



Director of Regeneration and Planning
Comden Council
5 Pancras Square
London
N1C 4AG

24th January 2020

Dear Sir/Madam,

Town and Country Planning Act 1990 - 76 Lawn Road, Belsize Park, London, NW3 2XB – Construction of a single storey basement; the erection of a two storey rear extension; the conversion of the existing roof space, through the provision of rooflights and dormer windows; fenestration alterations; and associated landscaping works.

Simply Planning Limited is instructed by our clients, Amy Gunning and Richard Lipsitz, to submit the enclosed planning application for the extension and alteration of no.76 Lawn Road, Belsize Park, London, NW3 2XB. The proposals comprise the construction of a single storey basement; the erection of a two storey rear extension; the conversion of the existing roof space, through the provision of rooflights and dormer windows; fenestration alterations; and associated landscaping works. The description of development is, therefore, as follows:

“Construction of a single storey basement; the erection of a two storey rear extension; the conversion of the existing roof space, through the provision of rooflights and dormer windows; fenestration alterations; and associated landscaping works”

In addition to this covering letter, the planning application submission comprises the following:

- Completed Planning Application Forms and Certificate A;
- CIL Additional Information Requirements Form;
- Supporting Planning Statement, prepared by Simply planning Limited;
- Heritage, Design and Access Statement, prepared by Olympia Anesti Architecture Design;
- Structural Method Statement, prepared by JDB Consulting Engineers;
- Basement Impact Assessment, prepared by GEA;
- Arboricultural Impact Assessment, prepared by agb Environmental;
- Construction management Plan, prepared by banks Design and Building Limited;
- Architectural drawing package, prepared by Olympia Anesti Architectural Design; and
- A Site Location Plan.

A payment of £206, as the requisite planning fee, will be made upon the submission of the application.



I trust that you have sufficient information to process and validate the application. We will contact the appointed case officer upon receipt of the application. In the meantime, if any further information is required then please do not hesitate to contact me.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Holly Mitchell'.

Holly Mitchell

Director

Enc.

c.c.