

## **Management Plan - UCL - Day Nursery**

The current UCL Nursery site in 57-59 Gordon square was registered in 2011 although there has been a working Nursery on this site for at least 35 years as part of the Institute of Education . The current Nursery is located in the basement of 57-59 Gordon square. It operates each weekday from 8.30am to 5.30pm, 49.1 weeks per year. This nursery site currently employs 10 staff, including the manager. All staff hold appropriate early years qualifications of Level 3 and above and have all had relevant Safeguarding children and First aid training. The current Ofsted rating is "Outstanding".

The proposed expansion into 56-55 will operate as part of an extension of the existing Nursery, with an addition 20 children and 5 staff (This is compliant with Ofsted's current standards for the size of the space available) and is to be registered under the same Ofsted Number.

The Nursery's current provider is and will continue to be the University College London.

### **Fire Safety**

UCL Day Nursery works closely with and complies with UCL Fire safety Team and its relevant policies, to ensure best practise in Fire safety by assessing and managing fire risks to prevent harm to the users of our Nursery Buildings and anyone else that may be effected by our activities. UCL Day Nursery will as far as reasonably practical comply with the Regulatory Reform Fire safety order 2005 at all times.

### **Security**

UCL's Security department is responsible for providing security staff and managing security measures including locks on doors, electronic access control, alarms, intercoms and CCTV systems to the Nursery. Plans are available of all proposed preventions if needed.