

Job Profile Information: Deputy Head of Music Service

This supplementary information for *Deputy Head of Music Service* is for guidance for Job Level 5 Zone 1

Camden Way Category 4/5

It is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee's contract of employment.

Role Purpose:

To act as Deputy to the Head of Service in the further development, management and delivery of a high-quality music provision within Camden, with special responsibility for supporting the secondary school curriculum and borough instrumental ensembles.

Example outcomes or objectives that this role will deliver:

- Good co-operation between secondary school music departments, shown by attendance at Secondary school networking meetings, successful transition in music for students between Camden primary and secondary schools and increased participation and achievement in music at KS3, 4 and 5.
- A strong ensembles offer, which provides progression routes from beginner level to Grade 8+, and which increasingly attracts students from all parts of our Camden community.
- A professional, highly-skilled workforce of specialist music tutors working in a range of styles and genres, whom we can recommend with confidence, and who will inspire students to achieve at the peak of their ability.

People Management Responsibilities:

Overall management of tutors and conductors delivering Sunday and holiday ensembles (currently approx. 40 tutors), and of two Saturday Centre directors, all part-time, freelance hourly-paid suppliers.

Relationships;

The Deputy Head of Service maintains productive and positive relationship with heads of Music and music specialist teachers in Camden schools and centres, with parents and students, with colleagues across Camden and in other music services, and with local and major London venues, professional artists and arts organisations, Camden Music Trustees and Steering Group members.

Work Environment:

Currently working from home, the music service is usually based at the Crowndale Centre, 218 Eversholt Street, London NW1 1BD. The postholder will work from there, from home and in schools, centres and concert venues.

Technical Knowledge and Experience:

The successful applicant would be

- an experienced, imaginative, proficient and creative practical musician and qualified music teacher who builds excellent rapport and professional relationships with colleagues, children and young people and parents
- an outstanding educator, with a vision for inspiring all Camden children and young people to play a musical instrument, and to participate in musical activities and performances which span both 'classical' and more contemporary musical genres in a wide range of cultural traditions
- a capable and effective planner, able to manage and efficiently prioritise a large number of projects and activities, in a fast-moving landscape where thinking on one's feet is often necessary
- a team player, who collaborates easily, and enjoys working with others, but who is capable of taking a lead, or working independently as the occasion demands
- a tactful and resourceful team builder, who can manage and reconcile strong personalities around common goals, and can face conflict with confidence and assurance, whilst seeking to resolve complaints and difficulties
- able to communicate effectively in a range of registers, both orally and in writing

and they would have

- experience of the excitements and challenges of secondary school class music teaching
- experience at management level in a music service or Music Hub lead organisation
- experience in leading and managing ensemble activities in a range of genres

Camden Way Five Ways of Working

In order to continue delivering for the people of Camden in the face of ever increasing financial pressure, we need to transform the way we do things. We call this the Camden Way. The Camden Way is a key part of our transformation strategy often referred to as the transformation triangle which links the Camden Plan, the Camden Way and the Financial Strategy together.

The Camden Way illustrates the approach that should underpin everything we do through five ways of working:

- Deliver for the people of Camden
- Work as one team
- Take pride in getting it right
- Find better ways
- Take personal responsibility

For further information on the Camden Way please select the attached [HERE](#)

Chart Structure

Head of Service						
Deputy Head of Service (f/t)	Primary Music Coordinator (f/t)	Primary WCET adviser 0.2	Business Manager (f/t)	Music Officer (f/t)	Music Officer (f/t)	Music Officer (0.5)
Junior Centre Director (freelance, hourly paid)	Senior Centre Director (freelance, hourly paid)					