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Development Management  
Camden Town Hall Extension  
Argyle Street  
London WC1H 8EQ

## Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

### Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### 1. Site Address

Number	11
Suffix	
Property name	
Address line 1	Holly Walk
Address line 2	
Address line 3	
Town/city	London
Postcode	NW3 6RA

Description of site location must be completed if postcode is not known:

Easting (x)	526215
Northing (y)	185837

Description

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### 2. Applicant Details

Title	Mrs
First name	Sue
Surname	Peires
Company name	
Address line 1	11, Holly Walk
Address line 2	
Address line 3	
Town/city	London
Country	

2. Applicant Details

Postcode	NW3 6RA
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant? ☒ Yes ☐ No

3. Agent Details

Title	Mr
First name	Mark
Surname	Ruthven
Company name	Studio Mark Ruthven
Address line 1	92 Prince of Wales Road
Address line 2	
Address line 3	
Town/city	London
Country	United Kingdom
Postcode	NW5 3NE
Primary number	02074850050
Secondary number	
Fax number	
Email	mark@studiomr.co.uk

4. Description of Proposed Works

Please describe the proposed works:

Modification to various external windows and doors to suit re-arrangement of rooms internally. Extension at rear of garage to accommodate plant equipment. Infill extension at ground and first floors at corner of building. Alteration of curved end-wall on lower ground floor. Modification of existing 3 no. circular rooflights in ground floor terrace with rectangular. Replacement of metal railings on ground floor terrace with glass. New rooflight in east-facing pitched roof over new internal staircase. Filling-in of side gate opening in brick wall on north boundary. Refurbishment and modification of external timber wall cladding to suit modified window openings. Introduction of steps at front door. Cutting back of brick wall on east side boundary. adjacent to parking area. Installation of 2 no. external condenser units on north side of house as part of split air-conditioning system.

Has the work already been started without consent? ☐ Yes ☒ No

5. Materials

Does the proposed development require any materials to be used? ☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material):

5. Materials

Walls	
Description of existing materials and finishes (optional):	Facing brick generally. Timber cladding to part south and west elevations. Render to lower ground floor and parts of ground floor.
Description of proposed materials and finishes:	To match existing.

Roof	
Description of existing materials and finishes (optional):	Tiled pitched roof over main part of house. Timber deck to terrace. Single ply membrane to flat roof over garage.
Description of proposed materials and finishes:	To match existing.

Windows	
Description of existing materials and finishes (optional):	Timber casement.
Description of proposed materials and finishes:	To match existing, for decoration.

Doors	
Description of existing materials and finishes (optional):	Aluminium.
Description of proposed materials and finishes:	Aluminium.

Other type of material (e.g. guttering) Guttering and downpipes.	
Description of existing materials and finishes (optional):	Black plastic.
Description of proposed materials and finishes:	Cast aluminium.

Boundary treatments (e.g. fences, walls)	
Description of existing materials and finishes (optional):	Boundary walls in facing brick.
Description of proposed materials and finishes:	To match existing.

Are you supplying additional information on submitted plans, drawings or a design and access statement? ☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

Location plan: HLW-P-001A.  
Design and Access Statement: HLW/X/DA/01.  
Existing plans, sections and elevations: HLW-X-002A, HLW-X-100A, HLW-X-101A, HLW-X-102A, HLW-X-103A, HLW-X-104A, HLW-X-201A, HLW-X-202A, HLW-X-300A, HLW-X-301A, HLW-X-302A and HLW-X-303A.  
Proposed plans, sections and elevations: HLW-P-002A, HLW-P-100A, HLW-P-101A, HLW-P-102A, HLW-P-103A, HLW-P-104A, HLW-P-201A, HLW-P-202A, HLW-P-300A, HLW-P-301A, HLW-P-302A and HLW-P-303A.

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☒ Yes ☐ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Marked T1 on site plans.

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

## 7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☒ Yes ☐ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ☐ Yes ☒ No

If Yes to any questions, please show details on your plans or drawings and state their reference numbers:

Opening in boundary wall forming access from public highway to parking area is proposed to be widened, as indicated on the proposed drawings submitted with this application.

## 8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☒ No

## 9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
- ☐ The applicant
- ☐ Other person

## 10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☒ No

## 11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent. ☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

## 12. Ownership Certificates and Agricultural Land Declaration

**CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

\* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. \*\* 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

**NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.**

Person role

- ☐ The applicant
- ☒ The agent

Title

First name

12. Ownership Certificates and Agricultural Land Declaration

Surname	<input type="text" value="Ruthven"/>
Declaration date (DD/MM/YYYY)	<input type="text" value="30/08/2019"/>
<input checked="" type="checkbox"/> Declaration made	

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	<input type="text" value="30/08/2019"/>
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