

Job Profile Information: *Tree Officer*

This supplementary information for *Tree Officer* is for guidance and must be used in conjunction with the Job Capsule for Job Environmental at Job Level 3 Zone 2.

Camden Way Category 3

It is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee's contract of employment.

Role Purpose:

The purpose of the role is to assist the Tree manager with the management and maintenance of the 28,000 council owned trees across Camden's Parks, Highways, Housing and Education sites.

Example outcomes or objectives that this role will deliver:

- 1) Support the tree manager to make sure the council meets its duty of care in respect of trees, by carrying out programmed and ad hoc tree inspections.
- 2) To abide by the Council's tree policy at all times when recommending work and providing advice to other department or the public in respect of council managed trees and projects.
- 3) To write technical reports using information from a wide variety of sources, drawing conclusions and using them to inform recommendations for tree management.
- 4) To assist the tree manager in the administration of the tree work contract. This includes, but is not limited to ensuring the term contractor completes work within the agreed time frame, in a safe manner, as specified in the council's tree work specification and they provide a good customer service to the residents of Camden.
- 5) To investigate, manage and respond to enquiries made by internal and external stakeholders: Councillors, internal clients, statutory utilities, private business, resident groups and Government. Within corporate time limits, using different formats depending on the situation and nature of the enquiry.

- 6) Assist in organising the borough wide tree planting programme.
- 7) Be prepared to be part of the 24 hr emergency call out system.

People Management Responsibilities:

None

Relationships:

- Liaise with officers within the Council.
- Term tree work contractors.
- Suppliers of equipment and trees.
- Outside agencies and Statutory Bodies.
- Members of the public and local groups.
- Police and other emergency services.
- Council Members.

Work Environment:

The nature of the job means a large part of it will be spent outside inspecting trees in all weathers on the highway, parks, communal housing areas, street property back gardens, nature reserves and schools. The terrain will vary between paving, lawn areas and rough ground. From time to time the post holder will be required to attend tree emergencies in these areas.

When not out inspecting the post holder will be based in the main Council Offices at 5 Pancras Square.

Technical Knowledge and Experience:

- The candidate must hold a level 3 qualification in arboriculture as a minimum, but preferably a level 4 or 5, with 3 years' experience in the arboricultural industry.
- Ability to undertake visual tree assessments to identify defects and assess their impact on tree safety, and make appropriate recommendations for tree work.
- Knowledge of when and how to use a range of decay detection equipment: PiCUS, Treetric and PD resistograph. Experience of using the equipment and interpreting the results is desirable.
- Excellent pest & disease identification.
- Excellent customer service skills, with the ability to communicate to a wide range of audiences using a variety of methods.
- Have an understanding of the effects of trees on shrinkable clay soils and buildings. Experience of managing trees in this situation is desirable.
- Knowledge of and application of British Standards and other best practice in relation to trees.
- A good knowledge of tree related legislation.
- Experience using Confirm Arboriculture or another asset maintenance data base for the management and inspection of trees.
- Experience using a Geographic Information System would be desirable.
- Experience of writing tree related reports.
- Experience in coordinating tree related emergencies.
- Able to prioritise workloads and manage time to meet deadlines.
- Ability to work on your own initiative with minimum supervision and as part of a team.

Camden Way Five Ways of Working

In order to continue delivering for the people of Camden in the face of ever increasing financial pressure, we need to transform the way we do things. We call this the Camden Way. The Camden Way is a key part of our transformation strategy often referred to as the transformation triangle which links the Camden Plan, the Camden Way and the Financial Strategy together.

The Camden Way illustrates the approach that should underpin everything we do through five ways of working:

- Deliver for the people of Camden
- Work as one team
- Take pride in getting it right
- Find better ways
- Take personal responsibility

For further information on Camden, please click [HERE](#)

Chart Structure

