

APPLICATION FOR LISTED BUILDING CONSENT

Planning (Listed Buildings and Conservation Areas) Act 1990



City of Westminster

2091

Please read the notes overleaf before answering any questions. Complete all sections in BLOCK CAPITALS and answer every question. Four copies of the completed form and four sets of drawings as specified in Note 6 overleaf are required.

CONTROL DEPARTMENT OF CAMDEN
PLANNING DEPARTMENT
RECEIVED

08 DEC 1994
Office use only

HB/9470375

I apply for listed building consent and declare that to the best of my knowledge all the information contained in this application form is correct.

SIGNED Alan Amos Applicant/Agent.

DATE 28 NOVEMBER 1994

UPRN No:

RN No:

1 Applicant

Name: D.O.B ESTATES LTD
Address: 100 PARK LANE, LONDON
Postcode W1M4AR
Tel. No. 071 887 1000

Agent (if any) to whom correspondence will be sent.

Name: THE AMOS PARTNERSHIP LTD
Address: NO. 9, THE URUE, QUEEN ELIZABETH STREET
Postcode SE1 2JE
Tel. No. 071 403 0009 Ref:

2 Address of Application Site

SICILIAN AVENUE, LONDON W.1. Post Code W.1.

3 Description of Proposed Works

a. Does the proposal involve demolition of listed building(s)?
(If yes, specify buildings or parts of buildings affected):

NO
THE APPLICATION IS FOR A SCHEME TO LIGHT THE BUILDINGS.

YES COMPLETE
YES PARTIAL
NO

b. Will there be alterations and/or extensions to listed building(s)?

(if yes, give a brief description of works proposed, both internal and external):

YES NO

4 Alterations or Extensions (to be answered only if works involve alterations or extensions)

Materials - specify type and colour of materials and applied finishes where applicable to:

Walls & roof

Windows and doors

Internal surfaces

N/A.

5 Submission of Application for Planning Permission or Advertisement Consent

Has an application for planning permission been submitted in respect of the proposed works?

YES NO

If no, please state reason:

Has an application for advertisement consent been submitted in respect of the proposed works?

YES NO

6 Plans and Drawings

List all drawings submitted for approval (four copies of each drawing will be required):

SITE LOCATION PLAN. DRAWING 94033/01.
ELEVATIONAL PERSPECTIVE. DRAWING 94033/02. (EXISTING.)
ELEVATIONAL PERSPECTIVE. (PROPOSED). DRAWING 94033/03.

Please return the completed application form and drawings to the Department of Planning and Environment Westminster City Council, PO Box 240, City Hall, 64 Victoria Street, LONDON SW1E 6QP or by hand to the Planning Desk, One Stop Services at the above address.

A GUIDE TO APPLICANTS FOR LISTED BUILDING CONSENT

Listed building consent is required for any works which involve partial or complete demolition, extension or alteration (either internal or external) of a listed building or any structures which fall within its curtilage. If you require advice on whether your building is listed or whether the works you are proposing require listed building consent, you are advised to contact the following numbers:

For buildings within W1 071-798 2927
For buildings within WC2, SW1, SW7, EC4 071-798 2977
For buildings within NW1, NW6, NW8, W2, W9, W10, W11 071-798 2924

Listed building consent is additional to and does not remove the need to obtain planning permission, conservation area consent or advertisement consent when necessary (see Q5). It is necessary for the City Council to consult with and gain direction from the Historic Buildings and Monuments Commission before consent can be granted.

Q1. Name and Address of Applicant/Agent

If the form is completed by an agent all correspondence from the City Council will be sent to him or her. Please give a contact name or reference.

Q2. Address of Application Site

The application should be accompanied by a plan or sketch to a scale of 1:1250 showing the site to which it refers and its boundary and relationship to adjoining properties. The application site should be edged in red and any adjoining land owned by the applicant edged in blue.

Q3. Description of Proposed Works

Please tick the appropriate boxes and provide a summary of the works proposed to the listed building(s) including any demolition or alterations internally or externally. Also specify any structure within the curtilage to be removed or altered.

Q4. Alterations or Extensions

Please specify the type, colour, style of materials and applied finishes to be used both internally and externally. Also specify any structures within the curtilage to be removed or altered.

Q5. Submission of an Application for Planning Permission, Conservation Area or Advertisement Consent

Works which need planning permission will require the submission of a separate application. Likewise, if your proposal includes partial or complete demolition of an unlisted building or structure in a conservation area, conservation area consent may be required. Advertisement consent will be necessary if your proposal involves the installation of an illuminated sign and may also be necessary for other types of advertisements. All these applications should be made at the same time. The relevant forms can be obtained from the Department of Planning and Transportation at the address given at the end of this application form.

Q6. Plans and Drawings

Four copies of drawings to a scale of 1:100 or 1:50 are required showing existing and proposed floor plans, elevations and sections. All plans and drawings submitted for approval should be identified by a distinctive reference number. Plans should also show a north point, the metric scale and indicate whether enlarged from an Ordnance Survey map or drawn from survey. Materials and finishes should be indicated on drawings and the extent of proposed works clearly shown and fully annotated. If consent for partial demolition is required, the parts of the building(s) affected should be clearly marked in red on existing floor plans, sections and elevations. Photographs showing relevant areas of the building may assist in securing a speedier decision.

If you wish to enclose any additional information please do so in the form of a covering letter.

Your application will be delayed if insufficient information is received by the City Council.

PART II – Site Ownership

When making an application for listed building consent, it is important that you provide information about the ownership of the application site by filling in an appropriate certificate.

It is an offence knowingly or recklessly to complete a false or misleading certificate.

N.B. An OWNER is the freeholder of the site and anyone who has a leasehold interest with at least 7 years unexpired.

Use Certificate A if you are the sole owner of all the land and buildings to which the application relates. If you are not the only owner of all the application site then any other person who qualifies as an owner must be informed of the terms of your application. If you can identify all other owners you must serve a notice on them using the wording shown in Notice 1. Once you have done this, complete certificate B and submit it to the City Council with your application. Use certificate C if you do not know the names of ALL the owners of the application site, and certificate D if you do not know ANY of the owners of the site. In these cases you will need to print a notice in a local newspaper using the wording of Notice 2 as well as notify all known owners using the wording of Notice 1. Certificates C and D and Notice 2 are available from the City Council at the address given at the end of this application form.

PART II – Site Ownership

IT IS AN OFFENCE KNOWINGLY OR RECKLESSLY TO COMPLETE A FALSE OR MISLEADING CERTIFICATE.

CERTIFICATE A

**Under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990
(Owner's Certificate)**

I certify that:

at the beginning of the period of 21 days ending with the date of this application nobody, except the applicant, was the owner of any part of the land to which this application relates.

Signed *Julian Amor* Date: *1 December 94*
on behalf of: *D.O.B. Estates LTD*

CERTIFICATE B

Under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify that:

I have/The applicant has given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of this application was the owner of any part of the land to which this application relates as listed below.

Owners name:	Address at which notice was served	Date on which notice was served
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signed _____ Date: _____
on behalf of: _____

NOTICE No 1 (Example)

Under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

Proposed development at (a) _____

I give notice that (b) _____

is applying to Westminster City Council for listed building consent to:

(c) _____

Any owner of the land who wishes to make representations about this application should write to the Department of Planning and Transportation, Westminster City Council, PO Box 240, City Hall, 64 Victoria Street, London SW1E 6QP within 21 days of the date of service of this notice.

Insert:

- (a) address or location of the proposed development
- (b) applicant's name
- (c) description of the proposed development

Signed _____ Date: _____
on behalf of: _____

Duplicate Applications/Resubmissions

Have you submitted a duplication application?

YES NO

If yes, and you have already submitted your duplicate, please give our Registered Number:

RN: _____

Do you want your application to be considered as a resubmission of an earlier application that was either refused or withdrawn?

YES NO

If yes, please give our Registered Number and the date that your earlier application was refused/withdrawn (delete as appropriate):

RN: _____ Date: _____

Check List

Please use this list to check that your application for listed building consent has been completed correctly.

Have you provided 4 copies of plans for each separate application showing clearly and accurately, to a metric scale, the existing site or building (including uses) and what changes you intend to make?

Have you provided 4 copies of a location plan, drawn to scale with the site outlined in red and any land in the same ownership outlined in blue?

Have you provided enough information including good quality photographs of the site (marked as necessary) so that your proposals can be fully understood?

Have you signed, dated and fully completed 4 copies of the application form for each separate application?

Have you given full information on who owns the land involved? Have the correct notices been served on the owners (if there are other owners apart from the applicant)? (See Part II)

Please Note:-

If you cannot put a tick to every question your application is probably incomplete and will not be dealt with if submitted.

Please submit completed applications to:-

Planning and Environment Department

Development Division,
Westminster City Council,
PO Box 240,
City Hall,
64 Victoria Street,
LONDON SW1E 6QP.

or by hand to the Planning Desk, One Stop Services on the 1st Floor of City Hall, 64 Victoria Street, London, SW1E 6QP.