

John Hammond and Partners  
71 Egerton Gardens  
Knightsbridge  
London  
SW3 2BY

Date: Wednesday, 23 April 2003  
Our ref: PWX0302305/INCOMP  
Contact: Alex Bushell  
Tel: 020 7974 2661

Dear Sir/Madam,

**Town and Country Planning Acts 1990**  
**Address: 25 Nassington Road, NW3**

I write in respect of your application for planning permission dated 8<sup>th</sup> April 2003 for the enlargement of the first floor balcony at the above address.

Your application has not been formally registered as the incorrect ownership certificate may have been submitted. You are therefore required to submit the following:

- You have completed Certificate A, asserting that your client is the sole owner of the property. This will be correct *providing* that (i) no-one else owns a share of the freehold and (ii) none of the other flats in the property are held on leases with an unexpired term of more than 7 years. Please therefore either confirm in writing that the above is the case and that you are entitled to complete Certificate A or, if the above is not correct, complete and fulfil the requirements of Certificate B.

The application will not be formally processed until this information is received.

If you wish to discuss the matter further, please contact the above planning officer on the above telephone number. Please provide the information within 21 days otherwise I shall have no alternative but to assume that you no longer wish to proceed with the development and the application will be treated as withdrawn.

Yours faithfully,



Alex Bushell  
For Director of Environment

