

## **Job Profile Information: Short Breaks Assessor (CYPDS 0-25)**

**This supplementary information for Short Breaks Assessor is for guidance for Job Level 3 Zone 1**

### **Camden Way Category 3**

**It is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee's contract of employment.**

#### **Role Purpose:**

Short breaks form one element of the support offered by Camden Council to children and young people with disabilities and their families. They provide opportunities for children and young people with disabilities to spend time away from their primary carer, taking part in positive activities, while also providing much-needed breaks for the parent/carer.

The purpose of the Short Breaks Assessor in the Children and Young People Disability Service is to undertake strengths-based short breaks reviews of social care packages of support for children and young people who have severe to profound disabilities and/or complex health needs. It is essential that the Short Breaks Assessor work in conjunction with the young person and their family to ensure positive outcomes and enable the young person to reach their full potential. Also, to advocate on behalf of the young person in self-assessing their own needs, risks and capacity, identifying safeguarding issues and potential solutions where appropriate to do so with support and oversight from their line manager.

It is essential for the role to work closely with SEND colleagues and local further educational establishments to ensure that the aims and objectives of the young person's EHCP are met consistently. It will also be essential for the role to work in an integrated way with both children and adult health colleagues as part of a systemic approach to meeting assessed need. As part of preparing the young person for adulthood, the role will also require close liaison and positive working relationship with other statutory, private and voluntary organisations to ensure that the holistic needs of the individual are addressed, and outcomes achieved.

The role will involve positively working as part of an integrated member of the Children and Young People Disability Service 0 – 25, providing both practical support and assistance to Social Workers on more complex cases and working closely with the Short Breaks Coordinator.

#### **Example outcomes or objectives that this role will deliver:**

- Robust and timely reviews of short breaks social care packages of support that are analytical, person centred and based on evidence of need.
- Sustained and positive working relationships with young people and their families.
- Sustained and positive working relationships with health, educational, private and voluntary sectors to achieve the desired outcomes for the young person. This includes joining up EHCP planning processes for children and young people in further education.
- Identifying quickly and taking appropriate action when a young person's needs warrant a change in their support.
- Provide support to young adults in identifying and maximising community and other support resources (eg family, friends and neighbours)
- The promotion of the young person's continued health and wellbeing, including the promotion of independence and choice where appropriate.
- Have a good understanding of services available to disabled young people and their families and complete referrals on their behalf if required.
- Attend and positively contribute to network, professionals' meetings, EHCP reviews and care plan meetings when required as part of systemic multi agency working

#### **People Management Responsibilities:**

- To effectively manage and take responsibility for own caseload
- Ensure case files and recordings are up to date
- Regularly review care plans and ensure the appropriate level of support is being provided.
- Review cases early if the level of support is not meeting need.

#### **Relationships;**

The CYPDS Senior Practitioner will oversee the role and line management.

In addition, the post holder will build and maintain professional relationships with internal multi-disciplinary colleagues including health, education and social care as well as external stakeholders across statutory, voluntary and private sectors in order to ensure that positive outcomes for young people with complex disabilities.

#### **Work Environment:**

Primarily based at Kentish Town Health Centre.

### **Technical Knowledge and Experience:**

- A degree or equivalent which demonstrates academic and literacy ability to undertake the specific tasks of this role.
- Fluency in English
- Evidence of recent continued commitment to personal and professional learning and development.
- Extensive demonstrable experience working with people with various disabilities or other potentially isolated groups promoting independence and inclusion. This could include support or social work, employment, social and recreational workers working to current guidance and legislation.
- Hold an enhanced DBS check
- Be able to demonstrate recent training in children's safeguarding practices.

### **Camden Way Five Ways of Working**

*In order to continue delivering for the people of Camden in the face of ever increasing financial pressure, we need to transform the way we do things. We call this the Camden Way. The Camden Way is a key part of our transformation strategy often referred to as the transformation triangle which links the Camden Plan, the Camden Way and the Financial Strategy together.*

The Camden Way illustrates the approach that should underpin everything we do through five ways of working:

- Deliver for the people of Camden
- Work as one team
- Take pride in getting it right
- Find better ways
- Take personal responsibility