

File Copy



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Planning Services
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Atria Associates
68 Mansfield Road
London
NW3 2HU

Application Ref: **2004/0711/L**
Associated Ref: **2004/0710/P**
Please ask for: **Faye Tomlinson**
Telephone: 020 7974 2643

20 May 2004

Dear Sir/Madam

Town and Country Planning Acts 1990 (as amended)
ACKNOWLEDGEMENT OF RECEIPT OF AN APPLICATION

We received your application for Listed Building Consent dated 06 February 2004 on 12 February 2004, together with the required fee of £0.00 for the property listed below.

Address:
14 Gainsborough Gardens
London
NW3 1BJ

The Proposed Work: Erection of a single storey side and rear extension to the existing dwellinghouse, with minor internal alterations at ground floor level.

We make every effort to reach a decision as soon as possible and have set ourselves the target this year of deciding at least 65% of all the applications we receive within 8 weeks. You should therefore receive a decision on your application by 24 June 2004.

We are legally required to consult on your application with individuals who may be affected by the proposals. As part of this process we allow a period of 21 days for the people and organisations to respond to us. We may also need to clarify or discuss certain aspects of your application, or negotiate revisions with you before we are able to make a recommendation on your proposal. Your application may therefore take longer than the statutory 8 week period to deal with.

If you want to check the progress of your application please contact the officer above.

Most applications are decided by officers under powers delegated to the Director of Environment. Some applications, such as major schemes being recommended for approval,



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or applications which are of significant local interest, will always be decided by that committee.

If you do not receive a decision by the above date, you have the right of appeal to the Planning Inspectorate after that date. Appeals should be submitted within 3 months of the above date. Appeal forms are only available from the Planning Inspectorate at 3/15 Eagle Wing, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN, telephone number 0117 372 8000.

If you need advice on whether to appeal, the Planning Inspectorate produce a leaflet "A Guide to Planning Appeals" available from their office. Alternatively, the leaflet produced by the Royal Town Planning Institute "Should I Appeal" is available from the One Stop Reception at the Town Hall, or you can seek independent advice from Planning Aid for London which is a charitable body staffed by volunteers. Their telephone number is 020 7613 4435.

If your fee was paid by cheque and the bank refused to honour it, your application will not be valid. We will not be able to deal with the application until you have paid the full fee.

Director of Environment Department