



# Construction Method Statement

## Construction (Design and Management) Regulations 2015

Project Name: Conybeare Roof Extension  
Contract No: 627  
Site Address: 6 Conybeare, Camden, London, NW3 3SD  
Prepared By: HCCC Limited  
Date Prepared: August 2020

### CIRCULATION

Issued To:	Organisation Name – Contact Person
Client:	Fatma Dilek Akbay – 07783 433 379
Contract Administrator:	Architecture For London – 0203 951 7791
Principal Designer:	Architecture For London – 0203 951 7791
Structural Engineer:	Architecture For London – 0203 951 7993

### REVISIONS

Revision	Date	Changes
First Issue	Aug 2020	

## CONTENTS

- 1 INTRODUCTION
- 2 DESCRIPTION OF PROJECT
- 3 METHOD STATEMENT
- 4 PROJECT TEAM DETAILS AND ORGANISATION
- 5 PROJECT MANAGEMENT STRUCTURE
- 6 PROJECT SPECIFIC HEALTH AND SAFETY RISKS
- 7 H&S OBJECTIVES/STANDARDS FOR THE PROJECT
- 8 LIAISON BETWEEN PARTIES
- 9 CONSULTATION WITH WORKFORCE
- 10 EXCHANGE OF DESIGN INFORMATION
- 11 SELECTION OF SUB-CONTRACTORS
- 12 H&S INFORMATION FOR SUB-CONTRACTORS
- 13 SITE/PEDESTRIAN SECURITY
- 14 TRAINING FOR PEOPLE ON SITE
- 15 SITE SET-UP
- 16 FIRST AID
- 17 FIRE AND EMERGENCY PROCEDURES
- 18 ACCIDENTS REPORTING
- 19 RISK ASSESSMENTS (RA)
- 20 METHOD STATEMENTS (MS)
- 21 SITE SPECIFIC RA AND MS
- 22 COSHH ASSESSMENTS
- 23 ARRANGING FOR MONITORING
- 24 HEALTH AND SAFETY FILE/BUILDING MANUAL
- 25 SITE RULES

---

## **APPENDICES**

- 26 APPENDIX- I - SITE SPECIFIC RA AND MS
- 27 APPENDIX- II - COSHH ASSESSMENTS
- 28 APPENDIX- III - SITE SET UP PLAN
- 29 APPENDIX- IV - TRAFFIC MANAGEMENT PLAN
- 30 APPENDIX- V - SCAFFOLD PROPOSALS
- 31 APPENDIX- VI - SITE FIRE PLAN
- 32 APPENDIX- VII - PROGRAMME
- 33 APPENDIX- VIII - ASBESTOS REPORT & WASTE REMOVAL NOTE
- 34 APPENDIX- IX - DRAWINGS

## 1. INTRODUCTION

This Construction Method Statement has been prepared as required under the Construction (Design and Management) Regulations 2015 (CDM Regulations). The Plan contains the systems and procedures that will be implemented to control the construction operations on site, ensuring all standards and protocols are adhered to in order to progress the project in the most safe and efficient manner possible.

The Plan has been prepared from information obtained from site visits, Designers Risk Assessments and drawings and specifications issued by other members of the project team.

This is a live document and will be maintained, reviewed and updated by the project team as required.

## 2. DESCRIPTION OF PROJECT

The project works consists of installing a new roof top extension on top of the already completed roof coverings. The structure of the extension will be structural insulated panels clad in masonry.

## 3. METHOD STATEMENT

The new SIPS structure for the roof top extension will be lifted to roof level by crane and fixed down to existing roof structure through the existing roof coverings. Shortly thereafter, the new structure will be made watertight to ensure there is no risk of water ingress into the existing building.

Once new structure is watertight, we will create a new opening through into the existing building, from which the roof extension will be accessed from the main dwelling.

Throughout this project, scaffolding will be installed around the perimeter of the building to ensure safe access and working area is provided.

Crane operations will be kept to a minimum in order to reduce disruption to neighbours.

## 4. PROJECT TEAM DETAILS AND ORGANISATION

EMPLOYER		
Contact Name:	Fatma Dilek Akbay	
Address:	4 Victoria Rise, Hilgrove Road, London, NW6 4TH	
ARCHITECT/CONTRACT ADMINISTRATOR /PRINCIPAL DESIGNER		
Contact Name:	Tom Tsapkov	
Organisation:	Architecture For London	
Address:	82 Clerkenwell Road, London, EC1M 5RF	
Telephone:	0203 951 7991	
Email:	tt@architectureforlondon.com	
PRINCIPAL CONTRACTOR		
Contact Name:	Jack Calnan	Marc Dimambro
Organisation:	HCCC Limited	HCCC Limited
Address:	One Oaks Court Borehamwood Herts WD6 1GS	One Oaks Court Borehamwood Herts WD6 1GS
Telephone:	020 8968 8877	020 8968 8877
Fax:	020 8968 9966	020 8968 9966
Mobile:	07540 616 097	07785 617 648
Email:	jack@harriscalnan.co.uk	marc@harriscalnan.co.uk
Website:	www.harriscalnan.co.uk	www.harriscalnan.co.uk

# Construction Method Statement

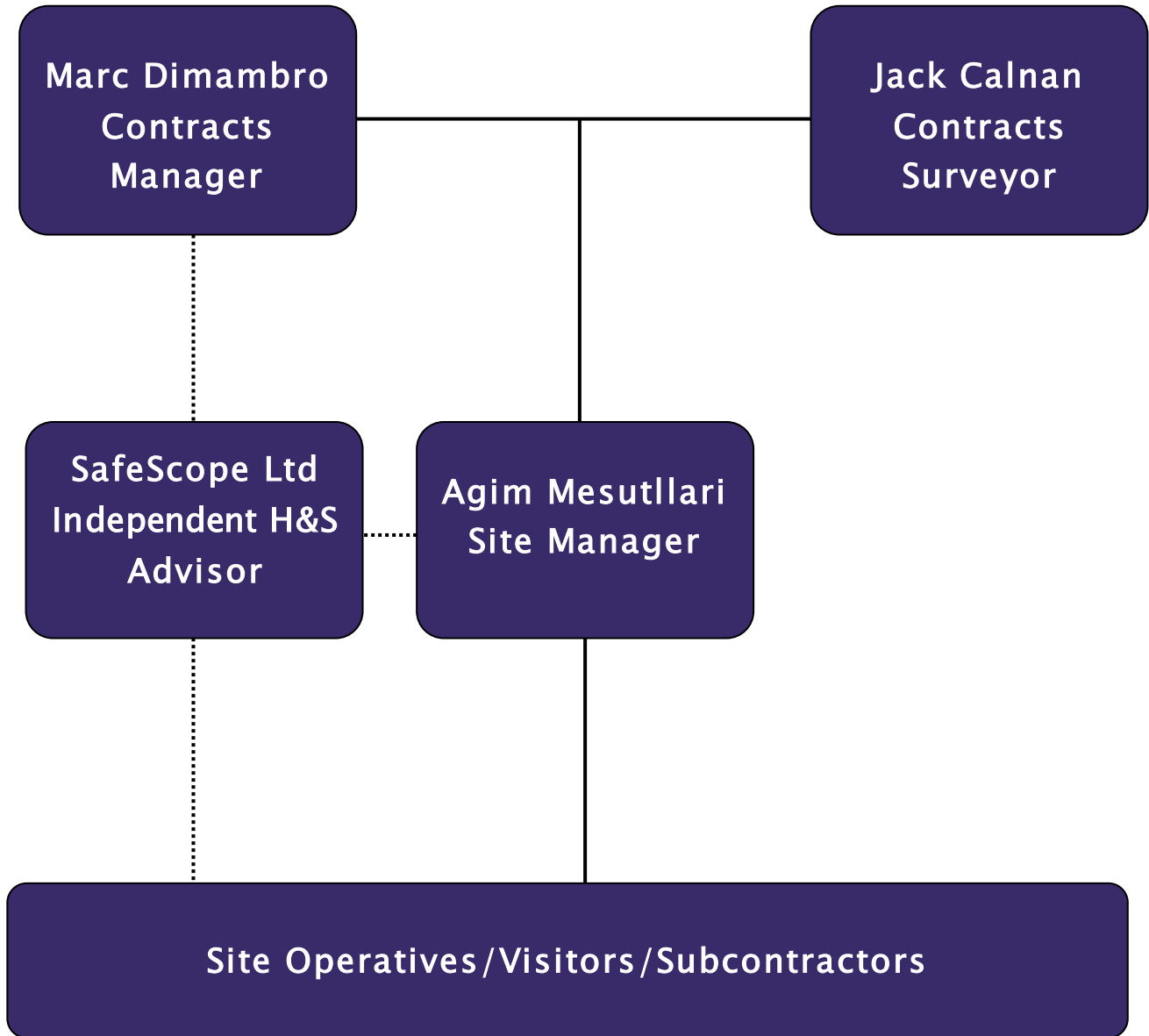


Project: 6 Conybeare, London, NW3 3SD

---

<b>STRUCTURAL ENGINEER</b>		
Contact Name:	Bilal Shaweesh	
Organisation:	Architecture For London	
Address:	82 Clerkenwell Road, London, EC1M 5RF	
Telephone:	00203 637 4236	
Email:	bs@architectureforlondon.com	
<b>MECHANICAL &amp; ELECTRICAL ENGINEER</b>		
Contact Name:	Jim Liddle (Mechanical)	Mark Sandford (Electrical)
Organisation:	RLA Building Services	RLA Building Services
Address:	1 Keating Cl, Barton Seagrave, Kettering, NN15 5JA	1 Keating Cl, Barton Seagrave, Kettering, NN15 5JA
Telephone:	0208 660 3204	0208 660 3204
Email:	jliddle@rlaltd.co.uk	marksandford@rlaltd.co.uk
<b>QUANTITY SURVEYOR</b>		
Contact Name:	David Parker	
Organisation:		
Address:	4 Park Road, Banstead, Surrey, SM7 3BY	
Telephone:	0173 736 2552	
Mobile:	07931 593 469	
Email:	david@parker-qs.co.uk	

## 5. PROJECT MANAGEMENT STRUCTURE



## 6. PROJECT SPECIFIC HEALTH AND SAFETY RISKS

As identified in the Pre-construction Information provided by the Client's team, information from pre-contract meetings, other supporting information provided such as survey reports, Designers Risk Assessments etc, the following existing restriction will be considered throughout the project.

IDENTIFIED H&S RISK	SUGGESTED CONTROL MEASURE
Hours of Working	Normal construction site hours 8.00 am to 6.00 pm – Monday to Friday 8.00 am to 1.00 pm – Saturday (no noisy works). Sundays & Bank Holidays Site will be closed. Notwithstanding this, there may be occasions when work outside these hours may be necessary. In the event of this, works will only be carried out following consultation and agreement with the local council Environmental Health Officer.
Adjacent Buildings	Disturbance to the adjoining owners will be kept to a minimum and works will be contained within the confines of the stated property only.
Access Restrictions	Access to the site is only permitted through the site entrance within the hoarding. The hoarding door is kept closed at all times and has a digital lock installed to allow access to permitted persons only.
Noise Restrictions	All noise and vibrations will be controlled as far as reasonably practical so that surrounding areas are not disturbed overly. Works will be carried out in accordance with the recommendations of BS 5228-1 2009, 'code of practice for



# Construction Method Statement



Project: 6 Conybeare, London, NW3 3SD

	<p>noise &amp; vibration control on construction and open sites'. The contractor will do this by adopting the practice of ensuring all plant has the correct noise suppression kits, try changing methods and processes to keep noise levels low.</p>
Dust/airborne debris / pollution	<p>The best practical means will be employed. Site operatives are to wear suitable PPE/RPE where the levels of dust cannot be controlled ensuring exposure is well within legal limits. Site managers will keep the adjacent road clean of any mud and debris and sufficient bins and waste facilities will be provided.</p>
Asbestos	<p>An asbestos survey has been carried out and properly disposed of (See appendix VIII). Operatives will be reminded to be vigilant at All times and report any suspicious materials to the Site Manager who will take the appropriate action</p>
Existing Services (Under-ground, Over-ground)	<p>Some mechanical and electrical installations will be retained and these will be located, marked and protected to avoid damage to them. Existing incoming services will be retained and these will be located, marked and protected as necessary. Some existing below ground drainage and the existing sewer connection will be retained. These will be located and marked to avoid damage to them.</p>
Site Transport/Traffic Management	<p>Site operatives will be using public transport to get to site only where other methods of transport are not available. For Traffic Management Plan please refer to Appendix IV.</p>

---

Deliveries	Where possible deliveries to this project will be restricted to 10.00am – 4pm. Vehicles will not be permitted to idle adjacent to the site. The scheduling of materials, deliveries and waste collection will be managed to try and avoid more than one construction vehicle seeking access to the site at any one time.
Removal of Materials	The removal of materials will be done under strict supervision to eliminate nuisance, injury or damage to the public or surrounding buildings. Rubbish skips will be kept covered and handled in accordance with the Environmental Protection Act. There will be no burning of rubbish on site.
Local Environment Considerations	The site is located in a residential area and it is our intention to minimise the impact that the construction process has to the environment and neighbouring community.
Existing Occupancy	The site will not be occupied
COVID-19	All operatives will be briefed on RAMS relating specifically to COVID-19, including social distancing, hand washing & face masks, and HSE guidelines will be followed at all times.

## 7. H&S OBJECTIVES/STANDARDS FOR THE PROJECT

Harris Calnan aims to achieve the following objectives/standards while carrying out the construction work for this project:-

- Prevent accidents and ill health to our staff, client, (sub)-contractors, third parties and members of the public.
- Achieve all works are carried out in accordance with all relevant legislation and Codes of Practice.
- Provide a place of work that is safe and without risk to health, safety and welfare to all those involved in the project and third parties.
- Consult and communicate to all those involved in the project and listen to given feedback.
- Subscribe to and maintain the standards set out under the Considerate Contractors Scheme.
- No RIDDOR reportable accidents.

## 8. LIASON BETWEEN PARTIES

Staff members of Harris Calnan and the sub-contractors are required to co-operate fully with other parties involved in the projects for issues that affect health and safety arrangements on the project.

Regular project progress meetings will be held with the Client, Designers and other parties involved in the project to ensure liaison between the parties involved in the project.

Meeting minutes and any other relevant information will be circulated to the relevant parties involved in the project.

A good rapport will be kept with all neighbouring parties to develop an effective system to manage activities and avoid conflicts.

Neighbours to be kept advised of proposed works, particularly noisy works.

The site manager or a suitable candidate with a level of seniority will be the liaison contact

point throughout the project for the neighbours.

The Site manager will keep an up to date complaints register.

No specific Police requirements are envisaged. We will however maintain regular contact with the Police on such matters as abnormal load licences and be fully cooperative with any unforeseeable matters.

Where necessary, quiet periods may be agreed in consultation with the neighbours.

Mains power will be used where practical to eliminate noise from on-site generators.

## **9. CONSULTATION WITH WORKFORCE**

Harris Calnan recognises that workforce consultation plays a key role in the effective health and safety management on site. At the site induction Harris Calnan staff members and the sub-contractors will be encouraged to make suggestions, report any unsafe situation, near misses and communicate their concerns and ideas regarding health and safety to the site manager. The company will take into account any reasonable request made by the staff member or the sub-contractor regarding health and safety matters on site.

Harris Calnan Health and Safety Committee includes representative from site staff. Site staff can approach their representative to identify or flag up any issues relevant to site health and safety.

## 10. EXCHANGE OF DESIGN INFORMATION

On this project the contractor has design responsibility for various aspects of the project to be agreed.

All design information issued by the Contract Administrator will be received at Harris Calnan's head office. Harris Calnan head office will then forward the design information received to the site and a record will be maintained of all information issued.

Any design changes will be instructed by way of Contract Administrators Instruction or, if this is not received, Harris Calnan will confirm any changes to the relevant party for approval.

Any design from sub-contractors with design responsibilities will be issued to the relevant party for approval.

Design information or approval of design information provided by sub-contractors with design responsibilities will be issued to sub-contractors and Designers by Harris Calnan and a record of the issue of this information will be recorded.

## 11. SELECTION OF (SUB-) CONTRACTORS

Harris Calnan recognises the legal requirement to ensure that sub-contractors appointed directly by the company have the necessary health and safety competence and resources to carry out their work in a safe manner.

The company maintains an Approved List of Sub-contractors (works contractors and designers), from which the sub-contractors are selected and appointed.

Any prospective sub-contractor not already approved by the company will complete an appropriate Sub-contract Health and Safety Questionnaire which will be appraised by management. This requirement relates to the first application to be included on the Approved List, thereafter re-submissions will be at the company's discretion.

Sub-contractors are prohibited from further sub-contracting any work without the written authority of the company and only then to contractors who meet the pre-qualification criteria.

## 12. H&S INFORMATION FOR (SUB-) CONTRACTORS

Sub-contractors have been issued with relevant health and safety information during the tender process to allow them to resource and plan their works accordingly.

The Health and Safety Conditions for Sub-contractors have been issued to every sub-contractor and is applicable to this project.

Every sub-contractor will attend a pre-start meeting at which the sub-contractor Quality and Safety Summary is completed to identify duty holders, allocate responsibilities, record common facilities and identify high risk activities and associated controls.

Everyone prior to starting work on site will receive Induction Training at which time all appropriate health and safety information will be given.

In addition to the daily management and monitoring of site activities there will be specific Progress Meetings where health and safety will be discussed, Health and Safety Meetings where Sub-contractors and the workforce will be consulted and there will also be briefings for all personnel engaged in high risk activities.

## 13. SITE/PEDESTRIAN SECURITY

Visitors will be requested to identify themselves, and they will not be allowed on site until a Harris Calnan member of staff has greeted them.

All other entrances and exits to the site will remain secured at all times.

Vehicular gates will be locked at all times and controlled by a nominated operative for vehicular movements.

Security and staff will make regular inspections of the site boundary to ensure no suspect packages have been left.

The Site Manager is responsible for ensuring the site is secure at the end of each working day, including the removal or locking down of any access ladders/ stairs to scaffolding and the gantry areas.

For the protection of third parties all site activities will be contained within the hoarding line and a traffic management plan will be implemented to ensure no disruptions are caused.

Where construction or demolition works are to be carried out above any adjoining buildings, roads or pedestrian walkways and there is a risk of falling materials, Monarflex sheeting or debris netting will be installed for protection.

If it is envisaged that pedestrian and cyclists would be impacted by the works during any scaffold enabling and striking phases then during these times measures will be taken to mitigate the impact on both pedestrians and cyclists by means of diversionary protected routes. A nominated operative shall supervise pedestrian movements during these times

## 14. TRAINING FOR PEOPLE ON SITE

### **Induction:**

Prior to any person commencing work on site they will receive Health and Safety Induction Training. Harris Calnan will conduct training for all employees under their control plus for sub-contract management/supervision who are thereafter required to induct their workforce. Harris Calnan will maintain a record on site of all Induction Training.

### **Risk Management:**

All persons associated with site activities which create significant risk of injury will be specifically briefed in the hazards and control measures applicable to the safe system of work. A record will be maintained of the briefing/training.

### **Specific Training:**

All persons employed as plant operators, scaffolders, etc. will be trained to an appropriate training standard, either a CITB Certificate of Training Achievement or equivalent scheme.

## 15. SITE SET-UP

The site set up for this project will include the following:-

- Mess room
- Boiling water
- Washing facilities
- Toilets
- First Aid
- Smoking Area

Where sub-contractors provide their own facilities they are to be in line with the conditions brought to their attention by issue of Health and Safety Conditions for Subcontractors. The welfare arrangements will be explained to all personnel at Induction Training.

Site office accommodation will have high security and be located in the same location for the majority of the project.

With regard to access to the site, this will be controlled as follows:-

- Project sign board will be erected to comply with the Health & Safety Regulations 1996.
- Signage will be provided at the vehicular access point to the site to give visual warning to pedestrians. Warning signage will be provided within the site to warn outgoing drivers of the need to be aware of pedestrians. At the main construction vehicle point an appointed operative will assist large/long vehicles when entering or exiting the site.
- All footpaths and walkways surrounding the perimeter of the site boundary will remain unimpeded from construction activities at all times, except for any such emergencies requiring the full evacuation from site and further such planned works for connections to utilities and forming new or closing off existing crossovers.



## 16. FIRST AID

A suitably equipped First Aid Box, with eye washing solutions, will be available on site at all times together with a trained First Aid provider. If and when a contractor is required to work on site when Harris Calnan First Aider is not available, enquiries will be made with those contractors to ensure the availability of a First Aider or an Appointed Person (EFAW). First aid facilities will be assessed and provided as per the Health and Safety (First Aid) Regulations 1981 and a suitable First Aider to remain available throughout the contract.

The First Aider appointed for this project is:

**Agim Mesutllari**

If for any reason the appointed First Aider is not available on site, the Site Manager will make enquiries with the other contractors on site to ascertain if they have any qualified First Aiders.

## 17. FIRE AND EMERGENCY PROCEDURES

Harris Calnan arrangements for dealing with emergency situations are detailed as follows:

Site notice board displayed at appropriate locations will be provided with an Emergency Contacts notice which will provide details of:

- The person responsible for emergency contingencies.
- The procedure for calling Emergency Services.
- The telephone number of the local Hospital, Doctor, Police Station, Gas Board and Electricity Board.
- The name and location of First Aiders.

Project: 6 Conybeare, London, NW3 3SD

---

The Competent Persons responsible for Emergency Arrangements for this project is:

**Agim Mesutllari**

The Muster Points following evacuation is:

**On the pavement outside the site**

These arrangements will be brought to the attention of all persons at Induction Training .

A Site Fire Plan will be issued to identify the proposed Fire Escape Routes and how to raise the alarm. Fire Extinguishers will also be provided on site as detailed in the Site Fire Plan. This will be included in Appendix VI of this construction Management Plan.

## **18. ACCIDENTS REPORTING**

Harris Calnan procedures for investigation and reporting of accidents are detailed in the 'Accident and Incident Reporting and Investigation Procedure'.

All accidents will be investigated and action taken to prevent a recurrence. This includes accidents or incidents involving injury, ill-health and property damage. The depth of the investigation and nature of the report will depend upon the severity and complexity of the accident.

Accident investigation and reporting will be carried out by Site Management: however the Company Safety Advisers will assist if required and will always investigate and report of serious accidents.

Through Induction, Pre-Start Meetings and by issue of Health and Safety Conditions for Sub-contractors, all persons on site are informed of the procedures for accident reporting.

Harris Calnan will provide an Accident Book (B1 510) within the site office and within which all accidents must be recorded.

Sub-contractors are responsible for investigating and reporting accidents under their control. They will submit Harris Calnan a copy of all RIDDOR Reportable Accidents (F2508 and a full report if requested).

Sub-contractors will notify Harris Calnan immediately of any major injury, dangerous occurrence or accident to a third party and they will in conjunction inform the Health and Safety Executive.

## 19. RISK ASSESSMENTS (RA)

For the usual activities involved in the construction projects, Harris Calnan has carried out Risk Assessments for Site Based Activities which are included in the Site File. For the specific activities in the proposed works carrying significant health and safety risks, which are not covered in the Harris Calnan Risk Assessments for Site Based Activities, Harris Calnan will develop specific Risk Assessments and Method Statements as listed in section 20 below. All sub-contractor are required, prior to commencing work on site, to provide Risk Assessments for their activities on site. Their Risk Assessments are included in the File available on site.

## 20. METHOD STATEMENTS (MS)

For the usual activities involved in the construction projects, Harris Calnan has carried out Method Statements for Site Based Activities which are included in the Site File. For the specific activities in the proposed works carrying significant health and safety risks, which are not covered in the Harris Calnan Method Statement for Site Based Activities, Harris Calnan will develop specific Risk Assessments and Method Statements as listed in section 20 below. All sub-contractor are required, prior to commencing work on site, to provide Method Statements for their activities on site. Their Risk Assessments are included in the File available on site.

## 21. SITE SPECIFIC RA AND MS

The specific Risk Assessments (RAs) and Method Statements (MS) are proposed to be developed as the project progresses. The currently envisaged list of site specific Risk Assessments (RAs) and Method Statements (MS) is provided in Appendix 1. Please note that this is in addition to company site based Risk Assessments and Method Statements (as mentioned in section 18 and 19 above).

## 22. COSHH ASSESSMENTS

Where harmful substances cannot be substituted with less harmful substances, each Sub-contractor will be required to maintain and issue a register containing all harmful substances that they intent to use on this project.

For each hazardous substance or process identified, the Sub-contractor responsible shall produce a task specific COSHH Assessments and issue a Material Data Sheet for the substances. These will be maintained within the project office.

When using hazardous substances the sub-contractor must provide evidence that the findings of each COSHH Assessment has been communicated to their operatives and those affected by the use. These records will be maintained within the project office.

For the usual activities involved in the construction projects, company has carried COSHH Assessments which are included in the Site File and available when required.

## 23. ARRANGING FOR MONITORING

Harris Calnan arrangements for monitoring site health and safety are as follows: –

- Site Management and supervision are responsible for ongoing monitoring of health and safety.
- The site based Management Safety Representative is responsible for monitoring health and safety and in particular he will conduct a weekly formal inspection.
- The Company's Health and Safety Advisers will visit site on a regular basis and will conduct formal audits and inspections.

- All accidents and incidents will be investigated and recorded as per the detail in the Health and Safety.
- Progress meetings will be held at which the health and safety performance will be reviewed.
- At contract completion a review of the Safety Management System and performance of Subcontractors will be undertaken.
- Health and safety performance on sites and inspection reports carried out by independent Health and Safety Advisors are to be discussed in the regular Health and Safety Committee Meetings.

## 24. HEALTH AND SAFETY/BUILDING MANUAL

Harris Calnan will liaise with the Client/Employers Agent on the content and compilation of the Health and Safety/Building Manual for those aspects of the project under its control.

Subcontractors will be consulted and instructed on the compilation of those aspects for which they are responsible.

## 25. SITE RULES

Harris Calnan will enforce the following site rules:-

- Site person found to be interfering or misusing fixtures: fittings or equipment provided in the interest of health, safety or welfare will be excluded from the site.
- All visitors must report to site office. Whilst on site, visitors are to wear appropriate PPE.
- Safety helmets, protective footwear and high visibility jackets will be worn as required within the perimeter of the construction site.
- The consumption of alcohol and non-prescription drugs is prohibited. Any person under the influence of alcohol or drugs will not be permitted entry to site, and if found on site will be removed. Prescribed drugs for medical reasons are only permitted provided they do not reduce the person's ability to carry out their duties safely.
- No person is to operate any mechanical plant or equipment unless they are trained and have been certificated as competent.

- Plant and equipment must be maintained in appliance with the manual operating procedure.
- Sub-contractors are to immediately report any accident including near miss incidents.
- Any mechanical plant or equipment found to be defective is not to be used.
- All materials are to be lifted with a mechanical aid where possible.
- No personnel shall indulge in fighting, horseplay, tomfoolery or practical jokes including wolf whistling etc.
- Eye, ear and respiratory protection will be issued when task requires and must be worn.
- Scaffolding is only to be altered by competent and authorised persons.
- Food is only to be consumed in the designated areas.
- Do not leave any areas in an unsafe condition.
- All persons must be acquainted with the Risk Assessments for the task being undertaken.
- No person, other than a designated and qualified electrician is allowed to work with and/or make alteration to the temporary electrical supply.
- All injuries, however trivial, must be reported to the site management.
- Welfare facilities must be kept clean and tidy. All rubbish to be disposed in skips or bins.
- Keep the work area tidy and do not leave materials or equipment where someone may trip over them. Physical barriers may be used where necessary.
- Personal radios are not permitted on site.
- Vehicles are not to be reversed in the loading areas unless under the control of an authorised banksmen.
- Smoking on site and the use of E cigarettes is not allowed
- Do not leave holes uncovered and ensure the safety of the site when your shift is finished.
- Safety signs and notices must be followed.
- Fragile surfaces must be either boarded over or have barriers erected around them and are to be clearly identified by markings and signage.
- Ensure all pedestrian routes are maintained in a suitable condition at all times.

## APPENDIX-I – SITE SPECIFIC RA AND MS

## Harris Calnan – Site Specific Risk Assessments and Method Statements

Index No	Site Activity Description
Revision	
1.	To Follow
2.	
3.	
4.	
5.	

## Sub-contractor(s) Risk Assessments and Method Statements

Index No	Site Activity Description	Sub-contractor Name
Revision		
1.	To Follow	
2.		
3.		
4.		
5.		



## **APPENDIX-II – COSHH ASSESSMENTS**

## Harris Calnan – Site Specific COSHH Assessments

Index No	Site Activity Description
Revision	
1.	To Follow
2.	
3.	
4.	
5.	

**APPENDIX-III – SITE SET UP PLAN  
( TO FOLLOW )**

## **APPENDIX-IV – TRAFFIC MANAGEMENT PLAN**

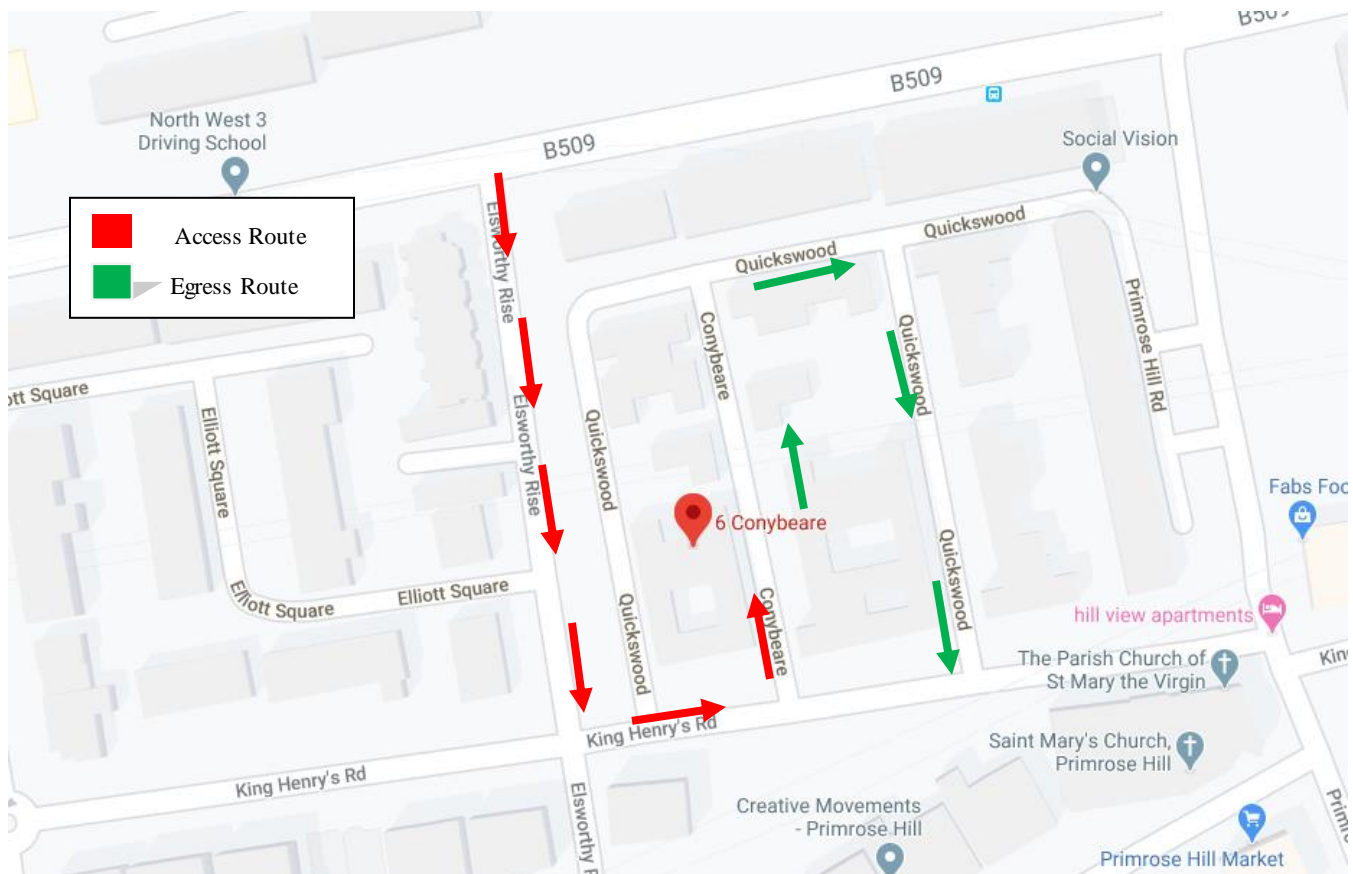
## PART 1 – Traffic Routes and General Arrangements

### Access Route

You will travel from B509 and turn into Elsworthy Rise, the left onto King Henry's Road and the second right on Conybeare.

### Egress Route

Carry on down Conybeare, take a right onto Quickswood and the first right again keeping on Quickswood, at the end of the road join back onto King Henry's Road.



## Part 2 – Planning and Specific Arrangements

Delivery and collection lorries will be met by a nominated operative. The nominated operative will supervise loading and unloading to ensure pedestrian safety. To ensure residents' access is not impeded, access for large vehicles will be restricted to between 10:00 and 16:00 where practical.

If any parking bay suspensions or road closure are required the appropriate licences and permissions will be obtained.

Refuse collection takes place on Friday's. Deliveries and collections will be planned to avoid refuse collection times as far as possible. In addition, a 'call-up procedure' will be implemented whereby delivery drivers must phone ahead, between 5 and 10 minutes prior to arrival, to ensure the road is clear of obstructions.

The works are programmed to commence during week commencing 11/04/2020.



Front View  
6 Conybeare

### PART 3 – Site Set-Up and Key Contacts

In the event of any issues with regard to traffic management the following key personnel will be available to resolve:-

- Site Manager – Agim Mesutlari – 07875 941 902
- Contracts Manager – Marc Dimambro – 07785 617 648
- Contracts Surveyor – Jack Calnan – 07540 616 097

### PART 4 – Works to Highways

Any such works within the highway that would require licences from the local Council and would be subject to specific planning and methodology statements, applications for such licences will be made in advance of the programme activities.

### PART 5 – Confirmation of Receipt

I CONFIRM HAVING READ THE ABOVE DETAILED TRAFFIC PLAN AND UNDERSTAND ITS REQUIREMENTS.

Name	Employer	Date	Signature

**APPENDIX V – SCAFFOLD PROPOSALS  
( TO FOLLOW )**



**APPENDIX VI – SITE FIRE PLAN  
( TO FOLLOW )**

# Construction Method Statement



Project: 6 Conybeare, London, NW3 3SD

---

SITE DETAILS	
SITE ADDRESS:	6 Conybeare, London, NW3 3SD

SITE MANAGER	
NAME:	Agim Mesutllari
MOBILE PHONE NO:	07875 941 902

FIRST AID ARRANGEMENTS	
FIRST AIDER / APPOINTED PERSON:	Agim Mesutllari
LOCATION OF FIRST AID KIT:	Site Office

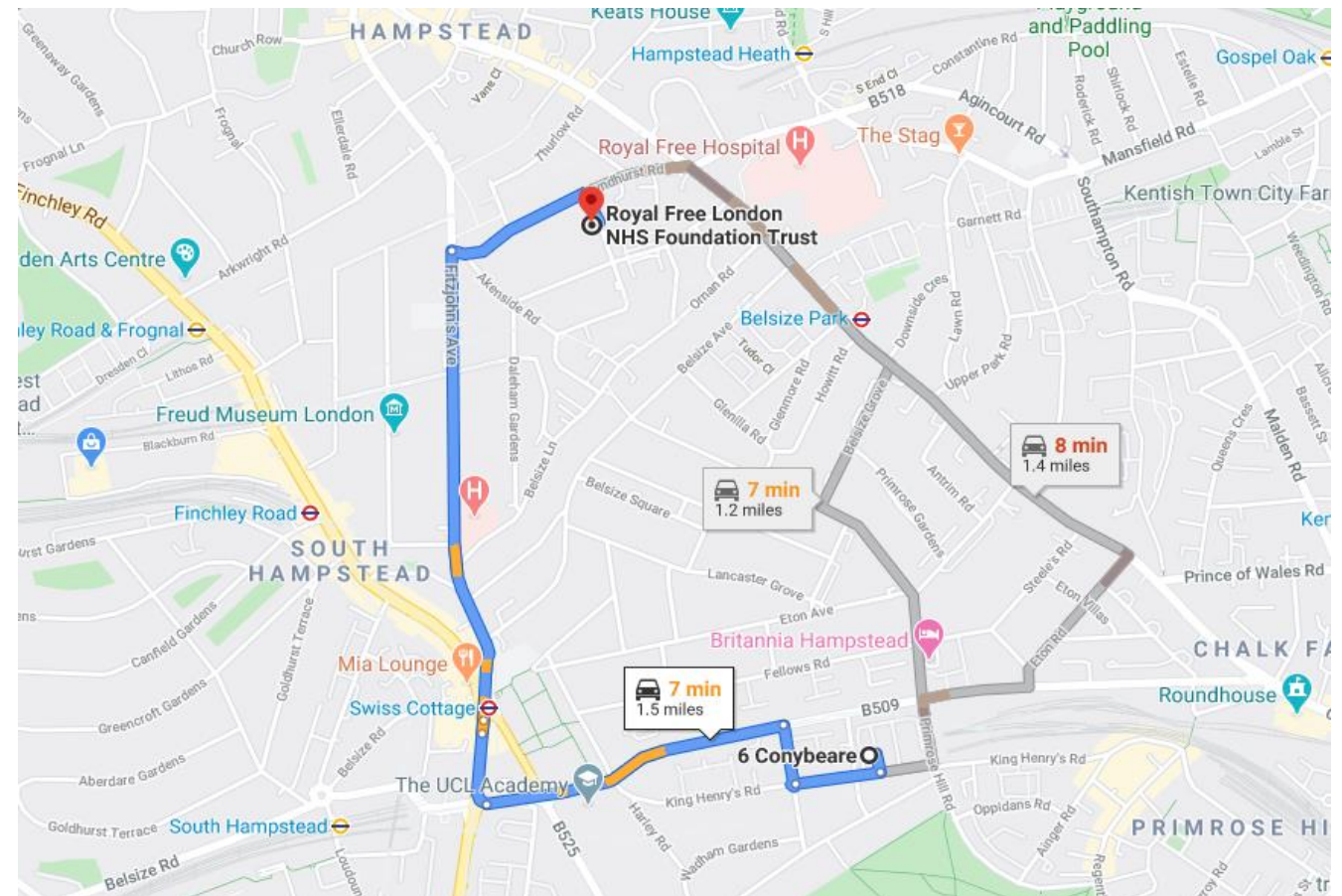
**ALL ACCIDENTS AND ANY FIRST AID ADMINISTERED ARE TO BE RECORDED IN THE ACCIDENT BOOK**

# Construction Method Statement

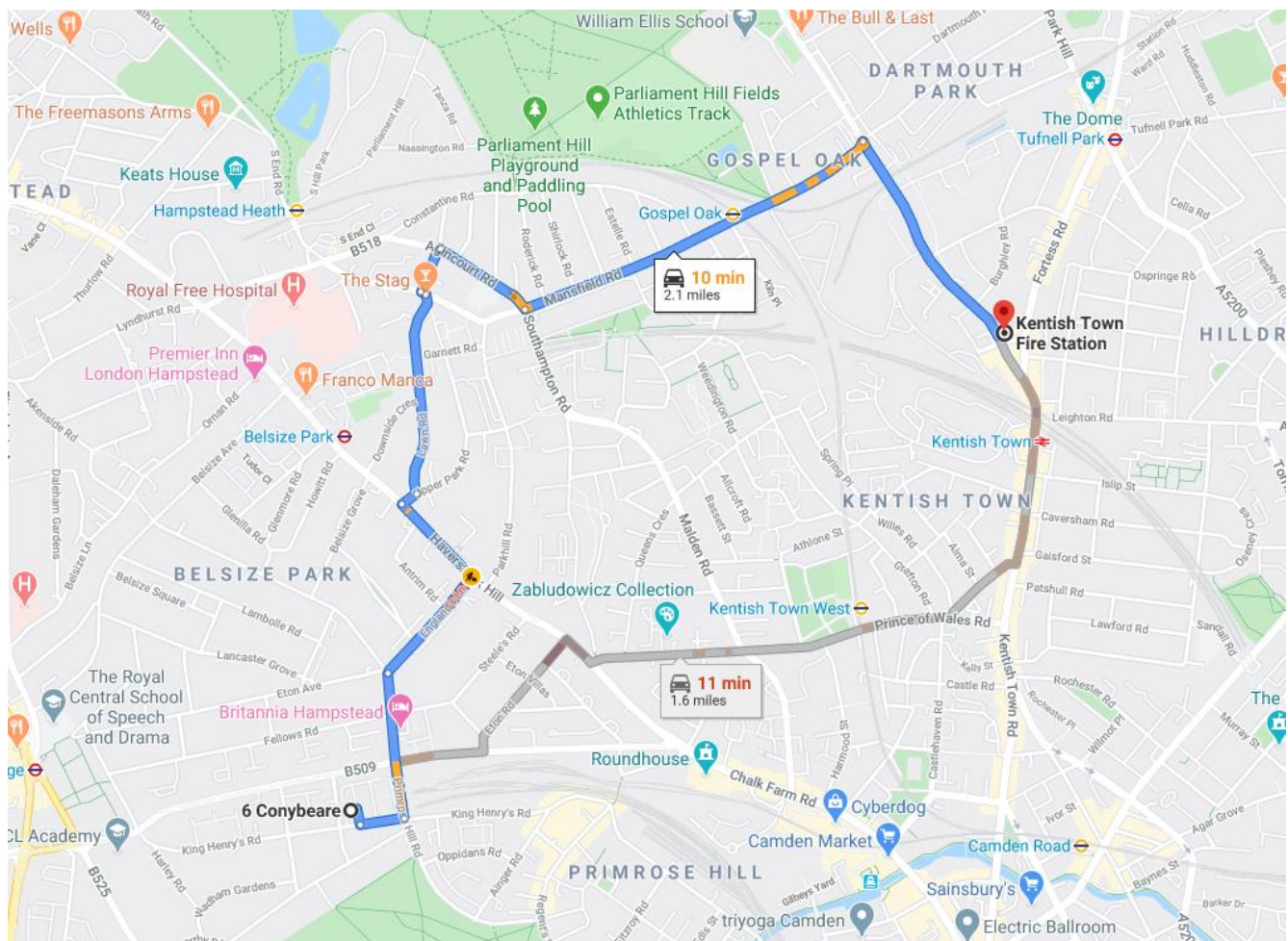


Project: 6 Conybeare, London, NW3 3SD

LOCATION OF NEAREST A&E HOSPITAL	
ADDRESS:	Royal Free London Hospital 17 Lyndhurst Gardens, Hampstead, London NW3 5NU
HOSPITAL PHONE NO:	020 3758 2000
DISTANCE FROM SITE:	1.5 miles



ACTION IN CASE OF FIRE		
1	RAISE ALARM (BY SHOUTING, OPERATING FIRE HORN) SPECIFY:	Shouting and ring fire bell
2	CALL FIRE BRIGADE BY DIALLING 999 AND GIVE FOLLOWING ADDRESS:	6 Conybeare, London, NW£ 3SD
3	PROCEED TO MUSTER POINT LOCATION:	On the pavement outside the site
4	LOCAL FIRE STATION	20 Highgate Rd, Kentish Town, London, NW5 1NT



### FIRE ESCAPE ROUTES AND LOCATION OF FIRE POINTS

Fire escape routes and the location of fire points will be displayed clearly around the site.

**APPENDIX VII – PROGRAMME  
( TO FOLLOW )**

**APPENDIX VIII – ASBESTOS REPORT**  
**( ALL ASBESTOS REMOVED AS PART OF A SEPARATE PROJECT )**

## APPENDIX IX – DRAWINGS

DO NOT SCALE  
 USE FIGURED DIMENSIONS ONLY.  
 ALL DISCREPANCIES TO BE VERIFIED WITH ARCHITECT PRIOR  
 TO ORDERING OR CONSTRUCTION/EXECUTION.

SETTING OUT  
 CONFIRM ALL SETTING OUT WITH ARCHITECT PRIOR TO  
 CONSTRUCTION.



EXISTING  
 LOCATION  
 PLAN  
 1:1250

REV	DATE	DESCRIPTION
-	01/09/20	PERMITTED DEVELOPMENT APPLICATION



PROJECT	NO
CONYBEARE	18065

DRAWING	NO
LOCATION PLAN	GA010

STATUS	REVISION
PD APPLICATION	-

DATE	01/09/20
SCALES/PAPER SIZE	1:1250/A3
DRAWN/CHECKED	TT/AM

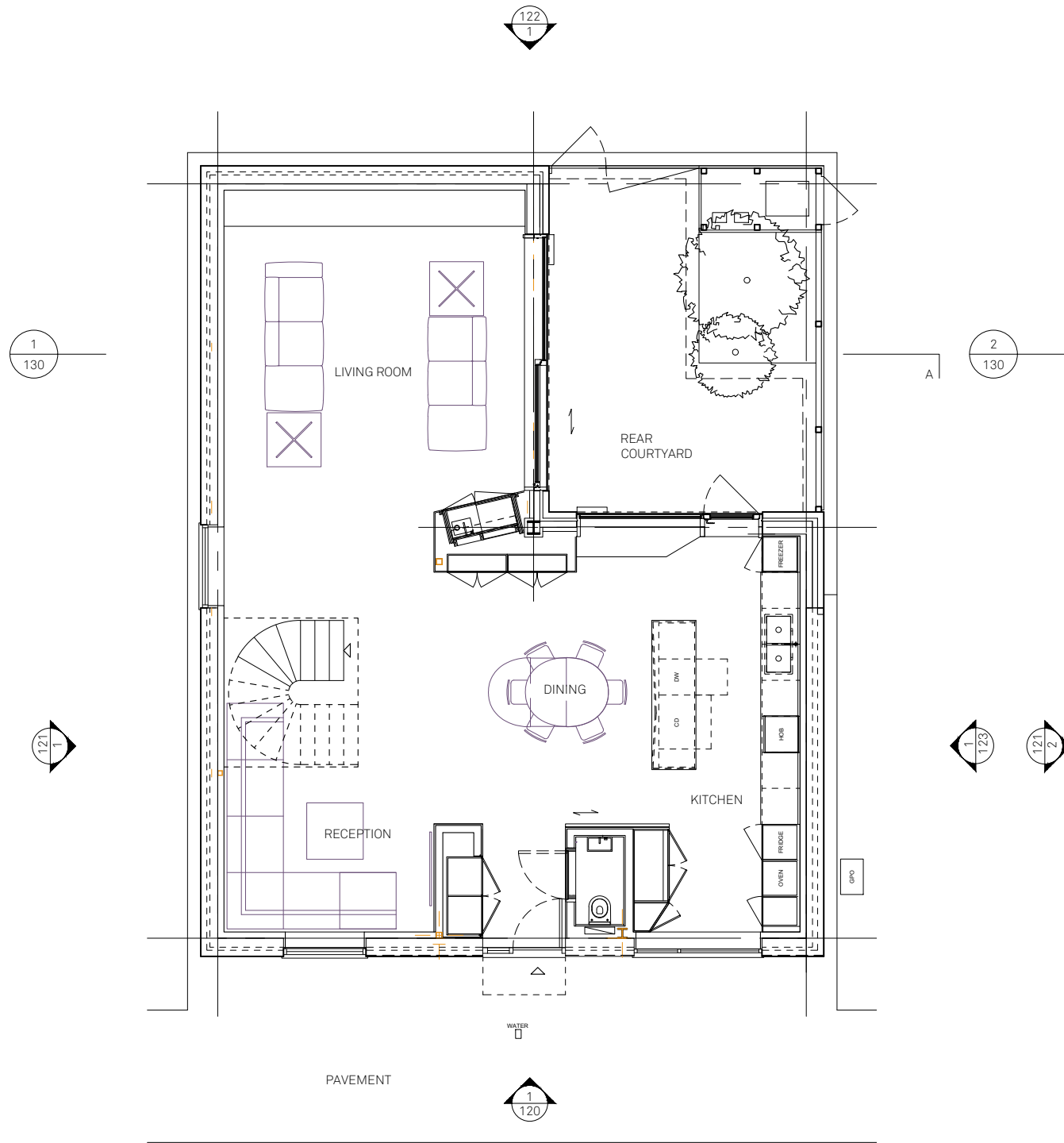
Architecture  
 For London  
 82—84  
 Clerkenwell Rd  
 London  
 EC1M 5RF  
 020 3637 4236  
 architecture  
 forlondon.com



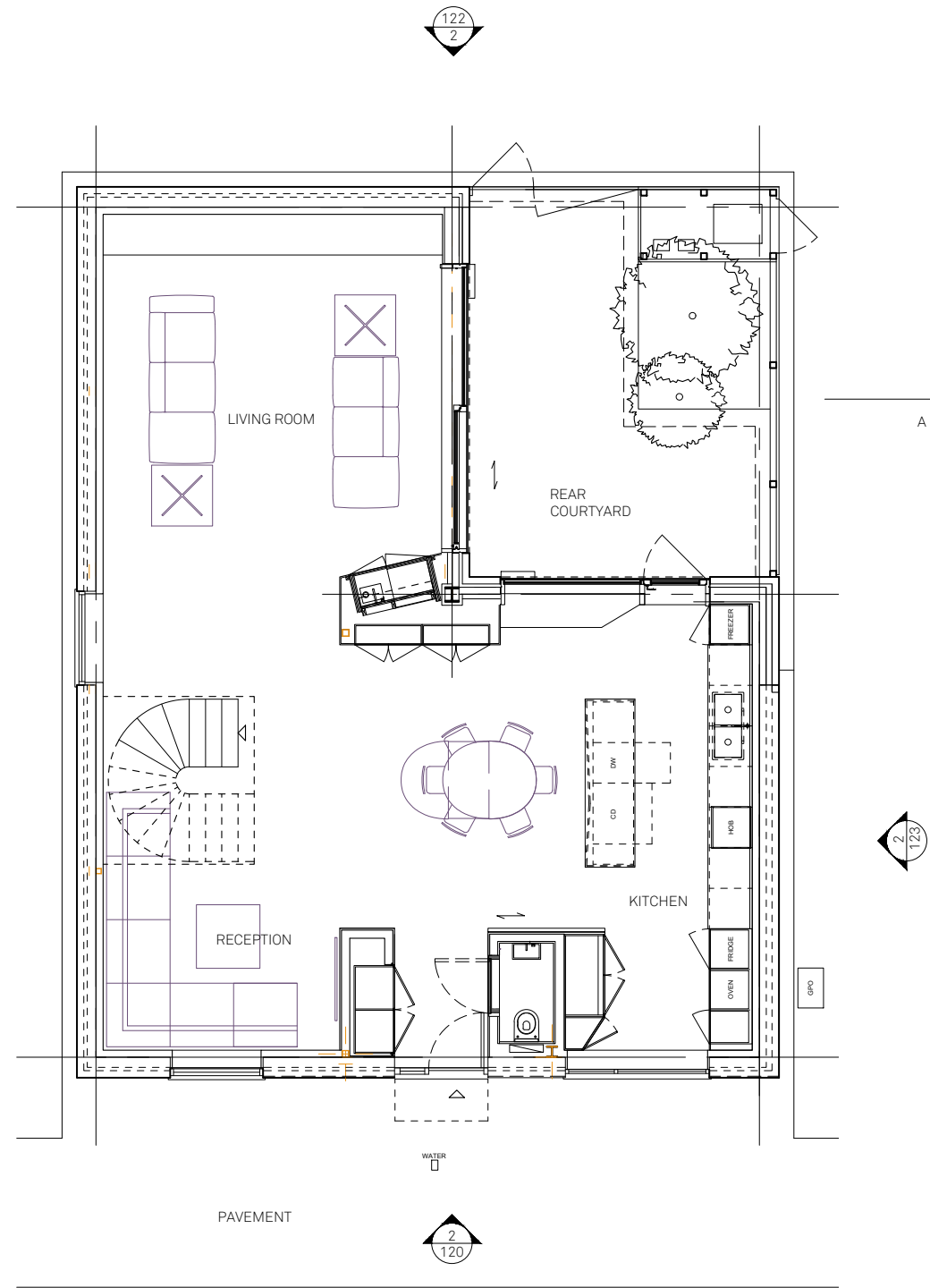
DO NOT SCALE  
 USE FIGURED DIMENSIONS ONLY.  
 ALL DISCREPANCIES TO BE VERIFIED WITH ARCHITECT PRIOR  
 TO ORDERING OR CONSTRUCTION/EXECUTION.

SETTING OUT  
 CONFIRM ALL SETTING OUT WITH ARCHITECT PRIOR TO  
 CONSTRUCTION.

KEY



EXISTING  
 GROUND  
 FLOOR PLAN  
 1:100



PROPOSED  
 GROUND  
 FLOOR PLAN  
 1:100

01/09/20 PERMITTED DEVELOPMENT APPLICATION  
 REV DATE DESCRIPTION



PROJECT NO  
 CONYBEARE 18065

DRAWING NO  
 EX AND P GROUND GA100  
 FLOOR PLANS

STATUS REVISION  
 PD APPLICATION -

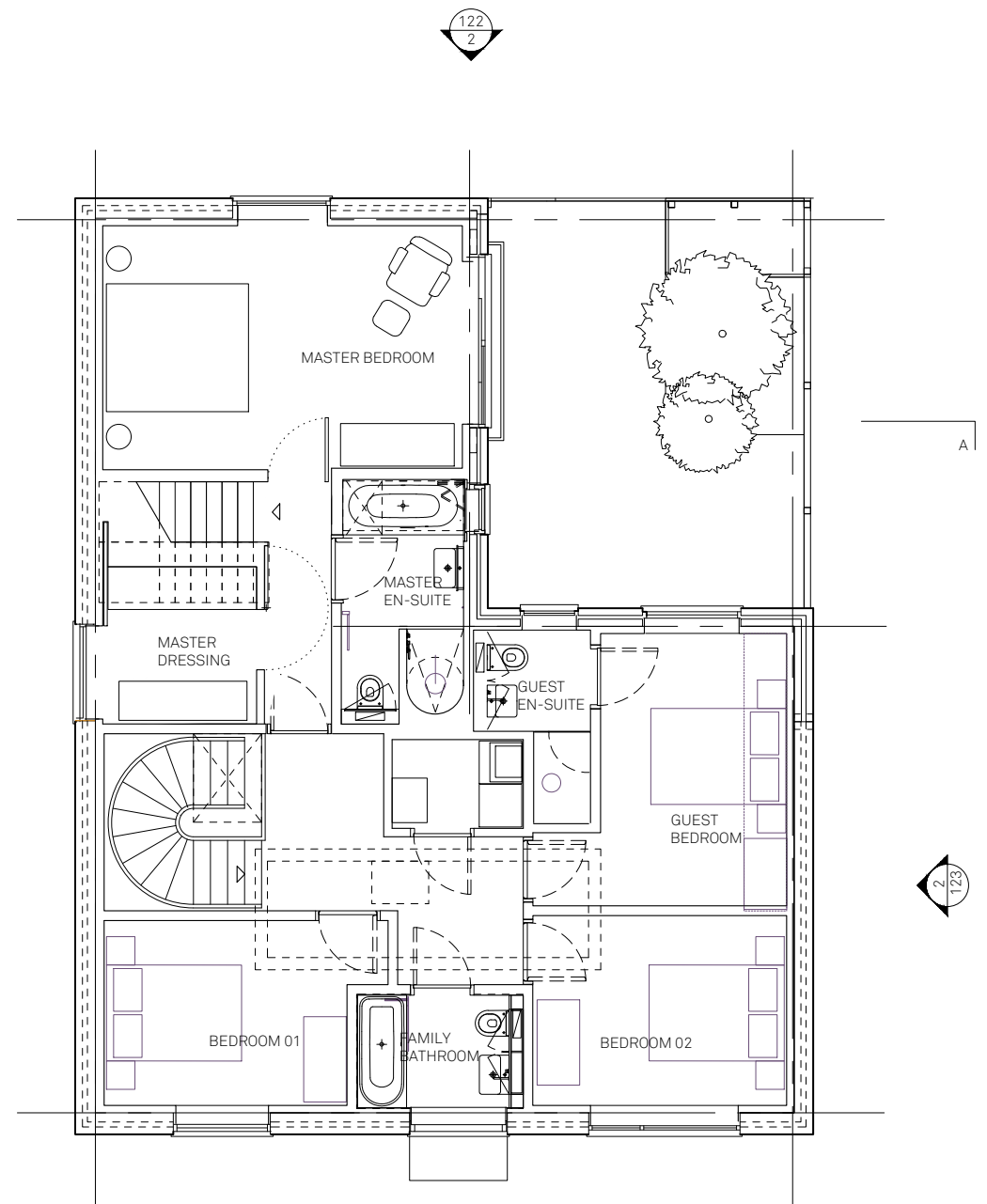
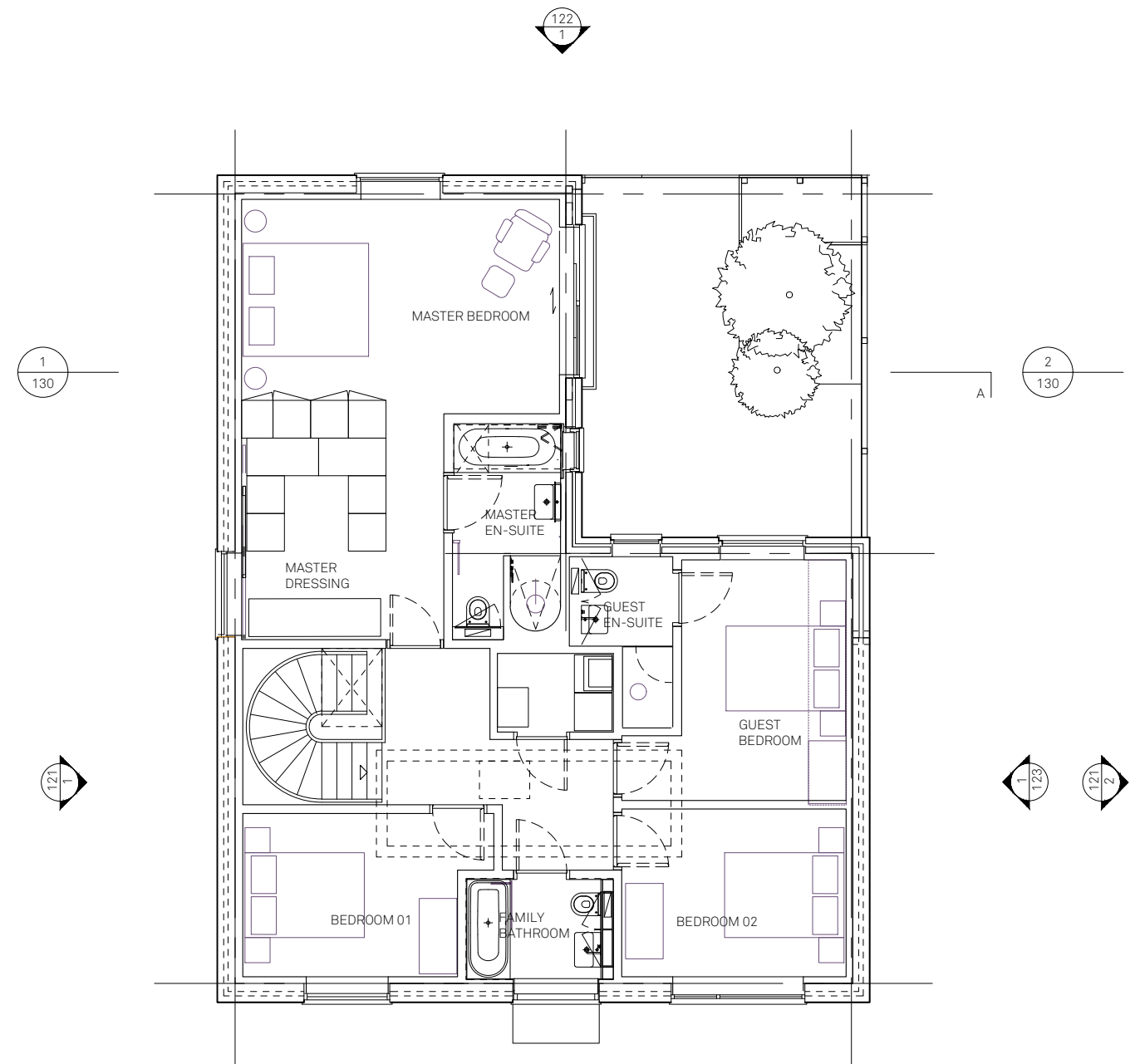
DATE 01/09/2020  
 SCALES/PAPER SIZE 1:100/A3  
 DRAWN/CHECKED TT/AM

Architecture  
 For London  
 82—84  
 Clerkenwell Rd  
 London  
 EC1M 5RF  
 020 3637 4236  
 architecture  
 forlondon.com

DO NOT SCALE  
 USE FIGURED DIMENSIONS ONLY.  
 ALL DISCREPANCIES TO BE VERIFIED WITH ARCHITECT PRIOR  
 TO ORDERING OR CONSTRUCTION/EXECUTION.

SETTING OUT  
 CONFIRM ALL SETTING OUT WITH ARCHITECT PRIOR TO  
 CONSTRUCTION.

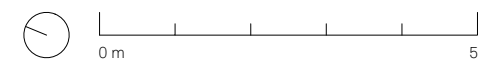
KEY



EXISTING  
 FIRST  
 FLOOR PLAN  
 1:100

PROPOSED  
 FIRST  
 FLOOR PLAN  
 1:100

01/09/20 PERMITTED DEVELOPMENT APPLICATION  
 REV DATE DESCRIPTION



PROJECT NO  
 CONYBEARE 18065

DRAWING NO  
 EX P FLOOR PLAN GA101

STATUS REVISION  
 PD APPLICATION -

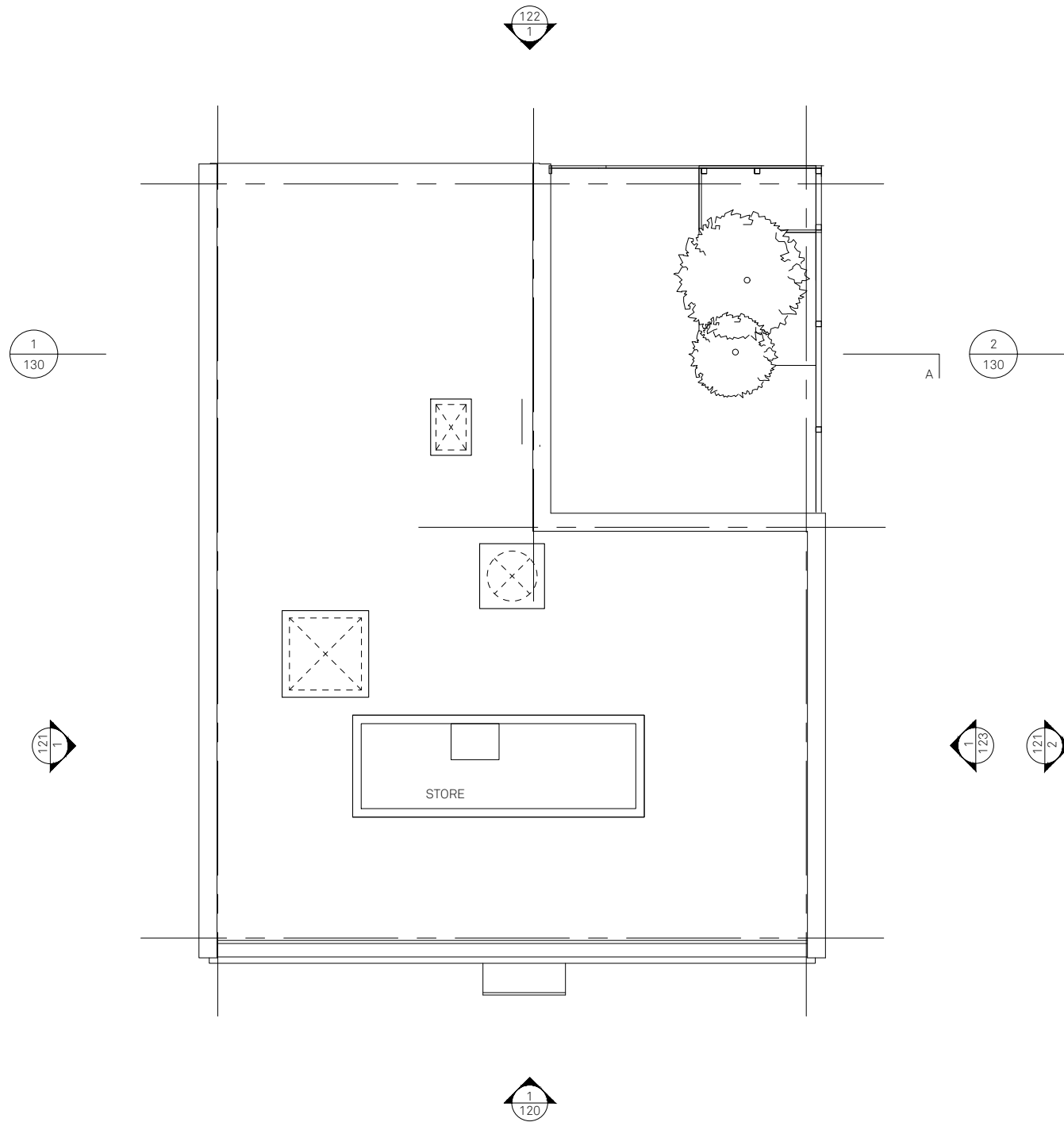
DATE 01/09/2020  
 SCALES/PAPER SIZE 1:100/A3  
 DRAWN/CHECKED TT/AM

Architecture  
 For London  
 82—84  
 Clerkenwell Rd  
 London  
 EC1M 5RF  
 020 3637 4236  
 architecture  
 forlondon.com

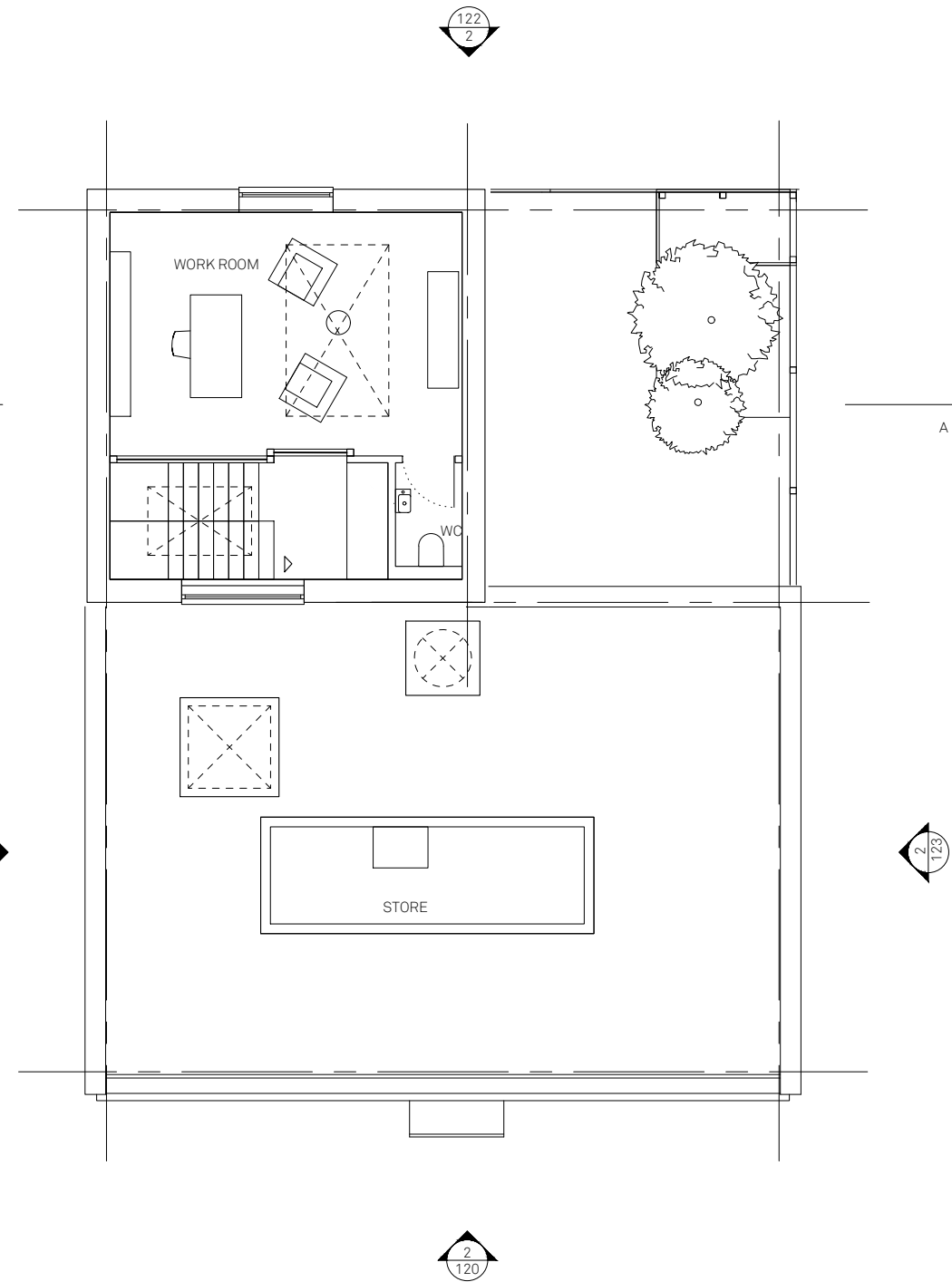
DO NOT SCALE  
 USE FIGURED DIMENSIONS ONLY.  
 ALL DISCREPANCIES TO BE VERIFIED WITH ARCHITECT PRIOR  
 TO ORDERING OR CONSTRUCTION/EXECUTION.

SETTING OUT  
 CONFIRM ALL SETTING OUT WITH ARCHITECT PRIOR TO  
 CONSTRUCTION.

KEY



EXISTING  
 SECOND FLOOR PLAN  
 PLAN  
 1:100



PROPOSED  
 SECOND FLOOR PLAN  
 PLAN  
 1:100

REV	DATE	DESCRIPTION
-	01/09/20	PERMITTED DEVELOPMENT APPLICATION



PROJECT	NO
CONYBEARE	18065

DRAWING	NO
EX AND P SECOND FLOOR PLANS	GA102

STATUS	REVISION
PD APPLICATION	-

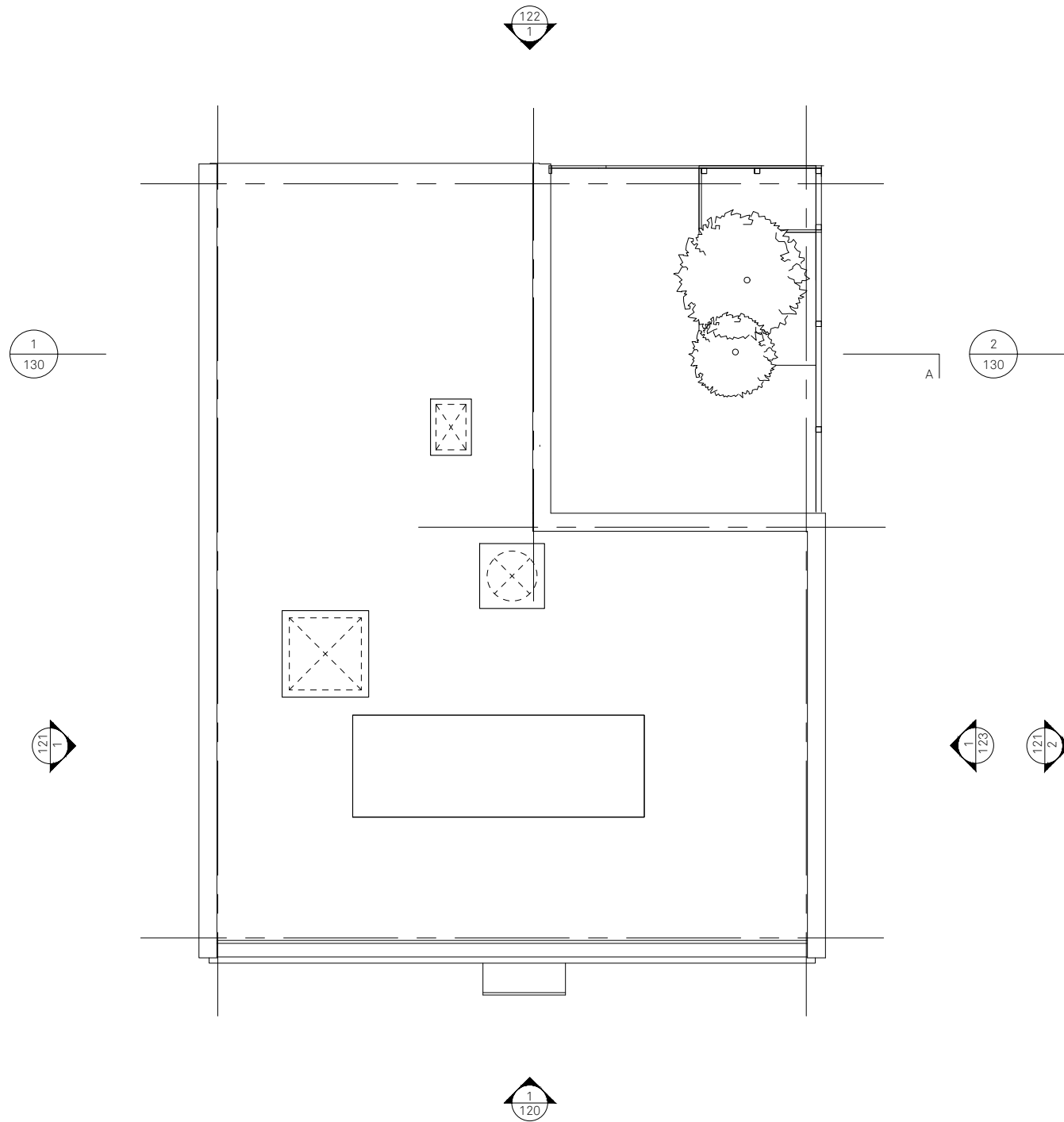
DATE	01/09/20
SCALES/PAPER SIZE	1:100/A3
DRAWN/CHECKED	TT/AM

Architecture  
 For London  
 82—84  
 Clerkenwell Rd  
 London  
 EC1M 5RF  
 020 3637 4236  
 architecture  
 forlondon.com

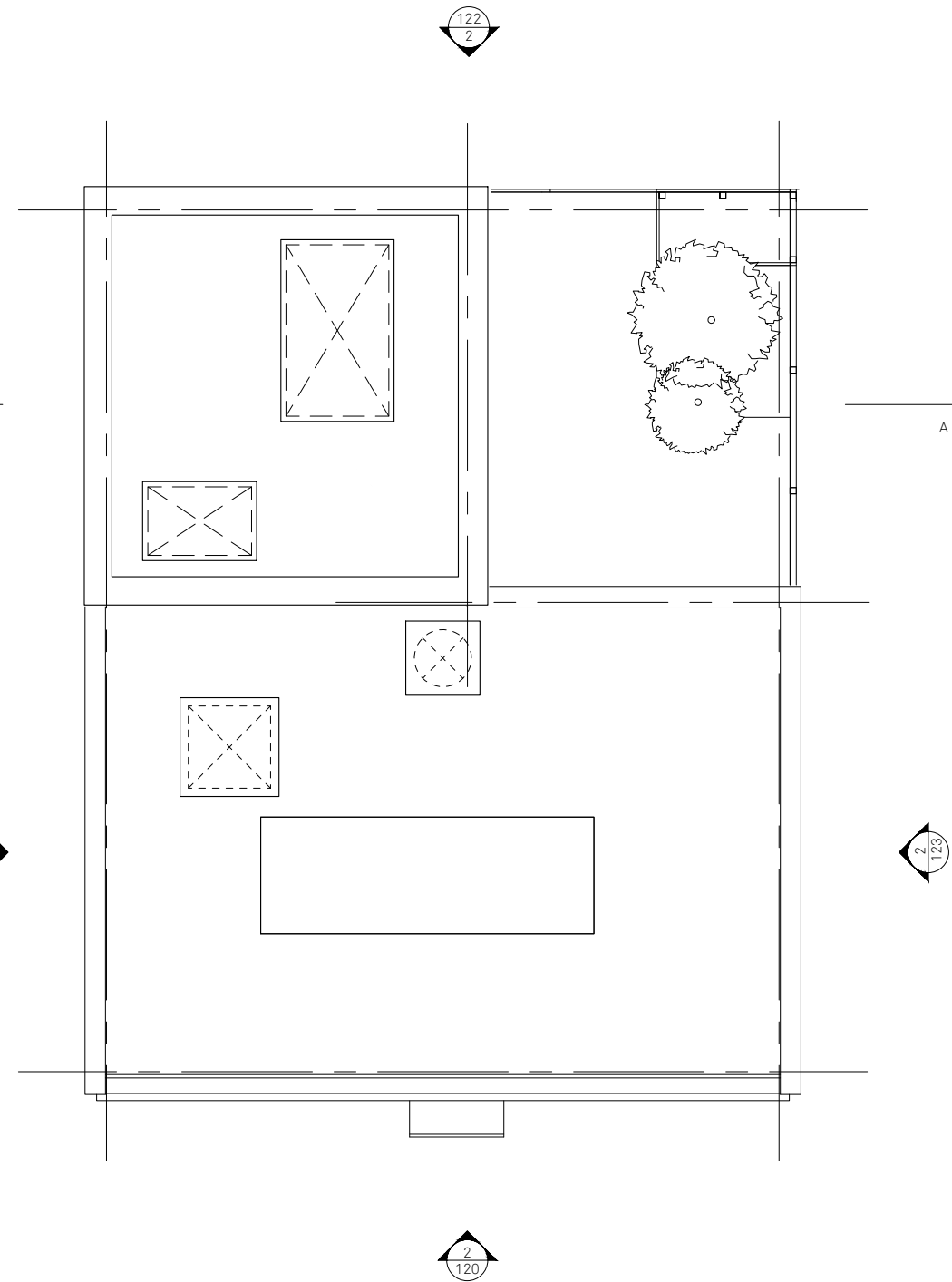
DO NOT SCALE  
 USE FIGURED DIMENSIONS ONLY.  
 ALL DISCREPANCIES TO BE VERIFIED WITH ARCHITECT PRIOR  
 TO ORDERING OR CONSTRUCTION/EXECUTION.

SETTING OUT  
 CONFIRM ALL SETTING OUT WITH ARCHITECT PRIOR TO  
 CONSTRUCTION.

KEY



EXISTING  
 ROOF  
 PLAN  
 1:100



PROPOSED  
 ROOF  
 PLAN  
 1:100

01/09/20 PERMITTED DEVELOPMENT APPLICATION  
 REV DATE DESCRIPTION



PROJECT NO  
 CONYBEARE 18065

DRAWING NO  
 EX AND P ROOF PLANS GA103

STATUS REVISION  
 PD APPLICATION -

DATE 01/09/2020  
 SCALES/PAPER SIZE 1:100/A3  
 DRAWN/CHECKED TT/AM

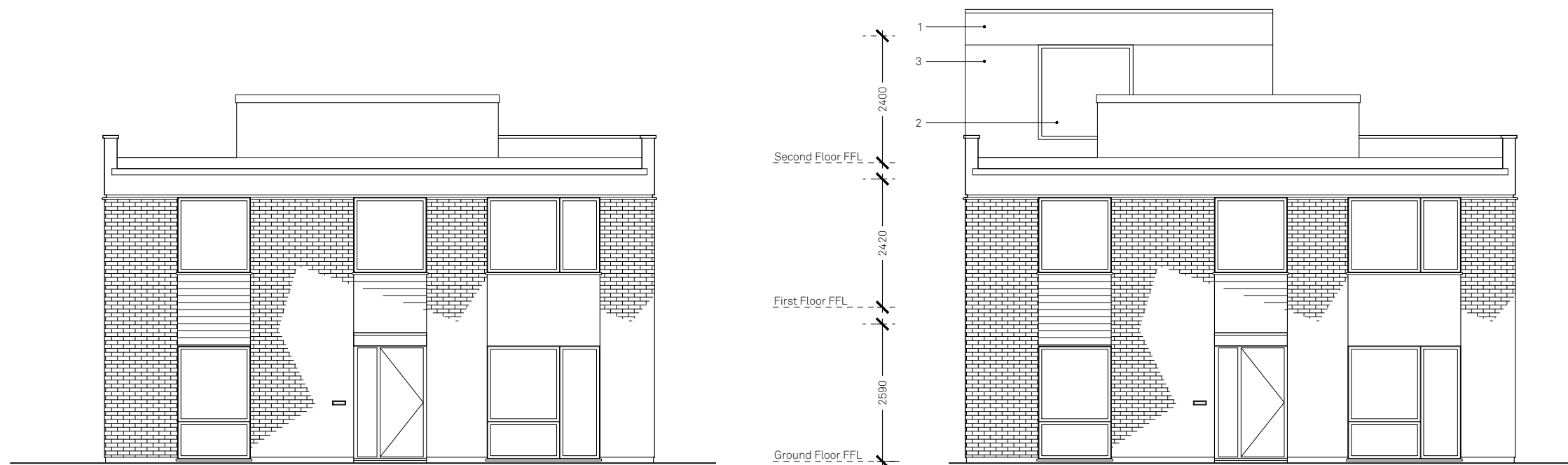
Architecture  
 For London  
 82—84  
 Clerkenwell Rd  
 London  
 EC1M 5RF  
 020 3637 4236  
 architecture  
 forlondon.com

DO NOT SCALE  
 USE FIGURED DIMENSIONS ONLY.  
 ALL DISCREPANCIES TO BE VERIFIED WITH ARCHITECT PRIOR  
 TO ORDERING OR CONSTRUCTION/EXECUTION.

SETTING OUT  
 CONFIRM ALL SETTING OUT WITH ARCHITECT PRIOR TO  
 CONSTRUCTION.

KEY

1. Render band to match existing
2. White painted aluminium framed window
3. White painted brickwork to match existing



EXISTING  
 FRONT  
 ELEVATION  
 1:100

PROPOSED  
 FRONT  
 ELEVATION  
 1:100

REV	DATE	DESCRIPTION
-	01/09/20	PERMITTED DEVELOPMENT APPLICATION



PROJECT	NO
CONYBEARE	18065

DRAWING	NO
EX AND P FRONT ELEVATIONS	GA120

STATUS	REVISION
PD APPLICATION	-

DATE	01/09/20
SCALES/PAPER SIZE	1:100/A3
DRAWN/CHECKED	TT/AM

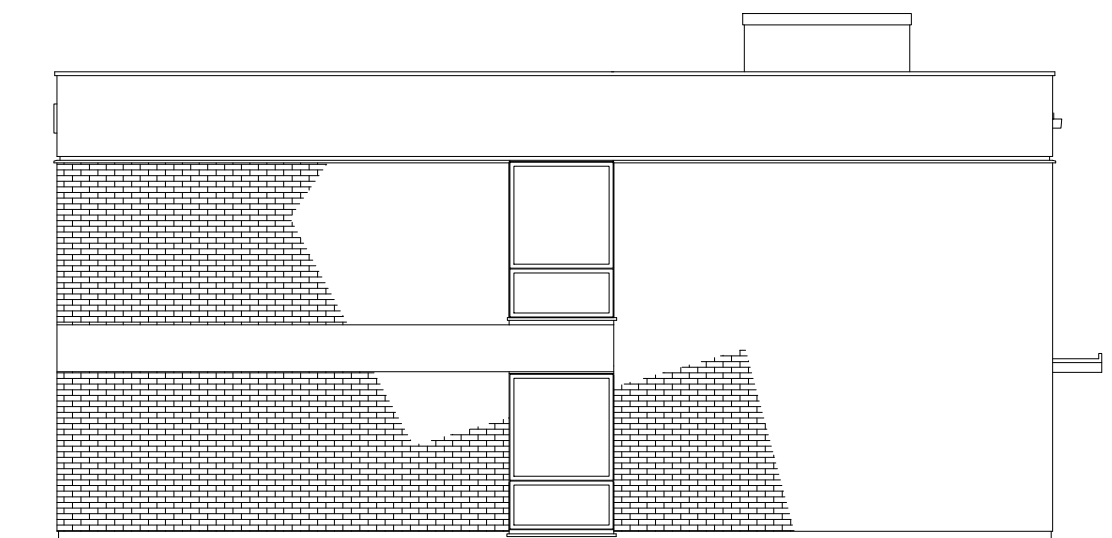
Architecture  
 For London  
 82—84  
 Clerkenwell Rd  
 London  
 EC1M 5RF  
 020 3637 4236  
 architecture  
 forlondon.com

DO NOT SCALE  
 USE FIGURED DIMENSIONS ONLY.  
 ALL DISCREPANCIES TO BE VERIFIED WITH ARCHITECT PRIOR  
 TO ORDERING OR CONSTRUCTION/EXECUTION.

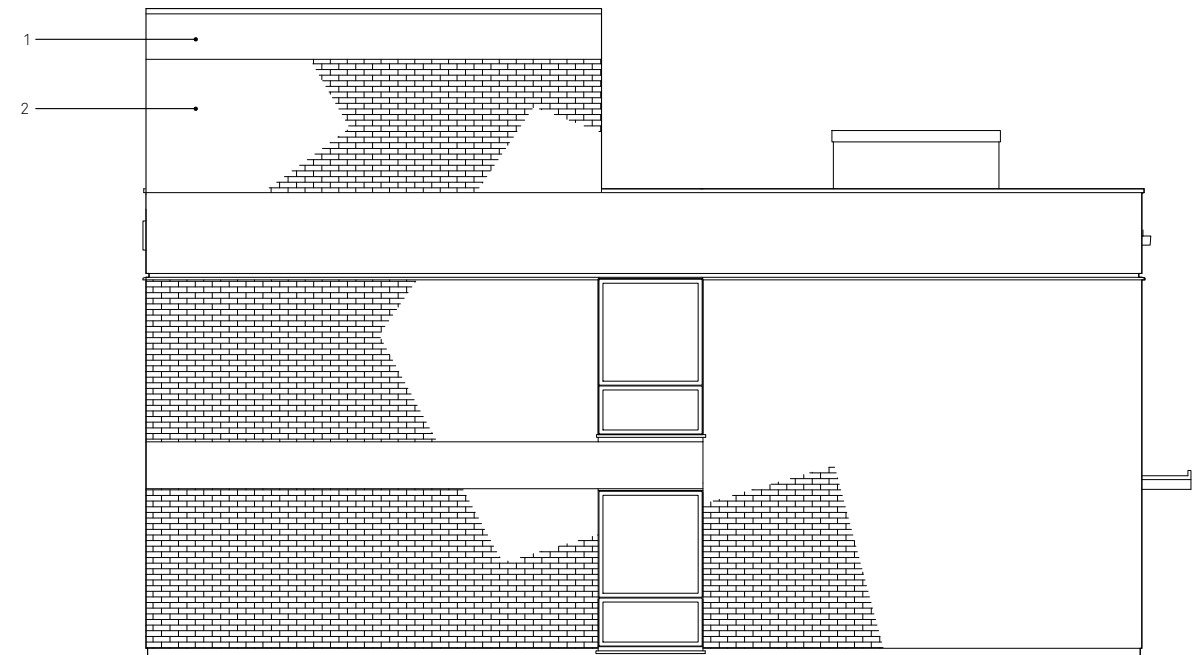
SETTING OUT  
 CONFIRM ALL SETTING OUT WITH ARCHITECT PRIOR TO  
 CONSTRUCTION.

KEY

1. Render band to match existing
2. White painted brickwork to match existing



EXISTING  
 NORTH  
 ELEVATION  
 1:100



PROPOSED  
 NORTH  
 ELEVATION  
 1:100

REV	DATE	DESCRIPTION
-	01/09/20	PERMITTED DEVELOPMENT APPLICATION



PROJECT	NO
CONYBEARE	18065

DRAWING	NO
EX AND P NORTH ELEVATIONS	GA121

STATUS	REVISION
PD APPLICATION	-

DATE	01/09/20
SCALES/PAPER SIZE	1:100/A3
DRAWN/CHECKED	TT/AM

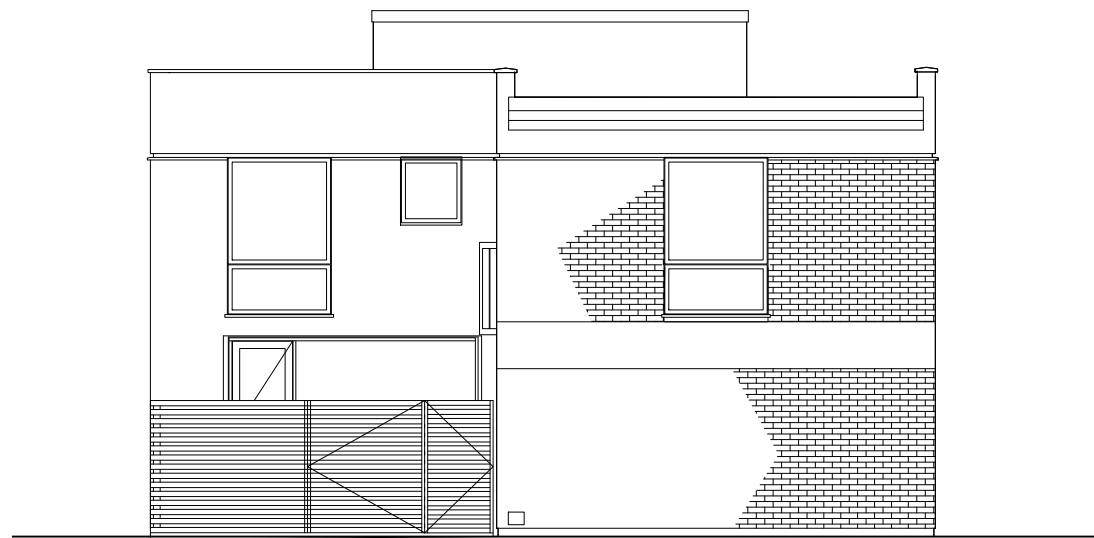
Architecture  
 For London  
 82—84  
 Clerkenwell Rd  
 London  
 EC1M 5RF  
 020 3637 4236  
 architecture  
 forlondon.com

DO NOT SCALE  
 USE FIGURED DIMENSIONS ONLY.  
 ALL DISCREPANCIES TO BE VERIFIED WITH ARCHITECT PRIOR  
 TO ORDERING OR CONSTRUCTION/EXECUTION.

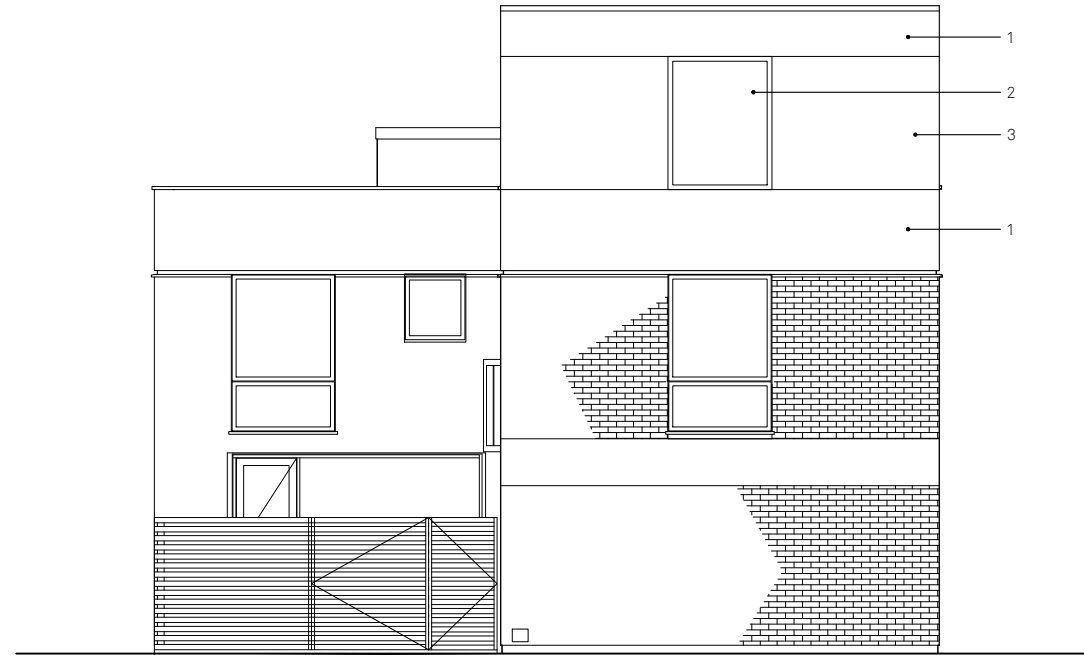
SETTING OUT  
 CONFIRM ALL SETTING OUT WITH ARCHITECT PRIOR TO  
 CONSTRUCTION.

KEY

1. Render band to match existing
2. White painted aluminium framed window
3. White painted brickwork to match existing



EXISTING  
 REAR  
 ELEVATION  
 1:100



PROPOSED  
 REAR  
 ELEVATION  
 1:100

REV	DATE	DESCRIPTION
-	01/09/20	PERMITTED DEVELOPMENT APPLICATION



PROJECT	NO
CONYBEARE	18065

DRAWING	NO
EX AND P REAR ELEVATIONS	GA122

STATUS	REVISION
PLANNING	-

DATE	02/10/2019
SCALES/PAPER SIZE	1:100/A3
DRAWN/CHECKED	AD/BR

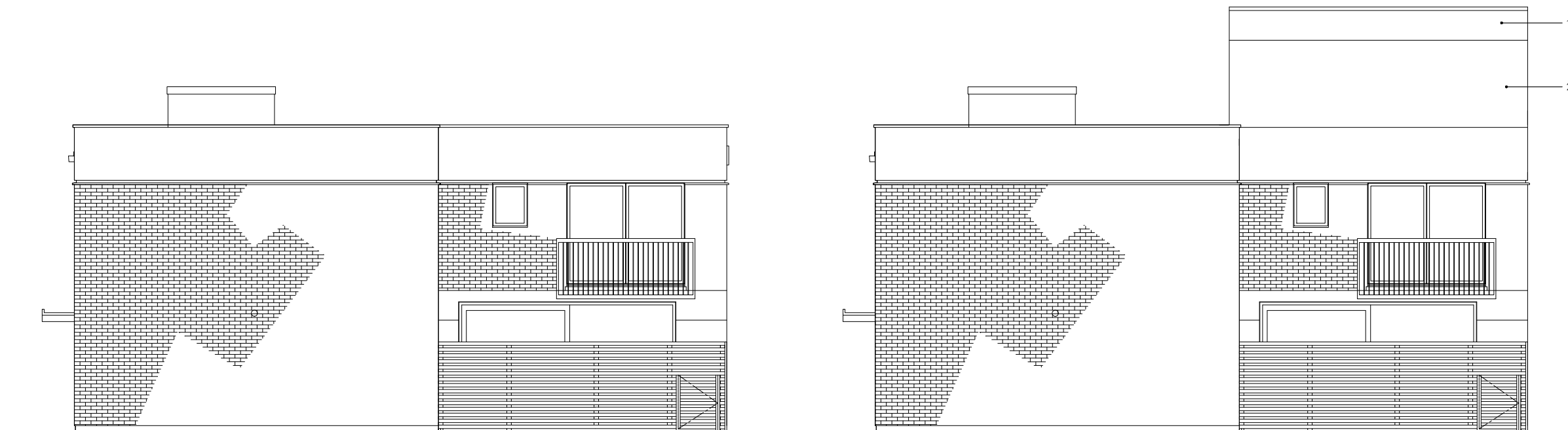
Architecture  
 For London  
 82—84  
 Clerkenwell Rd  
 London  
 EC1M 5RF  
 020 3637 4236  
 architecture  
 forlondon.com

DO NOT SCALE  
 USE FIGURED DIMENSIONS ONLY.  
 ALL DISCREPANCIES TO BE VERIFIED WITH ARCHITECT PRIOR  
 TO ORDERING OR CONSTRUCTION/EXECUTION.

SETTING OUT  
 CONFIRM ALL SETTING OUT WITH ARCHITECT PRIOR TO  
 CONSTRUCTION.

KEY

1. Render band to match existing
2. White painted brickwork to match existing



EXISTING  
 SOUTH  
 ELEVATION  
 1:100

PROPOSED  
 SOUTH  
 ELEVATION  
 1:100

REV	DATE	DESCRIPTION
-	01/09/20	PERMITTED DEVELOPMENT APPLICATION



PROJECT	NO
CONYBEARE	18065

DRAWING	NO
EX AND P SOUTH ELEVATIONS	GA123

STATUS	REVISION
PD APPLICATION	-

DATE	01/09/20
SCALES/PAPER SIZE	1:100/A3
DRAWN/CHECKED	TT/AM

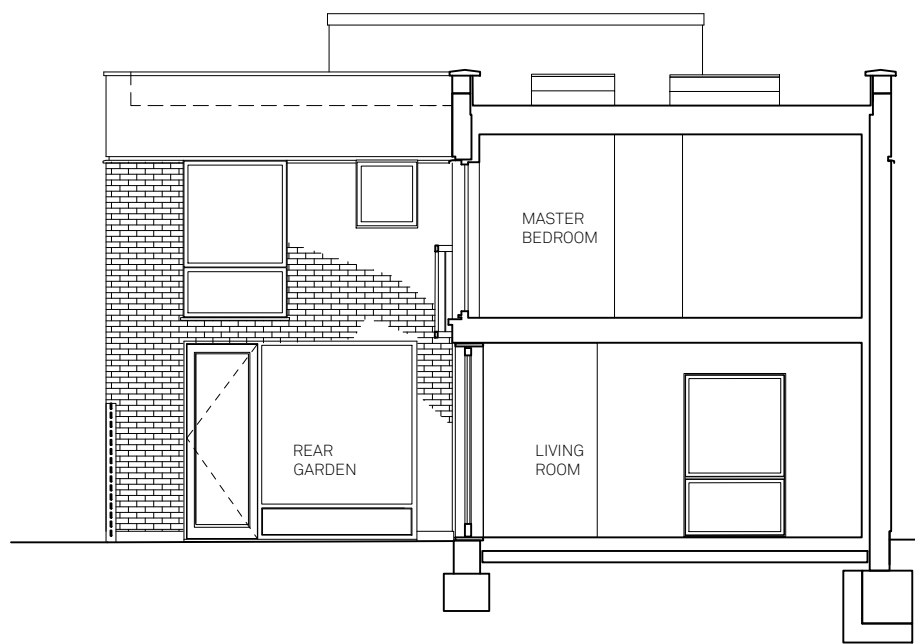
Architecture  
 For London  
 82—84  
 Clerkenwell Rd  
 London  
 EC1M 5RF  
 020 3637 4236  
 architecture  
 forlondon.com



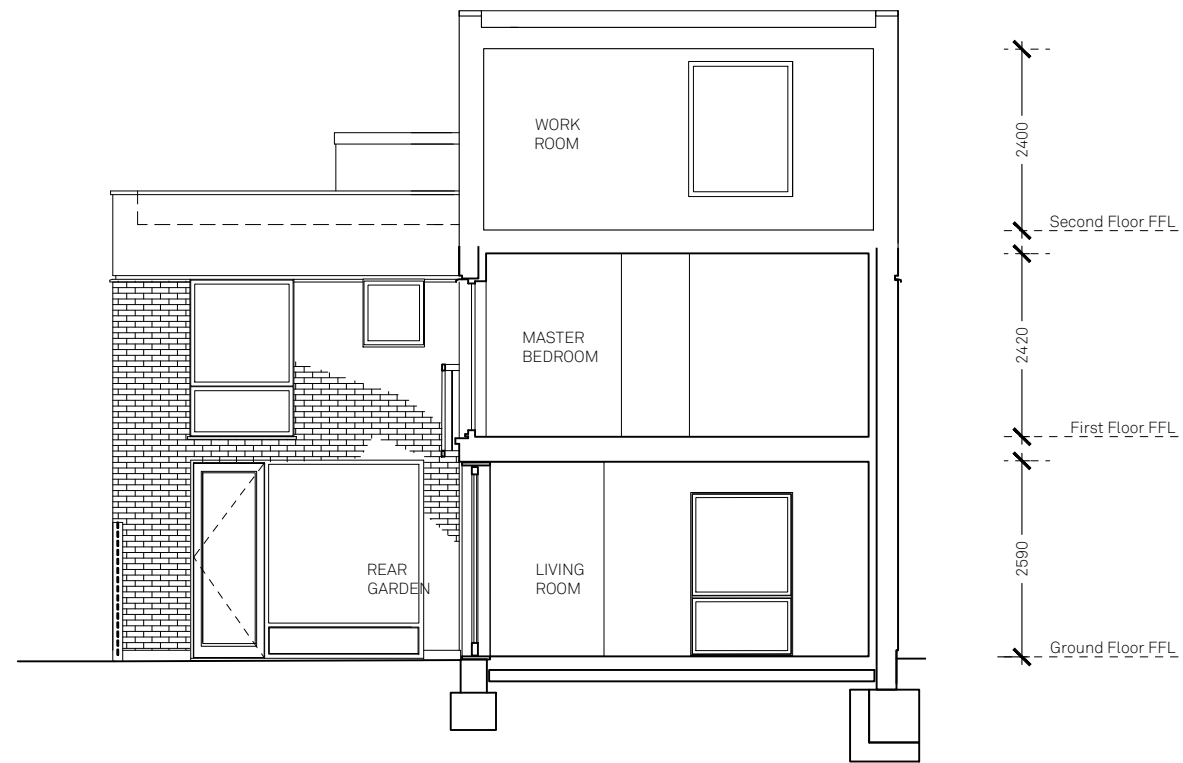
DO NOT SCALE  
 USE FIGURED DIMENSIONS ONLY.  
 ALL DISCREPANCIES TO BE VERIFIED WITH ARCHITECT PRIOR  
 TO ORDERING OR CONSTRUCTION/EXECUTION.

SETTING OUT  
 CONFIRM ALL SETTING OUT WITH ARCHITECT PRIOR TO  
 CONSTRUCTION.

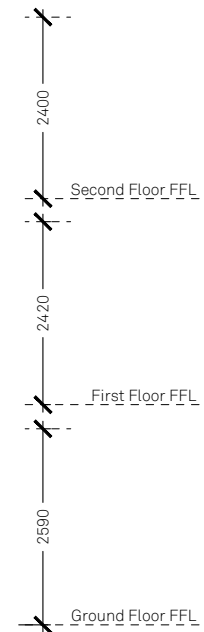
KEY



1  
 EXISTING  
 SECTION A  
 1:100



2  
 PROPOSED  
 SECTION A  
 1:100



REV	DATE	DESCRIPTION
-	01/09/20	PERMITTED DEVELOPMENT APPLICATION



PROJECT	NO
CONYBEARE	18065

DRAWING	NO
EX AND P SECTION A	GA130

STATUS	REVISION
PD APPLICATION	-

DATE	01/09/2020
SCALES/PAPER SIZE	1:100/A3
DRAWN/CHECKED	TT/AM

Architecture  
 For London  
 82—84  
 Clerkenwell Rd  
 London  
 EC1M 5RF  
 020 3637 4236  
 architecture  
 forlondon.com