

Application Form to Place Tables and Chairs on the Highway

Highways Act 1980 (as amended by the Local Government Act– Miscellaneous Provisions Act 1982)

Please read the following instructions first

Before completing this form please read the associated notes. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. Please complete all sections including the indemnity form.

You may wish to keep a copy of the completed form for your records.

Please send your completed application form to:

Customer Support Team
 Planning and Public Protection Division
 London Borough of Camden
 5th Floor Town Hall Extension
 Argyle Street
 London
 WC1H 8EQ

PLEASE CHANGE THIS ADDRESS.
 THANK YOU.

Part One: Contact Details		COMPANY	
Mr/ Mrs/ Miss/ Ms (please circle)		First names	
Other Title (please state) N/A		BYRON HAMBURGERS LIMITED	
Surname		Daytime contact telephone number(s)	
		N/A	
Current postal address if different from premises address		1ST FLOOR BERNERS STREET	
Post Town	LONDON	Postcode	W1T 3LJ
Mailing address			
Address of Premises (if tables and chairs to be placed on more than one road please state name)			
HIGH HOLBORN			
		Postcode	NC1V 6JJ

Part Two: Application Details		
Please state the opening hours of your business: 10 TO MIDNIGHT MON TO THURS 10 TO 00:30 FRI/SAT AND 10 TO 23:00 SUN Days and times requested to place tables and chairs on highway: 08:00 TO 23:00 MON TO THURS 08:00 TO 23:30 FRIDAY/SATURDAY 08:00 TO 23:30 SUNDAY Please see maximum permitted hours on guidance notes p.1.	Items to place on highway	Number
	Tables	6
	Chairs	12
	Barriers 5 SCREENS	7
	Umbrellas	
	Picnic Tables	
	Heaters (see p.3 guidance notes)	

Do you need to submit a seating plan? Please tick appropriate box.

1. Is this a renewal of your previous licence? YES NO

If you answered 'NO' to the above question please submit a seating plan and ignore question 2.

2. Are you requesting the same number of items as on your previous licence? YES NO

If you answered 'NO' to the above question please submit an amended seating plan

Please note: Seating plans must be detailed. Please see guidance notes p.4 for example.

Part Three: Application Fees

The fee for processing this application is **£430.00** per new application & **£ 380.00** per renewal application
 Please note that Application fees are non refundable

An additional fee for **£45 per chair** is required - It is this part of the Application that will be refunded if the application is refused.

Please tick the appropriate box for your preferred method of payment:

I have attached a cheque made payable to 'London Borough of Camden'

I would like to pay via credit/debit card. Please contact me on receipt of my application

Part Four: To be completed by Customer Support Team

Date of receipt: _____ Receipt no: _____


Indemnity Form to Place Tables and Chairs on the Highway

Highways Act 1980 (as amended by the Local Government Act– Miscellaneous Provisions Act 1982)

Name: BYRON HAMBURGERS LIMITED
Address: 1ST FLOOR BERNERS STREET LONDON W1T 3LJ
Contact Number(s):
Name and address of property at which tables and chairs are to be situated: BYRON 114 HIGH HOLBORN LONDON WC1V 6JY

We hereby agree to indemnify and save harmless the London Borough of Camden, their servants and agents from and against all actions in law or in equity, damages statutory or common law losses, costs, charges and expenses arising in any manner whatsoever out of the transportation, erection, dismantling and or use of tables and chairs, whether by means of defect (latent or otherwise) in the said equipment or otherwise pursuant to the authority of the London Borough of Camden above referred to arising out of works enabled by the consent.

In consideration of the London Borough of Camden authorising amenities to be placed on the highway as detailed above.

Signed: 	Name: POPLESTON BUSH SOLICITORS FOR AND ON BEHALF OF THE APPLICANT	Date: 19/09/19
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(Please note that original signatures are required-photocopies are not accepted)

