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Development Management
Camden Town Hall Extension
Argyle Street
London WC1H 8EQ

Application for Planning Permission. Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	108
Suffix	
Property name	
Address line 1	Kilburn High Road
Address line 2	
Address line 3	
Town/city	London
Postcode	NW6 4HY

Description of site location must be completed if postcode is not known:

Easting (x)	525314
Northing (y)	183827

Description

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2. Applicant Details

Title	Mr
First name	B
Surname	Baker
Company name	
Address line 1	108, Kilburn High Road
Address line 2	
Address line 3	
Town/city	London
Country	

2. Applicant Details

Postcode

NW6 4HY

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

Title

Mr

First name

Stuart

Surname

Cunliffe

Company name

Stuart Cunliffe

Address line 1

39 Guessens Court

Address line 2

Address line 3

Town/city

Welwyn Garden City

Country

United Kingdom

Postcode

AL8 6RB

Primary number

Secondary number

Fax number

Email

4. Site Area

What is the measurement of the site area?
(numeric characters only).

364.00

Unit

Sq. metres

5. Description of the Proposal

Please describe details of the proposed development or works including any change of use.

If you are applying for Technical Details Consent on a site that has been granted Permission In Principle, please include the relevant details in the description below.

a) Conversion of upper floors of 108 Kilburn High Road from solicitor's office (Class A2) to C3 Residential comprising 6 x studio self-contained flats and constructing an infill extension at each level between the existing structures at 106 and 110 Kilburn High Road

b) Associated lateral conversion for access between 108 and 110 Kilburn High Road via Quex Mews;

c) Erection of additional floor at No 108 with a front and rear mansard roof to create 1 x 2 bedroom self-contained flat;

d) Erection of a front extension with a mansard roof to 110 Kilburn High Road to extend the floor area of the existing 1 bedroom self- contained flat;

e) Alterations to the front elevation at 108 Kilburn High Road comprising revised fenestration and render details to match 110 Kilburn High Road and revisions to the shop front of the ground floor unit at 108 Kilburn High Road;

f) Addition of a green roof finish to the rear flat roof above 108 and 110 Kilburn High Road.

g) Rear extension at 1st, 2nd and 3rd floors, 2.5m deep, between the existing walls of the staircase of No 110 and the flank wall of No 106.

5. Description of the Proposal

Has the work or change of use already started? ☒ Yes ☐ No

6. Existing Use

Please describe the current use of the site

A2 Offices

Is the site currently vacant? ☒ Yes ☐ No

If Yes, please describe the last use of the site

A2 offices

When did this use end (if known)? DD/MM/YYYY 02/05/2019

Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated ☒ Yes ☐ No

Land where contamination is suspected for all or part of the site ☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination ☐ Yes ☒ No

7. Materials

Does the proposed development require any materials to be used externally? ☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	London stock brick
Description of proposed materials and finishes:	London stock brick to match with render fascia at front and profiled brick parapet wall at rear.

Roof	
Description of existing materials and finishes (optional):	Slate with flat roof on 110
Description of proposed materials and finishes:	New double slope mansard roof across both 108 and 110 with concealed flat roof with green roof finish. Paved flat roof to new loft level patio. New Matching dormers over 108 and 110 with zinc roofs and cheeks with standing joints.

Windows	
Description of existing materials and finishes (optional):	Part timber and part upvc sash windows
Description of proposed materials and finishes:	Upvc sash windows with double glazing

Doors	
Description of existing materials and finishes (optional):	Painted timber access door to 110
Description of proposed materials and finishes:	As existing

7. Materials

Boundary treatments (e.g. fences, walls)	
Description of existing materials and finishes (optional):	Iron railings
Description of proposed materials and finishes:	Iron railings

Vehicle access and hard standing	
Description of existing materials and finishes (optional):	Not applicable for upper floor accommodation
Description of proposed materials and finishes:	Not applicable for first floor accommodation

Lighting	
Description of existing materials and finishes (optional):	Wall mounted existing lighting
Description of proposed materials and finishes:	As existing

Are you supplying additional information on submitted plans, drawings or a design and access statement? ☐ Yes ☒ No

If Yes, please state references for the plans, drawings and/or design and access statement

Support Statement by City Designers; Planning Statement; 028-19-01 Existing Plans Elevations and Sections; 400-19-02C Proposed Plans Elevations and Sections.

8. Pedestrian and Vehicle Access, Roads and Rights of Way

- Is a new or altered vehicular access proposed to or from the public highway? ☐ Yes ☒ No
- Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No
- Are there any new public roads to be provided within the site? ☐ Yes ☒ No
- Are there any new public rights of way to be provided within or adjacent to the site? ☐ Yes ☒ No
- Do the proposals require any diversions/extinguishments and/or creation of rights of way? ☐ Yes ☒ No

9. Vehicle Parking

Does the site have any existing vehicle/cycle parking spaces or will the proposed development add/remove any parking spaces? ☐ Yes ☒ No

10. Trees and Hedges

Are there trees or hedges on the proposed development site? ☐ Yes ☒ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? ☐ Yes ☒ No

If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of your local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

11. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Check the location on the Government's Flood map for planning. You should also refer to national standing advice and your local planning authority requirements for information as necessary.) ☐ Yes ☒ No

11. Assessment of Flood Risk

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? ☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere? ☐ Yes ☒ No

How will surface water be disposed of?

☒ Sustainable drainage system

☐ Existing water course

☐ Soakaway

☐ Main sewer

☐ Pond/lake

12. Biodiversity and Geological Conservation

Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

To assist in answering this question correctly, please refer to the help text which provides guidance on determining if any important biodiversity or geological conservation features may be present or nearby; and whether they are likely to be affected by the proposals.

a) Protected and priority species:

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

b) Designated sites, important habitats or other biodiversity features:

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

c) Features of geological conservation importance:

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

13. Foul Sewage

Please state how foul sewage is to be disposed of:

- ☒ Mains Sewer
☐ Septic Tank
☐ Package Treatment plant
☐ Cess Pit
☐ Other
☐ Unknown

Are you proposing to connect to the existing drainage system? ☐ Yes ☐ No ☒ Unknown

14. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste? ☒ Yes ☐ No

If Yes, please provide details:

Existing Communal Bin store on ground level in the Mews adjacent to the rear of 116 Kilburn High Road plus storage within kitchen layout

Have arrangements been made for the separate storage and collection of recyclable waste? ☒ Yes ☐ No

14. Waste Storage and Collection

If Yes, please provide details:

Existing Communal Bin store on ground level in the Mews adjacent to the rear of 116 Kilburn High Road plus storage within kitchen layout

15. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste? ☐ Yes ☒ No

16. Residential/Dwelling Units

Please note: This question has been updated to include the latest information requirements specified by government. Applications created before 23 May 2020 will not have been updated, please read the 'Help' to see details of how to workaround this issue.

Does your proposal include the gain, loss or change of use of residential units? ☒ Yes ☐ No

Please select the proposed housing categories that are relevant to your proposal.

- ☒ Market Housing
- ☐ Social, Affordable or Intermediate Rent
- ☐ Affordable Home Ownership
- ☐ Starter Homes
- ☐ Self-build and Custom Build

Add 'Market Housing - Proposed' residential units

Market Housing - Proposed						
	Number of bedrooms					
	1	2	3	4+	Unknown	Total
Flats/Maisonettes	0	1	0	0	6	7
Total	0	1	0	0	6	7

Please select the existing housing categories that are relevant to your proposal.

- ☐ Market Housing
- ☐ Social, Affordable or Intermediate Rent
- ☐ Affordable Home Ownership
- ☐ Starter Homes
- ☐ Self-build and Custom Build

Total proposed residential units	7
Total existing residential units	0
Total net gain or loss of residential units	7

17. All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace? ☐ Yes ☒ No
Note that 'non-residential' covers ALL uses execept Use Class C3 Dwellinghouses

18. Employment

Are there any existing employees on the site or will the proposed development increase or decrease the number of employees? ☐ Yes ☒ No

19. Hours of Opening

Are Hours of Opening relevant to this proposal?

☐ Yes ☒ No

20. Industrial or Commercial Processes and Machinery

Does this proposal involve the carrying out of industrial or commercial activities and processes?

☐ Yes ☒ No

Is the proposal for a waste management development?

☐ Yes ☒ No

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make it clear what information it requires on its website

21. Hazardous Substances

Does the proposal involve the use or storage of any hazardous substances?

☐ Yes ☒ No

22. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

23. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

24. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

25. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☐ The applicant
☒ The agent

Title

Mr

25. Ownership Certificates and Agricultural Land Declaration

First name	Stuart
Surname	Cunliffe
Declaration date (DD/MM/YYYY)	11/09/2020

☒ Declaration made

26. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	11/09/2020
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