**Job Capsule Supplementary Information: Regeneration Team Leader**

This supplementary information is for the Regeneration Team Leaderfor Gospel Oak

Job Level 6 Zone 1

**Role Purpose:**

The post holder will be responsible for leading the development and construction phases of the Community Investment Programme (CIP) in the Gospel Oak ward with an estimated project value of c.£340m. The post holder will be required to lead a team of five, supported by locally recruited Community Liaison Advisors (CLAs), to form strong working relationships with local residents, ward members and stakeholders, to develop shared solutions for the regeneration of two large neighbouring estates in line with Our Camden 2025 ambitions. The post holder will be responsible for working to tight timescales and to meet the agreed projects objectives and approved business cases. They will be required to work collaboratively with a wide range of internal and external stakeholders, within a political setting, to deliver the regeneration works to make Gospel Oak a better place to live, work and visit.

**Example outcomes or objectives that this role will deliver:**

Provide leadership and management of the Gospel Oak Team, applying and developing staff resources effectively to support delivery of the CIP projects within the Gospel Oak ward.

Develop a robust communications plan to ensure the projects are delivered in partnership with local residents, ward councillors, businesses, schools and other stakeholders, building trust and forging strong relationships with the local community to coordinate solutions that command wide-spread support, even with those groups who are traditionally harder to reach and engage with.

To deliver the development and construction phases of two large scale projects leading to the regeneration of the physical and social fabric of the area whilst meeting budgetary requirements and the capital receipts sales targets required to support the Community Investment Programme.

To lead on internal Council governance of the Gospel Oak projects, supporting the Community Investment Programme Board, providing regular updates, briefings and papers to senior management, lead Members and Committees, and developing a detailed communications strategy.

To work closely with the Placeshaping team and participate in the Residents’ Assembly to ensure that the estate regeneration projects contribute to, and meet the emerging objectives of, the Gospel Oak Community Vision.

To ensure that community benefits of the projects are maximised to provide local employment, apprenticeships and training opportunities during the delivery of projects.

To ensure that the projects are well designed to deliver high quality homes which are safe, warm and sustainable and which meet the housing needs of returning residents. The new homes should be designed to be easily maintained in accordance with the Council’s Repairs and Maintenance requirements and maintenance costs are to be minimised.

To ensure that the projects comply with all relevant standards and regulations and are designed to meet the highest standards of resident safety and to meet best practice standards for the reduction of carbon emissions and promoting sustainability.

To manage the budgets assigned to the Gospel Oak Team effectively, to work with the Council’s Finance team to provide oversight of budgets and to ensure annual budget setting is informed by project requirements.

To ensure that high quality construction standards are maintained during the delivery of new homes and that contract administration, supervision and construction project management processes delivers projects to time, cost and quality targets and meets business case requirements.

To ensure the project targets and milestones are well defined, monitor progress and reported regularly to the Community Investment Programme Board and wider CIP governance structure.

To work closely and engage with other internal stakeholders to ensure there is joint working across the Council and all opportunities for the residents and wider community are realised.

**People Management Responsibilities:**

The post holder reports directly to the Head of CIP Development and is required to deputise on occasion.

The post holder will provide leadership to the Gospel Oak team consisting of five members of staff. They will be responsible for the day-to-day management of the team and consultant teams to deliver the objectives of two large scale complex estate regeneration projects.

**Relationships;**

The post holder will lead all community conversations and engagement activity for the Gospel Oak Team. They should have a strong track record of successful engagement with tenants, leaseholders, elected members, community groups and other stakeholders, building positive and productive working relationships. They will be responsible for developing new relationships with residents and stakeholders to establish and deliver a shared vision for these estates.

The post holder will also work with the Communications Team to develop and deliver the overarching communication and engagement plan including developing key messages and coordinating all communications with internal and external stakeholders, including elected members and chief officers.

The post holder will maintain regular contact with a range of internal and external stakeholders and contacts, including chief officers and elected members. They will provide regular written and verbal briefings to members as well as presenting formal reports to the Community Investment Programme Board, Gateway Board, CIP sub group, scrutiny committees and Cabinet. The post holder will represent the Council at a wide range of public meetings.

**Work Environment:**

Office based with periods of time spent on site and at the Gospel Oak Hub office

**Technical Knowledge and Experience:**

* Educated to degree level or equivalent
* A regeneration or construction project management related qualification is desirable
* Experience of taking regeneration projects forward from conception to completion
* A good knowledge of best practice in regeneration and development activities
* Good knowledge of design and construction and safety responsibilities
* Knowledge and understanding of building regulations, planning policy and sustainability in terms of design and management
* Strong understanding of place making, the London housing market, housing policy, the challenges facing local authorities in housing, and the external funding sources available
* Understanding of financial modelling and experience of scrutinising development appraisals
* Good knowledge of public procurement practice
* Knowledge of construction contract and property law, including Landlord and Tenant law and practice.
* Experience of project and programme management – developing, implementing, maintaining and monitoring projects to tight deadlines
* Experience in managing staff and co-ordinating work across service areas where other officers are leading on delivery
* Experience of commissioning and managing work from external consultants
* Experience of budget management – monitoring, reporting and authorising spend
* Ability to write high quality reports in good English to tight deadlines, and present information clearly to a wide range of audiences
* Numerical and financial competence, including IT in word and excel, in order to analyse data, manage significant budgets and evaluate performance
* Knowledge of working effectively in partnership with residents, communities and engagement techniques in relation to regeneration projects
* Willing to attend evening and weekend meetings and events as required