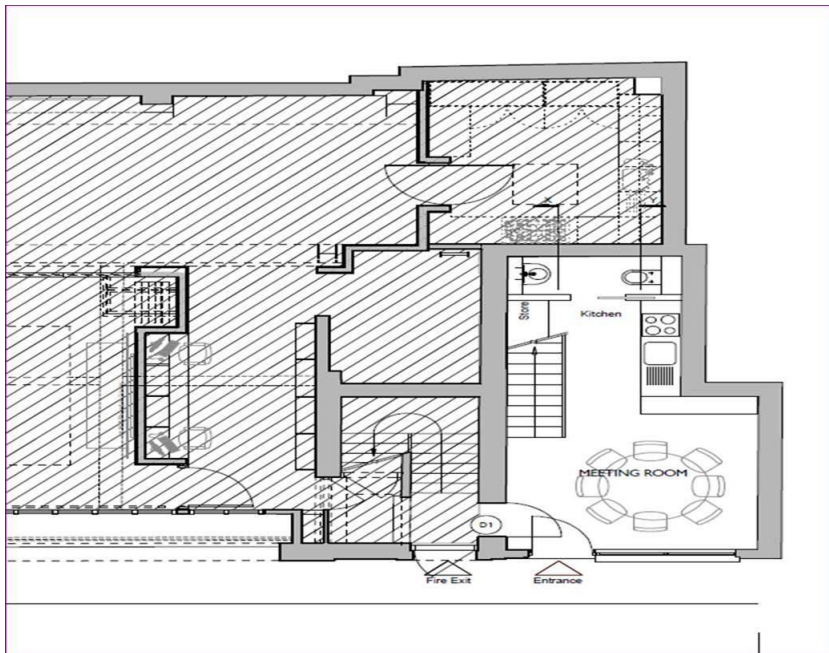
From: Loyal, Harj <harj.loyal@voa.gsi.gov.uk>
Sent: 15 April 2020 10:21
To: Sakina Hassanali <SHassanali@phf.org.uk>
Subject: RE: Business Rate Council Tax Application - Paul Hamlyn Foundation

Dear Sakina

I refer to your request to remove the Council Tax band from 13 Leeke Street because this is now used as offices.

I refer to your email dated 26/11/19 attaching copies of the Land Registry Confirmation, Permission to change & Charity registration document. Please could you forward these directly to me, they were not attached to the email.

The plans attached show that there is access from 5 – 11 to 13 on the ground floor, please confirm if all of this is occupied by Paul Hamlyn Foundation?



Regards

Harj Loyal | Property Inspector | National Valuation Unit | Valuation Office Agency (VOA)

8th Floor | 10 South Colonnade | Canary Wharf | E14 4PU | Telephone: 03000 505071

Email: harj.loyal@voa.gsi.gov.uk

From: Sakina Hassanali [<mailto:SHassanali@phf.org.uk>]

Sent: 13 December 2019 15:41

To: NDR London Mailbox <ratinglondon@voa.gsi.gov.uk>

Subject: RE: Business Rate Council Tax Application - Paul Hamlyn Foundation

Thank you for your email.

Please see answers marked in red below and attached documents.

Let us know if you need anything else from us.

Best wishes

Sakina.

Sakina Hassanali | Finance and Resources Team Administrator | 020 7812 3353 |

shassanali@phf.org.uk

Paul Hamlyn Foundation | 5-11 Leeke Street | London | WC1X 9HY

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From: NDR London Mailbox <ratinglondon@voa.gsi.gov.uk>

Sent: 03 December 2019 14:43

To: Sakina Hassanali <SHassanali@phf.org.uk>

Subject: RE: Business Rate Council Tax Application - Paul Hamlyn Foundation

Dear Sakina

Subject: Business Rate Council Tax Application

Address: 13, LEEKE STREET, LONDON, WC1X 9HY

We received your email for the above property on 26th November 2019.

In order for us to review the changes to your property, please reply by email with the following information:

- Change of use affecting property – 1st December 2019

- Address of property (including correspondence address if different) – 13 Leeke Street London WC1X 9HY correspondence address 5 – 11 Leeke Street London WC1X 9HY
- Date property use has changed or parts of altered. 1st December 2019
- Details of change of use (including whether property is wholly or partly domestic/non-domestic) Used by staff for office use only.
- Photos of the changes/alterations See attached
- Up to date plans showing the changes/alteration See attached.

You can find more information on business rates, including how to check your rateable value, by searching for 'find and check your business rates valuation' on the GOV.UK website.

Regards

Customer Service Centre Team

From: Llewellyn, Garry J **On Behalf Of** NSO Helpdesk

Sent: 27 November 2019 09:42

To: NDR London Mailbox <ratinglondon@voa.gsi.gov.uk>

Cc: SHassanali@phf.org.uk

Subject: FW: Business Rate Council Tax Application - Paul Hamlyn Foundation

Thank you for your email. The NSO Helpdesk deals with Housing Allowance enquiries only.

Please see below NDR enquiry received at the NSO helpdesk in error.

For future reference I have forwarded your email to ratingndrlondon@voa.gsi.gov.uk

Please send all future correspondence direct to email provided.

Kind regards,

Kind Regards

NSO

NSO Helpdesk | Durham Customer Service Centre | Valuation Office Agency (VOA)

Wycliffe House | Green Lane | Durham | DH1 3UW |

From: Sakina Hassanali [<mailto:SHassanali@phf.org.uk>]

Sent: 26 November 2019 12:25

To: NSO Helpdesk <nsohelpdesk@voa.gsi.gov.uk>

Subject: Business Rate Council Tax Application - Paul Hamlyn Foundation

From: Sakina Hassanali

Sent: 26 November 2019 11:15

To: retinglondon@voa.gsi.gov.uk; brates@camden.gov.uk

Cc: Lucy Palfreyman <LPalfreyman@phf.org.uk>

Subject: Business Rate Council Tax Application - Paul Hamlyn Foundation

Dear Sir/Madam

We would like to apply for the Business rate council tax for property 13 Leeke Street London WC1X 9HY.

We are currently registered as a residential property for council tax (Account ref: 82119698) and will be changing to business use with effect from 1st December 2019. We have received planning permission to convert it for office use and are a registered charity. I have attached the following documents to support our application;

- Land Registry Confirmation
- Permission to change
- Charity registration document

Please let us know if you require more information from us.

Kind regards

Sakina.

Sakina Hassanali | Finance and Resources Team Administrator | 020 7812 3353 |
shassanali@phf.org.uk

Paul Hamlyn Foundation | 5-11 Leeke Street | London | WC1X 9HY

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