

**ANNEX A**  
**REDEMPTION**  
**15 SHORT'S GARDENS, LONDON WC2H 9AT**

1. The Premises Licence holder shall ensure that CCTV cameras and recorders are installed at the premises and are of a standard acceptable to and approved by the Police.
2. The CCTV system shall be maintained in good working order and at all times the premises are open to the public, be fully operational covering both internal and external areas of the premises to which the public have access.
3. The CCTV camera views shall not be obstructed.
4. The medium on which CCTV images are recorded shall be of evidential quality; stored securely; shall be retained for a period of 31 days; and be available for inspection by the Police or Local Authority upon request.
5. At all times when the premises are open for the purposes of licensable activities, a suitably trained member of staff shall be present to assist the Police or an authorised officer in obtaining the CCTV footage. Copies shall be made available within 48 hours to the Police or Local Authority, upon request.
6. Signs must be displayed in the customer areas to advise that CCTV is in operation.
7. If the CCTV is inoperative or not installed and working to the satisfaction of the Police, then within 48 hours the Police shall be notified and an estimate given of the repair timescale. The premises shall comply with all reasonable requests from the Police.
8. Notices shall be displayed within the premises warning customers about personal thefts; and to be vigilant.
9. Police shall be called to all incidents of violence and/or disorder relating to matters at the premises.
10. A proof of age scheme such as Challenge 25 shall operate at the premises and all staff shall be trained in its implementation. Only photographic ID such as a British driving licence or a passport shall be treated as acceptable forms of identification.
11. No deliveries to the premises shall take place between 20:00 and 08:00 Monday to Friday and 20:00 – 10:00 Saturday and Sunday on the following day.
12. No collections of waste or recycling materials (including bottles) from the premises shall take place 20:00 and 08:00 Monday to Friday and 20:00 and 10:00 Saturday and Sunday on the following day.
13. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
14. Any alcohol sold for consumption on the premises shall be to customers seated at tables and only when taking a table meal.
15. Save for at designated outside seating areas, any alcohol sold for consumption off the premises shall be sold in a sealed container.
16. At least one member of staff on duty whilst the licence is being used shall be trained in the requirements of the Licensing Act 2003 in terms of the licensing objectives, offences committed under the Act and conditions of the premises such person shall be competent to ensure offences are not committed and that the premises shall be run in accordance with the premises licence.
17. Where the supply of alcohol includes delivery to the customer, the licence holder shall ensure that specific procedures are in place and that the activity does not cause nuisance at or near to the premises.

18. An incident log book shall be maintained and kept at the premises. It shall detail incidents of note that occur in the premises. This shall include refused sales, disorder, and ejections as a minimum. The logbook shall be kept on the premises and be available for inspection at all times the premises are open. Management shall regularly check the book to ensure all staff are using it.
19. Policies and procedures shall be put in place for collection of street litter generated by the premises and such policies shall be implemented by staff whenever the premises are being used under the terms of the premises licence.
20. All designated outside areas will be cleared by 22.00.