

Date: 21/10/20
Ref: 2020/4499/PVL
Enqs: Afshar Ahmad
Tel: 0207 974 4444

Public Protection
London Borough of Camden
Camden Town Hall
Judd Street
London
WC1H 9JE

Kay Yoneda
Monmouth Coffee Company
Arch 3, Discovery Estate
St James's Road
London
SE16 4RA

Tel: 020 7974 4444
Fax: 020 7974 1898

www.camden.gov.uk

Dear Kay

Temporary Licence to Place tables and Chairs on the Public Highway

I enclose a copy of your Temporary Licence issued under The London Local Authorities Act 1990 to place 2 Tables, 4 Chairs, 1 Gazebo and Coffee Cart

The licence permits you to have these items on the public highway between

Monday to Saturday 10:00 - 18:00

This licence was reviewed by council officers on 14/10/2020 and a decision made to extend/ grant the licence until 9/12/2020 with view to extend beyond this date.

I would ask you to note the enclosed conditions of the licence and ensure that they are complied with at all times. Any special conditions are detailed below.

1. The Licensee is responsible for keeping up to date and adhering to all relevant government guidelines around social distancing and covid-19 regulations.
2. The licensee shall ensure that a comprehensive risk assessment is maintained and updated accordingly in line with government guidance and covid-19 regulations. This risk assessment must be made available to council officers and the police on request.
3. The licensee shall maintain a documented management plan to ensure that:
 - a) The outside area is kept clean at all times with regular sweeps/ litter collection.
 - b) That any incidents of anti-social behaviour are addressed instantly.
 - c) The management plan shall be made available to council officers and the police on request.
4. The licensee shall make available to residents and members of the public a contact telephone number on which the management team can be contacted to report any concerns, breach of licence or public nuisance matters that may arise.
 - a) A member of the management team must be available at all times that this licence is in use to respond to complaints and enquiries.
 - b) The contact telephone number shall be prominently displayed at various locations, the information desk and circulated through social media residential groups.

5. The licensee shall ensure that the participating businesses manage their waste appropriately, waste shall be stored and only placed outside at the time of their scheduled collection.
6. The tables are to be regularly cleared of glasses, plates, etc. and the surrounding area to be swept clear of litter, food and smoking deposits etc. Waste deposited on the Highway must be removed each day at the Licensee's expense or at more frequent intervals as may be required by the Council under the Environmental Protection Act 1990
7. Signage shall be placed on each of the tables requesting that patrons respect local residents and keep noise to a minimum.
8. The layout of tables and chairs must be in accordance with the plan approved with this licence at all times that the licence is in use.
9. No other furniture (including heaters and/or gazebos etc) is permitted on the public highways other than what is permitted by the licence.

Please be reminded that the outside area must always be managed and non-compliance may result in your licence being revoked

The sale of alcohol in this area is only permitted from those premises that are provisioned (on & off sales) to do so under their current premises licence (Licensing Act 2003) or have a Temporary Event Notice (TEN) granted. Please email licensingenquiry@camden.gov.uk for further information or assistance.

Should you wish to discuss any aspect of either the licence or the conditions, please email tablesandchairslicence@camden.gov.uk

Yours sincerely,

Afshar Ahmad
Team Leader
Public Protection

Enclosure

LONDON LOCAL AUTHORITIES ACT 1990 (AS AMENDED)

TEMPORARY STREET TRADING LICENCE

This temporary licence authorises the person(s) or company named below to place tables and chairs on the public highway for a period specified below.

Full name of Licencee **Kay Yoneda**

Name/ Address of Premises **Monmouth Coffee Company
27 Monmouth Street WC2H 9EU**

Nature and number of amenities **2 TABLES, 4 CHAIRS, 1 GAZEBO AND COFFEE CART**

Days/Times to be placed on the highway **Monday to Saturday 10:00 - 18:00**

This Licence is granted subject to the Council's Standard Conditions and to any special condition(s) given below. This licence is not transferable.

The amenities must not be placed on the Public Highway before the start of the time specified.

This consent must be displayed in a prominent position.

In the event of any complaint about the amenities placed on the public highway under the grant of the licence, please contact London Borough of Camden on 020 7974 4444

Name **Deborah Carpenter**

Signed 

Date: **21/10/2020**
**Street trading delegated
authority for Camden Council**

This Licence is valid from 14 October 2020 to 9 December 2020

CONDITIONS OF LICENCE

1. Except with the previous written consent of the Council, only the amenities detailed on the consent are to be placed on the public highway, and the amenities detailed are only to be placed on the public highway between the times detailed on the consent.
2. A minimum clear footway width of 2 metres is to be provided at all times for through pedestrian movement.
3. The licensee shall indemnify the Council from and against any claim in respect of any injury damage or loss arising directly or indirectly out of the grant of this consent and the use by the public of the amenities.
4. The licensee shall be responsible for cleaning the public highway used under this licence throughout and at the end of each day and, if requested to do so by the Council, provide mobile litter bins on the public highway, in such positions and for such time periods as the Council may specify.
5. The Licensee shall remove the amenities from the public highway immediately if requested to do so by the Council, its agents or contractors or licensees or by a statutory undertaker, its agents or contractor, or by a Police officer. If unimpeded access to the surface of the public highway is required to enable the Council, the Statutory Undertaker or the Police to carry out any of their statutory duties or to enable a licensee of the Council to put into effect the terms of the license. The licence holder shall not reposition the amenities on the public highway until notified by the Council, the Statutory Undertaker, or the Police, that he/she may do so.
6. If the Council serves a Notice on the licensee requiring him/her to take such steps as are necessary to remedy any breach of the terms of this licence, and the licence holder fails to comply with the Notice, the Council may itself take the steps required by the Notice and recover from the licence holder any expenses incurred.
7. The Council may withdraw this licence at any time upon giving the licensee seven days notice in writing. Upon withdrawal of the licence the licensee shall remove the amenities from the public highway and, in default, the Council may remove the amenities and recover from the applicant its costs in so doing.
8. Any Notice to be given to the licence holder shall be deemed to be sufficiently served if addressed to the applicant and sent by post or left at the premises.
9. The licence hereby granted is for a period as specified above. At the end of the period, the Council may extend the licence for a further period.
10. This license must be displayed in a prominent position, so that users of the amenities may see it. Failure to do so will result in the withdrawal of the license by the Council.
11. The amenities must be removed from the public highway at the end of the permitted period each day.
12. The licence holder shall ensure that the level of noise created by use of these facilities shall not reach a level that will cause a nuisance.
13. The licence does not give permission to serve alcohol unless your premises licence states that you have on/off sales.
14. Uniform tables and chairs must be used.
15. No items may be placed in front of any adjoining property
16. This consent excludes A boards and any other amenities that are not specified on the license.
17. The footway must not be obstructed by patrons standing between tables, chairs and the kerb.
18. The licence holder shall not in any way interfere with the surface of the public highway.

Special Conditions:

19. The Licensee is responsible for keeping up to date and adhering to all relevant government guidelines around social distancing and covid-19 regulations.
20. The licensee shall ensure that a comprehensive risk assessment is maintained and updated accordingly in line with government guidance and covid-19 regulations. This risk assessment must be made available to council officers and the police on request.
21. The licensee shall maintain a documented management plan to ensure that:
 - a) The outside area is kept clean at all times with regular sweeps/ litter collection.
 - b) That any incidents of anti-social behaviour are addressed instantly.
 - c) The management plan shall be made available to council officers and the police on request.
22. The licensee shall make available to residents and members of the public a contact telephone number on which the management team can be contacted to report any concerns, breach of licence or public nuisance matters that may arise.
 - a) A member of the management team must be available at all times that this licence is in use to respond to complaints and enquiries.
 - b) The contact telephone number shall be prominently displayed at various locations, the information desk and circulated through social media residential groups.
23. The licensee shall ensure that the participating businesses manage their waste appropriately, waste shall be stored and only placed outside at the time of their scheduled collection.
24. The tables are to be regularly cleared of glasses, plates, etc. and the surrounding area to be swept clear of litter, food and smoking deposits etc. Waste deposited on the Highway must be removed each day at the Licensee's expense or at more frequent intervals as may be required by the Council under the Environmental Protection Act 1990
25. Signage shall be placed on each of the tables requesting that patrons respect local residents and keep noise to a minimum.
26. The layout of tables and chairs must be in accordance with the plan approved with this licence at all times that the licence is in use.
27. No other furniture (including heaters and/or gazebos etc) is permitted on the public highways other than what is permitted by the licence.

STANDARD INFORMATIVE

This licence is without prejudice to, and shall not be construed as derogating from, any of the rights, powers and duties of the Council pursuant to any of its statutory functions or in any other capacity and, in particular, shall not restrict the Council from exercising any of its powers and duties under the London Local Authorities Act 1990 (as amended).